

Title: **Startegy: The provision of physical and armed security services at Camden Power station for a period of 60 months.**

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1. INTRODUCTION

Camden Power Station is classified as National Key Point (NKP) / Critical Infrastructure and it is a requirement that all access points and the perimeter is monitored 24/7 every single day. It is required that the station has enough resources to ensure effective monitoring and surveillance at all time.

2. SUPPORTING CLAUSES

2.1 SCOPE

The scope of work include the following:

- The provision of physical security services at Camden Power Station
- The *Contractor* to provide personnel with PSIRA registration, NKP, firearm competency
- The *Contractor* must demonstrate that all guards in their employ are PSIRA registered, properly managed, and equipped.
- The *Contractor* to provide roadworthiness vehicles and must possess sufficient number of vehicles (as specified in the scope of work) and are the vehicles suitable for use for the required purpose namely, patrols, reaction force, staff transport?
- *Contractor's* control room must locally established, fully equipped and operational and capable of rendering the required service.

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and Technical Evaluation Team (TET) member responsibilities for tender technical evaluation for the provision of physical security services for a period of 60 months. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document is applicable to the following department

- Security Department

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] 32-1034: Eskom Procurement Policy
- [3] Security Services Scope Of Work

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2.3 DEFINITIONS

N/A

2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
PS	Power Station
PSIRA	Private Security Industry Regulation Authority
SOW	Scope Of Work
TET	Technical Evaluation Team
NKP	National Key Point / Critical Infrastructure
BOQ	Bill of Quantity
ITO	In Terms Of
SAPS	South African Police Service
DFO	Designated Firearm Officer

2.5 ROLES AND RESPONSIBILITIES

Compiler	The document compiler is responsible for ensuring that this document is up-to-date and that this document is not a duplication of an existing documentation, regarding the document's objectives and content.
Functional Responsibility	The Functional Responsible Person shall determine if the document is fit for purpose, before the document is submitted for authorisation.
Authoriser	The document authoriser is a duly delegated person with the responsibility to review the document for alignment to business strategy, policy, objectives and requirements. He/she shall authorise the release and application of the document.

2.6 PROCESS FOR MONITORING

The primary process for monitoring will be governed by Tender Technical Evaluation Procedure [1]

2.7 RELATED/SUPPORTING DOCUMENTS

Please refer to Section 2.2.

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3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

Mandatory Technical Evaluation Criteria (gatekeepers) are a ‘must meet’ criteria. These criteria shall not be weighted or point scored, but shall be assessed on a Yes/No basis as to whether or not the criteria are met. An assessment of ‘No’ against any criterion shall technically disqualify the tenderer and shall not be further evaluated against Qualitative Criteria.

Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion.

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 75%. The following scoring method will be used:

Table 1: Technical Scoring Methodology

SCORE	PERCENTAGE (%)	DESCRIPTION
5	100	COMPLIANT <ul style="list-style-type: none"> Meet the technical requirement(s) AND, No foreseen technical risk(s) in meeting technical requirements
4	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS <ul style="list-style-type: none"> Meet the technical requirement(s) with, Acceptable technical risks AND/OR; Acceptable exceptions AND/OR; Acceptable conditions
2	40	NON-COMPLIANT <ul style="list-style-type: none"> Does not meet the technical requirement(s) AND/OR Unacceptable technical risk(s) AND/OR; Unacceptable exceptions AND/OR; Unacceptable conditions
0	0	TOTALLY DEFICIENT/NON-RESPONSIVE

3.2 TET MEMBERS

The following are TET members:

Table 2: TET Members

TET number	TET Member Name	Designation
TET 1	Malose Mongatane	Officer Security Systems
TET 2	Meshack Seephe	Officer Security Operations
TET 3		

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3.3 MANDATORY TECHNICAL EVALUATION CRITERIA

Table 3: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	<p>Registration of company as a security service provider in terms of PSIRA Act.</p> <ul style="list-style-type: none"> The security company must be registered as a security service provider to render the necessary service to Eskom. Does the company possess a valid PSIRA registration certificate? 	<p>a) Tender Returnable : Certified copy of company PSIRA registration certificate issued by PSIRA</p>	<p>a) Compliance to PSIRA legislation Act 56 of 2001</p>
2.	<p>PSIRA letter of good standing</p> <ul style="list-style-type: none"> The company must be in possession of a valid PSIRA letter of good standing not older than 90 days at the date when the tender is evaluated Is the PSIRA letter of good standing submitted and not older than 90 days? 	<p>b) Tender Returnable : Original or certified copy of PSIRA letter of good standing for the security company</p>	
3.	<p>Private Security Sector Provident Fund</p>	<p>c) Tender Returnable : Valid letter of participation</p>	<p>b) Public Liability Insurance</p>
4.	<p>Minimum R15 million public liability insurance</p> <ul style="list-style-type: none"> The security company must possess minimum R15 M public liability insurance cover from a reputable insurer or financial service provider Is the required public liability insurance cover available and is there a valid letter issued by the insurer/ financial service provider in the tender submission 	<p>d) Tender Returnable: Original or certified copy of cover for the required public liability insurance from the insurer issued to the security company.</p>	

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5	<p>Firearm Compliance</p> <ul style="list-style-type: none"> Is the company in compliance / adhering with firearm control Act 60 of 2000 as prescribed by the firearm control Act? 	<p>e) Tender Returnable: List of Registered/licenced Firearms and certified copies of the licences. Please note: Only the 9mm pistol, ML4 Riffles and 12 bore shotgun required.</p>	<p>c) Compliance to Firearm control act 60 of 2000</p>
6	<p>NKP conformance letter</p> <p>Is the company in possession of a letter issued by the NKP office indicating company's application for registration to offer services at NKP?</p>	<p>f) Tender Returnable: proof of acknowledgement letter issued by the NKP office to render service at NKP.</p>	<p>d) Compliance to NKP Act 102 of 1980</p>
7	<p>Proof of Business Loco standi</p> <p>Is the company in possession of a valid lease agreement or proof of ownership of business address?</p>	<p>g) Tender Returnables: proof of lease agreement signed by contracting partners and witness or proof of ownership of building in the owner/company's name.</p>	<p>e) Proof of business operations.</p>
8	<p>Provide proof that company directors are south African (proof of valid identity documents).certified copy of ID.</p>	<p>h) To be supplemented with a confirmation from Home Affairs</p>	<p>f) Ensure South African Citizens by birthright benefit from this tender.</p>

3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

The weight for the technical review will be 100% with a minimum threshold of 75% and will be based on the following:

Table 4: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)
1.	Company Profile and experience			30	
	1.1	Established company and capable of rendering security services <ul style="list-style-type: none"> Is the company well established, in operation for at least three (3) years? Does the company profile reflect the company's capability and demonstrates that the company is well -established as a security service provider? 	<ul style="list-style-type: none"> Tender returnable – Company profile containing required details 		15
	1.2	Proof of references for similar services rendered <ul style="list-style-type: none"> Is the company able to provide at least three (3) letters of references for similar services rendered in the market/ industry? How many reference letters are provided and are the letters for current or past contracts? 	<ul style="list-style-type: none"> Tender returnable - Original or certified copies of letters of references 		15
2.	Resources- Work Force			10	
	2.1	<ul style="list-style-type: none"> Does the service provider have the required capacity (work force numbers as provided by the BU/ OU) to render the required services? Modified installations. 	<ul style="list-style-type: none"> Tender returnable – Proof of number of manpower In terms of PSIRA letter of Good standing and in accordance with the 		10

	<ul style="list-style-type: none"> Does the letter of good standing reflect the required capacity in numbers? Does the company have the required recruitment strategy or capability to recruit the required numbers 	requirements on the scope of work		
2.2	Firearms / On site evaluation		20	
	<p>2.2.1 Compliance to Scope of work Does the company have the required firearms as mentioned in the scope of work?</p> <ul style="list-style-type: none"> Is the company in possession of 9mm pistol. (How many(ITO SOW) Is the company in possession of 12 bore shotgun (pump action) (How many? (ITO SOW) Does the company have sufficient ammunition for the required Firearms (10x 9mm pistol and 12x 12bore pump actions)? Are all firearms registered under Company name? 	<p>Tender returnable – on site physical inspection.</p> <ul style="list-style-type: none"> Count firearms 9mm pistol Count firearms 12 bore shotgun Count rounds of 9mm pistols and 12 bore pump action. Refer Quantities from SOW) Peruse licence certificate issued by SAPS “DFO”. 		10
	<p>2.2.2 Compliance to firearm control Act Is the company in compliance / adherence to firearm control Act 60 of 2000 as prescribed by the firearm control Act?</p> <ul style="list-style-type: none"> Does the company have storage facility to keep firearms when not in use. Is there a procedure in place in terms of firearm control Act is concerned. Does firearms have identification numbers as prescribed by the Law. Does officers acknowledge receipt of firearms issued to them.(register) Are the security officers issued with daily firearm permit when issued with firearms. Does security officers have firearm competency licence to possess types of firearms issued to them. Is there a firearm safety precaution procedure displayed where officers issued / handover firearms. Is there a firearm inspection register in place? 	<p>Tender returnable – on site physical inspection.</p> <ul style="list-style-type: none"> Inspect armoury storage room Inspect the firearm issuing and receiving procedure. Inspect firearms as per serial numbers Inspect firearm issuing / receiving register Inspect firearm daily permit Inspect firearm competency certificate of officers Inspect firearm safe handling procedure displayed in storage room. Peruse the register 		10

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	<ul style="list-style-type: none"> Is the Armoury room constructed of bricks and mortar? Is there a firearm incident register? 	<ul style="list-style-type: none"> Physical inspection of the building / facility. Peruse the register. 		
Resources-Contractor's Control Room – on site inspection			20	
2.3	Is the contractor's control room locally established, fully equipped and operational and capable of rendering the required service			20
	<ul style="list-style-type: none"> Does the control room meet Eskom requirements? 	Tender returnable – Inspect the facility using Eskom's security control room checklist		
	<ul style="list-style-type: none"> Is there radios and radio communication capability or use of similar reliable devices e.g. PTT? 	Tender returnable – Functional test to be conducted on site. Certified copies of ICASA licence. Functioning to be confirmed on site visit		
	<ul style="list-style-type: none"> Landlines and fax line are operational and in use? 	Tender returnable – Functional test to be conducted on site.		
	<ul style="list-style-type: none"> Is the control room constructed with reinforced doors and walls? 	Tender returnable – Inspect facility		
	<ul style="list-style-type: none"> Is an Occurrence book in use and up to date – panic button test register – incident register? 	Tender returnable – Inspect register on site		
	<ul style="list-style-type: none"> Is there an Emergency call-out procedure and is the operator knowledgeable on the procedure – is there an emergency contact list displayed on the wall to assist the operator? 	Tender returnable – Inspect procedure and test operator on content on site		
	<ul style="list-style-type: none"> Is there record keeping (Reaction units) and response times to incidents 	Tender returnable – Inspect registers on site		
	<ul style="list-style-type: none"> Is the control room operational, properly manned and capable of operating 24 Hour/ 7 days a week 	Tender returnable – Conduct a test of equipment in use on site		
	<ul style="list-style-type: none"> Number of control room operators 	Tender returnable – minimum 2 per shift		

Resources - Vehicles		10	
2.4	Does the company possess sufficient number of vehicles (as specified in the scope of work) and are the vehicles suitable for use for the required purpose namely, patrols, reaction force, staff transport?		10
	<ul style="list-style-type: none"> Are the vehicles branded on both sides? 	Tender returnable – Are there pictures in the submission that indicate compliance or if not a site inspection is necessary and Certified copies of vehicle registration certificates for company vehicles must be submitted. Proof of any changes in ownership must also be submitted. Proof of valid lease and rental agreements in the name of the Company can also be submitted.	
	<ul style="list-style-type: none"> Is the patrol/ response vehicle equipped with roof-mounted searchlights? 	Tender returnable – Inspect vehicles	
	<ul style="list-style-type: none"> Are the vehicles equipped with functioning communication capability? 	Tender returnable – Inspect vehicles and check system is functioning	
	<ul style="list-style-type: none"> Do the vehicles meet Eskom safety standards? 	Tender returnable – Inspect vehicles	
	<ul style="list-style-type: none"> Are all the security vehicles registered in the company name? if leased proof must be provided. 	Tender returnable – Verify registration docs	
	<ul style="list-style-type: none"> Are the vehicles roadworthy, under 3years old and have done less than 100 000km? 	Tender returnable – Confirm the following <ul style="list-style-type: none"> Less than 3 years old and with leases than 100000km per vehicle More than 3 years old but less than 5 years old and more than 100000km per vehicle More than 5 years old 	

3.	Legislative Compliance /			10	
3.1	The supplier must demonstrate that all guards in their employ are PSIRA registered, properly managed, and equipped.				10
		<ul style="list-style-type: none"> Is there confirmation in the personnel files of guards that there is valid PSIRA accreditation? 	<p>Tender returnable – on site inspection Confirm the following</p> <ul style="list-style-type: none"> Copies of PSIRA certificates are available in files that are inspected at random/ did the supplier provide certified copies of PSIRA certificates in the submission? Certified copies of PSIRA certificates for guards and most recent copies of the company uniform policy. No copies of PSIRA certificates available on file or in the submission 		
		<ul style="list-style-type: none"> Are the staff paid salaries in compliance to the PSIRA Wage determination? 	<p>Tender returnable – on site inspection Confirm the following</p> <ul style="list-style-type: none"> Payslips are provided for verification in the submission or at site. Certified copies of payslips for the various levels 		
		<ul style="list-style-type: none"> Are the staff provided with appropriate uniform for use when deployed at Eskom sites namely winter (jackets, gloves, scarves, hats, etc.) and summer uniforms, appropriate personal protective equipment (PPE) namely bullet proof vests, torches, batons, safety shoes/ boots with steel toe caps, etc. and are the uniforms replaced at least once a year? 	<p>Tender returnable – on site inspection Confirm the following</p> <ul style="list-style-type: none"> All Eskom requirements are met Pictures/ photographs of various uniforms in use may be provided or samples of uniforms can be presented at site visits. No winter uniform No PPE Procedure: uniform replacement / proof / acknowledgement receipt of uniform by officers. 		
					TOTAL: 100

The scoring criteria are as follows:

Qualitative Technical Evaluation Criteria	Score [0,2,4,5]	Scoring Criteria
1.	Company Profile and experience	
1.1	<p>Established company and capable of rendering security services</p> <ul style="list-style-type: none"> Is the company well established, in operation for at least three (3) years? 	<p>Does the company profile reflect the company's capability and demonstrates that the company is well -established as a security service provider?</p> <p>5 = In Operation for Five (5) or more years</p> <p>4 = In Operation for Three or Four (3 to 4) years.</p> <p>2 = In Operation for less than Three (3) years</p> <p>0 = No submissions of proof for number of years the company has been in operation</p>
1.2	<p>Proof of references for similar services rendered</p> <ul style="list-style-type: none"> Is the company able to provide at least three (3) letters of references for similar services rendered in the market/ industry? There must be a start date and end date on the ref letters. 	<p>How many reference letters are provided and are the letters for current or past contracts?</p> <p>5 = Five or more references provided with contact details.</p> <p>4 = Three or Four references provided with contact details.</p> <p>2 = One or Two references provided with contact details.</p> <p>0 = No references part of submissions or if references provided without contact details</p>

2.	Resources		
2.1	<p>Manpower</p> <ul style="list-style-type: none"> Does the PSIRA letter of good standing reflect the required capacity in numbers? or Does the company have the required recruitment strategy or capability to recruit the required numbers? 		<p>5 = Exceed required work force in terms numbers(45 personell) as stipulated in the scope of work?</p> <p>4 = Have 80 % required work force in terms numbers (45 personell) as stipulated in the scope of work?</p> <p>2 = Have 40% work force in terms numbers (45 personnel) as stipulated in the scope of work?</p> <p>0 = Have No work force in terms numbers (45 personnel) as stipulated in the scope of work?</p>
2.2	<p>Firearms</p> <p>2.2.1 Compliance to Scope of work Does the company have the required firearms as mentioned in the scope of work?</p> <ul style="list-style-type: none"> Is the company in possession of 9mm pistol. (How many(ITO SOW) Is the company in possession of 12 bore shotgun (pump action) (How many? (ITO SOW) Does the company have sufficient ammunition for the required Firearms mentioned in SOW?(10x 9mm pistol and 12x 12bore pump actions)? Are all firearms registered under Company name? 		<p>Requirement of the Scope of Work</p> <p>5= meet 100% in terms of SOW requirements (firearms and ammunition required)</p> <p>4= meet 80% in terms of SOW requirements (Firearms and ammunition required)</p> <p>2= meet 40 % in terms of SOW requirements (Firearms and ammunition required)</p> <p>0= not meeting requirement in terms of SOW.</p>

	<p>2.2.2 Compliance to firearm control Act</p> <p>Is the company in compliance / adherence to firearm control Act 60 of 2000 as prescribed by the firearm control Act?</p> <ul style="list-style-type: none"> • Does the company have storage facility to keep firearms when not in use. • Is there a procedure in place in terms of firearm control Act is concerned. • Does firearms have identification numbers as prescribed by the Law. • Does officers acknowledge receipt of firearms issued to them.(register) • Are the security officers issued with daily firearm permit when issued with firearms. • Does security officcers have firearm competency licence to possess types of firearms issued to them. • Is there a firearm safe work procedure (Safety precautions) displayed where officers issued / handover firearms. • Does the company inspect their own firearms (checklist inspection sheet) 	<p>Compliance / adherence</p> <p>5= meet 100 % in terms of firearm control Act 60 of 2000 adherence / compliance.</p> <p>4= meet 80 % in terms of firearm control Act 60 of 2000 adherence / compliance.</p> <p>2= meet 40 % in terms of firearm control Act 60 of 2000 adherence / compliance</p> <p>0= not meeting requirement in terms of firearm control Act 60 of 2000 adherence / compliance.</p> <p>5 = Compliance to all requirements</p> <p>4 = Compliance to four to six (4 to 6) requirements</p> <p>2 = Compliance to less than four (4) requirements</p> <p>0 = No compliance to all the requirements</p>
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<p>2.3</p>	<p>Contractor’s Control Room</p> <ul style="list-style-type: none"> • Does the control room meet Eskom requirements? • Is there radios and radio communication capability or use of similar reliable devices e.g. PTT? • Landlines and fax line are operational and in use? • Is the control room constructed with reinforced doors and walls? • Is an Occurrence book in use and up to date • Is there an Emergency call-out procedure and is the operator knowledgeable on the procedure? • Is there record keeping (Reaction units) and response times to incidents • Is the control room operational, properly manned and capable of operating 24 Hour/ 7 days a week • Number of control room operators at least two per shift 	<p>Is the contractor’s control room locally established, fully equipped and operational and capable of rendering the required service</p> <p>5 = Compliance to all the requirements</p> <p>4 = Compliance to 5 to Seven(5 to 7) requirements</p> <p>2 = Compliance to less than Three (3) requirements</p> <p>0 = No compliance to all the requirements</p>
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<p>2.4</p>	<p>Vehicles</p> <ul style="list-style-type: none"> • Are the vehicles branded on both sides? • Is the patrol/ response vehicle equipped with roof-mounted searchlights? • Are the vehicles equipped with functioning communication capability? • Do the vehicles meet Eskom safety standards • Are all the security vehicles registered in the company name? • Are the vehicles roadworthy, under 3years old and have done less than 100 000km 		<p>Does the company possess sufficient number of vehicles (as specified in the scope of work) and are the vehicles suitable for use for the required purpose namely, patrols, reaction force, staff transport?</p> <p>5 = Compliance to all the requirements</p> <p>4 = Compliance to Three to Four(3 to 4) requirements</p> <p>2 = Compliance to less than Three (3) requirements</p> <p>0 = No compliance to all the requirements</p>
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3.	Legislative Compliance		
3.1	<ul style="list-style-type: none"> • Is there confirmation in the personnel files of guards that there is valid PSIRA accreditation? • Are the staff paid salaries in compliance to the PSIRA Wage determination? • Are the staff provided with appropriate uniform for use when deployed at Eskom sites namely winter (jackets, gloves, scarves, hats, etc.) and summer uniforms, appropriate personal protective equipment (PPE) namely bullet proof vests, torches, batons, safety shoes/ boots with steel toe caps, etc. and are the uniforms replaced at least once a year? 		<p>The supplier must demonstrate that all guards in their employment are PSIRA registered, properly managed, and equipped.</p> <p>5 = All three conditions have been met.</p> <p>4 = Only two conditions have been met.</p> <p>2 = Only one condition have been met.</p> <p>0 = None of conditions have been met.</p>

3.5 TET MEMBER RESPONSIBILITIES

Table 5: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
1. Registration of company as a security service provider in terms of PSIRA Act.	X	X	X
2. PSIRA letter of good standing	X	X	X
3.Private Security Sector Provident Fund	X	X	X
4. Minimum R10million public liability insurance	X	X	X
5. Firearm Compliance	X	X	X
6. NKP Confirmation letter	X	X	X
7. Proof of Business Loco Standi	X	X	X
8 Provide proof that company directors are South African (proof of valid identi document).	X	X	X
Qualitative Criteria Number	TET 1	TET 2	TET 3
1.Company Profile and experience			
1.1 Established company and capable of rendering security services	X	X	X
1.2 Proof of references for similar services rendered	X	X	X
2.Resources			
2.1 Manpower	X	X	X
2.2 Firearms Compliance			
2.2.1 Compliance to SOW ITO of firearms requirements	X	X	X
2.2.2 Compliance to firearm control Act 60 of 2000	X	X	X
2.3 Contractor's Control Room	X	X	X
2.4 Vehicles	X	X	X
3. Legislative Compliance			
3.1 Legislative Compliance	X	X	X

X – REQUIRED ATTENDANCE

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3.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.6.1 Risks

Table 6: Acceptable Technical Risks

Risk	Description
1.	Alternative solutions with the same or better performance

Table 7: Unacceptable Technical Risks

Risk	Description
1.	Exclusions of scope specified in the employers requirements
2.	Unclear staff organogram. i.e. the staffing plan is weak not showing clarity in allocation of tasks and responsibilities
3.	Exclusion of a project specific schedule

3.6.2 Exceptions / Conditions

Table 8: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	Accept deviation with technical qualification

Table 9: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	Deviation without technical qualification not accepted

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4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation
Ghia January	Security Manager
Meshack Seephe	Officer Security Operations
Arnold Maepa	Senior Inspector Security

5. REVISIONS

Date	Rev.	Compiler	Remarks
August 2024	1	M Mongatane	First draft for review

6. DEVELOPMENT TEAM

All Technical Evaluation Team Members, as listed in Table 2, were involved with the development of this document.

7. ACKNOWLEDGEMENTS

None

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