

	Informal Tendering Request for Quotation (RFQ) For transactions up to R1M – Reverse e-Auction	Document Identifier	559-73269736	Rev	3
		Effective Date	February 2023		
		Review Date	February 2028		
		Enquiry	OLT2060346		

Dear Valued Supplier,

Eskom reserves the right to utilise the process of Reverse e-Auction.

Please note that the process of Reverse e-Auction will be utilised for this RFQ. The Tenderers will be required to submit a complete offer at RFQ deadline excluding prices.

Where a supplier includes prices in their offer; these prices will not be considered and will be disregarded. Suppliers who are evaluated and have passed the basic compliance with respect to meeting mandatory gatekeepers (where these may be applicable), submitting all mandatory documentation by stipulated deadlines (as may be applicable) and/ or meeting functionality requirements (where these requirements may be applicable) will be invited to the live Reverse e-Auction event.

Should the e-auction not result in a realistic market related price, Eskom reserves the right to negotiate the price post reverse e-auction. If only one supplier meets criteria for reverse e-auction, Eskom will seek internal permission to enter into negotiations directly with that supplier. The reverse e-auction will thus be cancelled.

Eskom reserves the right to split award.

Link to Eskom e-Auction User orientation Video: <https://www.youtube.com/watch?v=2OzleM6x-fs&t=27s> . Please familiarise yourself with the process.

Please note the following rules with respect to the OLT system (Informal Tendering)

- Please ensure that the email subject line only contains the **OLT2060346** Enquiry number as per heading and no other information. Do not add any text to the subject line. Do not add any space in between the prefix and the enquiry number.
- Ensure that the enquiry number is stipulated in the subject line on all e-mails if multiple emails are sent
- Ensure that you receive a confirmation email after submitting your documentation. Please follow up immediately via the email address of the respective buyer if you did not receive this.
- Maximum attachment size per email is 10MB. It is the supplier's obligation to ensure that the attachments per email do not exceed this limit.
- Please note closing date and time on the RFQ. Your submission will not be evaluated if it is received after the closing date and time of the RFQ.
- All tender returnables/documentation must be submitted to Informaltendering@eskom.co.za only. E-mails to any other address (except for clarifications) will not be accepted. Failure to comply with these rules will result in your tender being disqualified.
- **Requests for Clarifications must be sent in writing to the respective buyer at MninziX@eskom.co.za and to shakhae@eskom.co.za and not to Informaltendering@eskom.co.za.**
- **All requests for clarifications and responses must be in writing. Eskom will respond to clarifications requests received 5 or more working days prior to the tender closing deadline**, ie no later than close of business 22 February 2023.
- Tenderer to complete sections 5, 6 & 7 and to submit it together with the tender returnables stated in section 3, to Informaltendering@eskom.co.za

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- Due to varying requirements, slight changes could be included in each RFQ document, and suppliers are therefore required to read through the document carefully whenever invited to tender.
- ALL Suppliers are required to be registered (except foreign suppliers) on the National Treasury Central Supplier Database (CSD) as at tender response stage and the respective CSD number must be provided with all quotes together with the Eskom vendor registration number.
- Responses that do not comply with the CSD requirement will be regarded as non-responsive(except foreign suppliers) For CSD registration: Please register at <https://secure.csd.gov.za/>
- All Suppliers (including Foreign suppliers) are required to complete SBD 1-Invitation to Bid and submit this annexure at the stipulated deadline. Local suppliers are required to be tax compliant and must submit CSD Number/ Efiling pin number/ copy of tax clearance certificate as evidence of their tax compliance status.
- Foreign suppliers (even those with no footprint in RSA) are in addition required to answer Part B (3) which is part of the afore-mentioned SBD 1. Should the said Foreign suppliers answer “yes” to any of the questions [Part B (3)]; they are required to be tax compliant and must therefore submit their Efiling pin number or copy of tax clearance certificate which will be verified by Eskom.
- All suppliers are required to refer to www.eskom.co.za for the Supplier Integrity Pact that must be downloaded and read. The Integrity Declaration form (attached hereto) and the SBD 4- Bidders Declaration form (attached hereto) are mandatory tender returnables and must be fully completed, signed and submitted at the stipulated deadlines.
- **Do not specify prices in your offer as Prices will need to be submitted during the live e-Auction event.**
- Where “designated sectors” are applicable, ensure that all relevant stipulated returnables are submitted by the stipulated deadline, or the submission will be regarded as non-responsive and ineligible for award.
- It is a requirement to return full specifications with your quotation eg. drawings, dimensions, manufacturer's name, etc (if this is applicable to the RFQ). **Where there is a deviation, suppliers are also required to fully complete and submit the deviation schedule /form at RFQ closing deadline. Please ensure that the SAP No, Drawing No, Revision No and Manufacturer is stated on the form. Where there are deviations, but the deviation schedule/form has not been fully completed and returned at RFQ closing deadline, your offer will be disqualified.**
- Eskom Standard Conditions of Tender applies to this Informal Tendering Request for Quotation (RFQ).

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REQUEST INVITATION TO TENDER

To:	All CSD registered suppliers able to fulfil this requirement	Date	14 February 2022
Eskom Vendor Registration Number	Supplier to advise on SBD1 returnable	National Treasury Central Supplier Database (CSD) Number	Supplier to advise on SBD1 returnable
SARS eFiling Pin number	Supplier to advise on SBD1 returnable	B-BBEE level	Supplier to advise on SBD1 returnable
Attention	To whom it may concern	Tel No	n/a
Email address	n/a		
RFQ No	OLT2060346	Closing date and time (South African Standard Time)	28 February 2023 At 23:00 (11 PM)
Validity period of offers	90 days ie to 29 May 2023 <i>Please be advised that NO late offers will be considered and all offers must be sent to informaltendering@eskom.co.za</i>		
Eskom contact person	Xoliswa Mninzi. Email: MninziX@eskom.co.za Emmanuel Shakhane Email: shakhae@eskom.co.za		

ANNEXURES

- Annexure A SBD1 Invitation to Bid
- Annexure B SBD4 Bidders Declaration
- Annexure C SBD 6.1 Preference Claim Form
- Annexure D Integrity Pact Declaration
- Annexure E Reverse e-auction training acknowledgement form
- Annexure F Reverse e-auction user guide
- Annexure G1 Key Elements of a B-BBBEE sworn affidavit
- Annexure G2 Sample of BBBEE sworn affidavit
- Annexure G3 Affidavit template – EME – Gen
- Annexure G4 Affidavit template – QSE – Gen
- Annexure H Authority to submit offer
- Annexure I Eskom's General Conditions of Purchase
- Annexure J Eskom's General Conditions of tendering

• **CONDITIONS OF PURCHASE**

Eskom General Conditions of Purchase will apply.

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• **EVALUATION CRITERIA**

A) Functionality requirements are applicable

The following criteria will be applicable for this transaction under functionality criteria:

Criteria	Weight
Product offered meets Eskom's specification	100.00
Threshold	100%

Tenderers who do not meet the threshold for functionality scoring will be disqualified and not be evaluated further. No technical deviations accepted.

B) PPPFA Price and Preference Points

For transactions up to R50M (inclusive of VAT) Price and Preferential Point Scoring will be based on the 80/20 allocation aligned to the PPPFA Regulations 2022;

A tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but-

- (a) may only score points out of 90/80 for price
- (b) scores 0 points out of 10/20 for specific goals.

A tenderer may not be awarded points for specific goals if the tender documents indicate that the tenderer intends to subcontract more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that can execute the subcontract.

Note:

Failure on the part of the supplier to submit supporting documents/proof of specific goals for purposes of evaluation and scoring by RFQ closing will not result in disqualification (if tenderer is otherwise deemed to be responsive/acceptable in all other aspects). The tenderer will, however, be scored zero for Specific goals for purposes of PPPFA scoring and ranking.

Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market related.

Specific Goals

Specific goals for the tender and points claimed are indicated per the table below.

The specific goals allocated points in terms of this tender is BBBEE status level	Number of points allocated (80/20 system)
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1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

• **C) ADDITIONAL CRITERIA**

• **Objective criteria are applicable**

The following objective criteria apply:-

- **Designated material and thresholds** not applicable
- **Valid B-BBEE certificate issued by a B-BBEE verification professional/sworn affidavit**
(As prescribed by the B-BBEE Codes of Good Practice; or any other requirement prescribed in terms of the Broad-Based Black Economic)

A tender that fails to submit any of the above requirements to demonstrate compliance to B-BBEE Codes of Good Practice will not be justified for award.

Note:-

- Where Objective Criteria is applicable, Compliance to it is Mandatory. Failure to comply with Objective criteria will render the tender non-responsive.
- Eskom reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA
- Eskom reserves to the right to split award to the lowest offer receive per line item.
- Functionality and elements of Contractual requirements must not be used as objective criteria.

• **Contractual Requirements** are not applicable

Contractual requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders. Proof that the highest ranked tenderer/ tenderer recommended /justified for award (based on objective criteria) is able to meet contractual requirements as stipulated must be submitted prior to contract award. Failure to meet “Contractual Requirements “by the stipulated deadlines; may render the tender non-responsive and ineligible for contract award.

TENDER RETURNABLES

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Please ensure that the tender returnables listed hereunder are submitted as per stipulated deadlines as non-compliance with mandatory tender returnables at stipulated deadline will result in disqualification.

RETURNABLE	MANDATORY	COMMENT
Eskom Request for Quote Invitation	At Closing	See *
Annexure A SBD1 Invitation to Bid	At Closing	See *
Annexure B SBD4 Bidders Declaration	At Closing	See **
Annexure C SBD 6.1 Preference Claim Form	At Closing	See #
Annexure D Integrity Pact Declaration	At Closing	See **
Annexure E Reverse e-auction training acknowledgement form	At Closing	See **
Annexure H Authority to submit offer	At Closing	See **
Valid COIDA Letter of Good Standing	At Award	See **
Valid BBBEE or Sworn Affidavit – score zero for Pref point claim	At Award	See **
Valid BBBEE or Sworn Affidavit – if claiming pref point claim per SBD 6.1	At Closing	See #
Eskom Vendor Registration forms application if not Eskom Vendor	At Award	See **
Technical Data Certificate/Data Sheet/brochure – 100% compliance no deviation or alternative product or equivalent product to be offered	At Closing	See **

* Returnables required at Tender closing (disqualifiable) - These returnable are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing the tender must be disqualified.

** Returnables required at Tender closing. (Non-disqualifiable) – These returnable are also required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time, however, if not submitted by Tender closing, the Procurement Practitioners must request in writing the outstanding returnable to be submitted within 2 working days. If the requested returnable are not fully completed, signed (if required on the returnable) and/or received by the Procurement Practitioner within 2 working days of the request; the tender must be disqualified.

These returnables are mandatory for evaluation and therefore required at tender closing time and date. These will not be requested by the Procurement Practitioner, however the tenderer will not be disqualified but score zero.

DELIVERY DETAILS

GPS Co-ordinates

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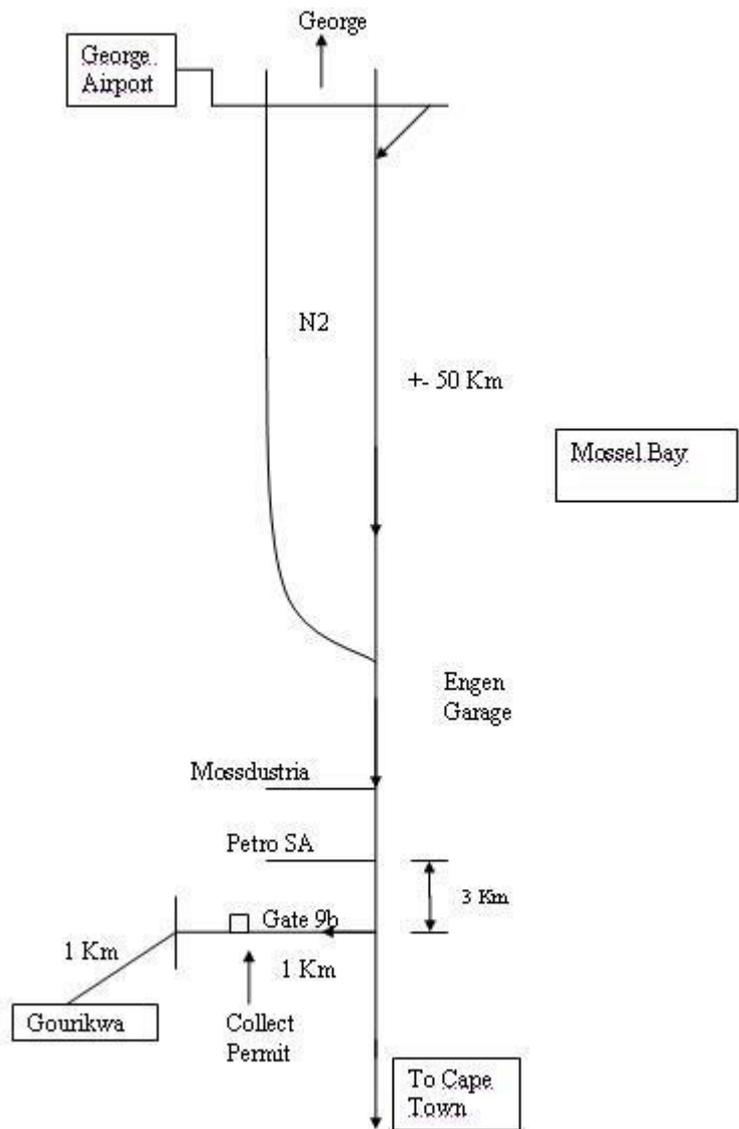
Site	Latitude	Longitude
Ankerlig	-33.594746	18.461102
Gourikwa	-34.166967	21.964735
Palmiet	-34.196966	18.974841

- Ankerlig Power Station**
 Neil Hare Road
 Atlantis Industria

 Map not available

- Gourikwa Power Station**
 On 2 North, PetroSA Landfill Site

Directions from George airport to Gourikwa
 As you leave George Airport, turn RIGHT at the T-junction. Proceed until you get to N2 Highway. Turn RIGHT onto N2 towards Mossel Bay/Cape town. Proceed along N2 for +-50 Km. Pass Engen 1 Stop on the left. Pass PetroSA on the right. 3Km after PetroSA, turn right. Proceed approx 1 km until security and follow signage to Gourikwa offices.



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- Palmiet Pumped Storage Scheme**
 Off N2 - Opposite Grabouw Turn off is reached travelling on the N2 over Sir Lowry's Pass towards Grabouw. As you exit the pass, travel for approximately 10 km before you reach a sign-posted Eskom board on your right. Take this turn off and travel along the access road for another 5 km before you reach the Power Station.



Peaking Power Stations are National Key Points. As such, All suppliers delivering goods are required to comply with the following:

- All Life Saving Rules as specified shall be adhered to. **ESKOM does not permit any passengers to be transported at the back of any Truck, light domestic vehicle or enclosed light commercial vehicle.**
- Each person shall sign the site entrance Register and this information shall also be collated by the *Contractor* for use during the scheduled meetings.
- Parking is allowed in the demarcated areas only and should it be required to drive on site, then please adhere to the following;
 - Maximum speed is 20km/h
 - Driving is only allowed on tarred surfaces
 - Obey all road signs
- Damage to ESKOM's plant/ property will be for the *Contractor's* account.
- Original ID document must be presented to security
- No weapons may be taken on site
- No photographs may be taken whilst on site.
- Gourikwa Power Station: please use entrance Gate 9B to enter the premises
- All persons entering the Power Station premises will be required to undergo a breathalyser test. Any persons testing positive will not be allowed entry. The *Employer* has a zero tolerance towards alcohol.

It is expected that the Supplier, its staff and sub-contractors and staff will uphold Eskom's Code of Ethics.

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The premises may be entered from 08:00 to 16:00 Mon-Thu, excluding public Holidays and from 08:00 to 12:00 on Fridays.

The supplier will additionally be required to ensure that the following environmental requirements are complied with at all times (while on Eskom site/Eskom property):-

- Zero liquid effluent discharge.
- No chemicals will be dumped into the station drains or on the premises.
- No oil or waste will be dumped on an unauthorized area or unlicensed waste site.
- Asbestos will be handled and stored according to Asbestos Regulation R155 of 2002.
- No materials or waste will be burnt on site.
- Hazardous substances shall be handled and stored according to the Hazardous substances. Regulation GN1179 of 1995 effluent shall not be discharged into public streams.

• **DETAILED LIST OF ITEMS REQUIRED**

Refer SBD1 form of Offer: Part D

• **SIGNATORIES**

For Supplier:

The invitee/tenderer hereby confirms that a copy of the Integrity Declaration Pact was obtained, that it understands the provisions thereof and, undertakes to abide by the provisions thereof in any dealings it may have with Eskom and that the signed Integrity Declaration form and SBD 4- Bidders Declaration form have **both** been fully completed, signed and submitted as tender returnables by the stipulated **deadlines**.

Name of supplier and representative of supplier	Designation	Signature	Date
		_____ [duly authorised to sign on behalf of the supplier]	
Telephone number		e-mail address	

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