

**Kriel Power Station  
Contractors Legal & Other Requirements  
Compliance Checklist**

Unique Identifier: **RSR0001**

Revision: **2**

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**References:**

*Occupational Health and Safety Act & Regulations (85 of 1993)*

*Compensation for Occupational Injuries and Diseases Act (130 of 1993)*

*Eskom Contractors Health and Safety Requirements (32-136)*

*Eskom Kriel Power Station Contractors Health and Safety Requirements (RSR0001)-Health & Safety Specification*

*SHE Management Systems (NOSA & OSHAS 18001)*

COMPANY NAME:	
COMPANY CONTRACT/PROJECT MANAGER (NAME & SURNAME):	
CONTACT DETAILS (CONTACT NUMBER):	
E-MAIL ADDRESS:	
NUMBER OF EMPLOYEES:	
SCOPE OF WORK:	
RISK CATEGORY:	
CONTRACT DURATION:	
DATE OF FILE EVALUATION:	

ESKOM CONTRACT /PROJECT MANAGER (NAME & SURNAME):	
CONTACT DETAILS (CONTACT NUMBER):	
E-MAIL ADDRESS:	

1.	Reference/s	DOCUMENTATION	YES	NO	N/A	REMARKS
	CR 3(1-8)	Construction Work Permit				
	CR 7(1)(c)(v)	Sub-Contractor appointment/s				
	CR 7 (1)(f)	Updated list of sub-contractors on site, agreements and the type of work being performed or to be performed				
	CR 4(1) & (2)	Notification of Construction Work - Completed, Signed by Client and Stamped by the Dept. of Labour				
	CR 5(1)(j)	Letter of good standing	<b>X</b>			
		<ul style="list-style-type: none"> <li>Registration number:</li> </ul>				<b>EXP:990000233529</b>
	Sec.37(2)	Mandatory Agreement - 37(2) agreement (Signed by both Client and Contractor)	<b>x</b>			
	RSR0001	Project specific scope of work from the Client (Eskom)	<b>X</b>			
	GAR 4	Updated OHS Act and Regulations (Latest edition)	<b>X</b>			
	Section 7	SHE Policy-Signed by the CEO	<b>X</b>			
	RSR0001	Two years safety statistics				
	CR 5(1)(g)	Provision for the cost of health and safety measures				
	32-136	Eskom Contractors Health and Safety Requirements	<b>X</b>			
	CR 5(1)(b)	Project Specific Health & Safety Specification (Signed by Safety and Eskom Project Manager)				
	CR 5(1)(a)	Project baseline risk assessment (Risk assessment supplied by Client Contract/ Project Manager)				
	CR 7(1)(a)	Safety, Health and Environmental (SHE) Plan in line with Client SHE Specification (Signed by contractor and accepted by Eskom Project Manager)	<b>X</b>			
	RSR0001	Company Organogram	<b>X</b>			
	CR 5(1)(k)	Appointment of a Principal Contractor by Client	<b>X</b>			

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2.	Reference/s	PROOF OF TRAINING	YES	NO	N/A	
	RSR0001	Training need analysis (Training matrix) & implementation tracking system				
	Asbestos Reg 5.	Proof of asbestos awareness training				
	HCS Reg 3.	Proof of Training where hazardous chemical substances are used or exposed too				
3.	Reference/s	APPOINTMENTS & PROOF OF COMPETENCY	YES	NO	N/A	REMARKS
	Sec. 16( 2 )	Designated Employer				
	Sec. 17 ( 1 )	Competent SHE Representative ( more than 20 employees )				
	Sec. 19( 3 )	Chairperson of Safety, Health and Environmental Committee				
	Sec. 24	Competent person to do incident investigations				
	GMR 2( 1 )	Competent person for machinery				
	CR 8( 1 )	Construction Manager (Proof of Safety for Managers course)				
	CR 8( 2 )	Assistant Construction Manager(Proof of Safety for Managers course)				
	CR 8(7)	Construction supervisor (Proof of Safety for Supervisors course)				
	CR 8(8)	Assistant Construction supervisor (Proof of Safety for Supervisors course)				
	CR 8(5)	Competent Construction/Project Safety Officer				<i>Full time/Part time, Frequency of visit to site and minimum qualifications &amp; experience will be determined by Risk Category and Scope of work.</i>
		<ul style="list-style-type: none"> <li>• Full time</li> <li>• Part time</li> <li>• If part time – what is the frequency of visit to site</li> </ul>				
	CR 9(1)	Competent person to do Risk Assessment				
	CR 9 (3)	Competent person in safety training				
	CR 10( 1 )( a)	Competent person to prepare the Fall Protection Plan				
	CR 12 ( 2 )	Competent person formwork & support work				
	CR 13 ( 1 )(a)	Competent person for excavation work				
	CR 14 ( 1 )	Competent person for demolition work				
	CR 16( 1 )	Competent person for scaffolding				
	CR 17 ( 1 )	Competent person for suspended platforms				
	CR 18 (1)	Competent person/Supervisor for Rope Access Work				
	CR 19(6)	Competent person to operate material host				
	CR 19 (8) (a)	Competent person to inspect material host				
	CR 20(1)	Competent person to supervise operation of bulk mixing plant				
	CR 21(2)(b)	Competent person for cleaning & examination of explosive actuated fastening device				

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	CR 21 (2)(g) (i)(ii)	Competent person for issuing ,collection & recording of cartridges and nails or studs of an explosive actuated fastening device				
	CR 22(e)	Competent crane operators and certified				
	CR 22(f)	Medical fitness certificate to operate the crane				
	CR 23( 1 )( d )(i)	Competent Construction vehicle /& mobile plants operator				
	CR 23 (1)(k)	Competent Construction vehicle /& mobile plants inspector				
	CR 23(1)(d)(ii)	Medical fit to operate the construction vehicle /& mobile plant				
	CR 24(c)	Temporary electrical installation inspector				
	CR 28(a)	Competent person/supervisor for stacking & storage				
	CR 29(h)	Competent person for inspection of fire equipment				
	GSR 3(2)	Competent Person for first aid (5 employees or more)				
	GSR 13A	Ladder Inspector				
<b>4.</b>	<b>Reference/s</b>	<b>RISK ASSESSMENT ( will include)</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	CR 9 ( 1 )( a)	Identification of the risks and hazards to which persons may be exposed to				
	CR 9 ( 1 )( b)	Analysis and evaluation of the risks and hazards identified				
	CR 9 ( 1 )( c)	A documented plan of safe work procedures to mitigate, reduce or control the risks and hazards				
	CR 9 ( 1 )( d)	Monitoring Plan				
	CR 9 ( 1 )( e)	Review Plan				
	CR 9 (3)	Proof of training regarding hazards and related work procedures before work commences				
	CR 9(1)	Baseline risk Assessment ( <b>COVID 19</b> )				
<b>5.</b>	<b>Reference/s</b>	<b>INDUCTION TRAINING</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	CR 7 ( 5)	The Company induction training syllabus				
	CR 7 ( 5)	The Company proof of induction				
	CR 7 ( 5)	Proof of induction by Eskom (Client)	<b>X</b>			<b>DO INDUCTION WHEN THEY START</b>
<b>6.</b>	<b>Reference/s</b>	<b>FALL PROTECTION PLAN</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	CR 10(2)(a)	A Risk Assessment of all work carried out from a fall risk position and the procedures and methods used to address all the risks identified per location				
	CR 10 ( 2 )(b)	The process for the evaluation of the employees medical fitness necessary to work at a fall risk position and the records thereof				
	CR 10 ( 2 )( c)	The programme for the training of employees working from elevated positions and records thereof				
	CR 10 ( 3 )	A procedure addressing the inspection, testing & maintenance of all fall protection equipment				

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	CR 10(2)(e)	Rescue plan detailing the necessary procedure ,personnel and suitable equipment required to affect a rescue of a person in the event of fall incident to ensure that the rescue procedure is implemented immediately following the incident					
<b>7.</b>	<b>Reference/s</b>	<b>CERTIFICATION OF MEDICAL FITNESS</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	RSR0001	Medical surveillance Programme/Plan					
	CR 7 (8) & RSR0001	Valid Medical Certificates of fitness specific to the work to be performed issued by a registered Occupational Medical Practitioner. (Annexure 3 or Man Job Specification accompanying Medical certificate)					
<b>8.</b>	<b>Reference/s</b>	<b>Freq.</b>	<b>RECORDS OF INSPECTIONS &amp; REGISTERS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	Sec. 44	Monthly	Batch Plants/mixing Plants				
	CR 10 ( 2 )( d)	Daily	Brick Cutter				
	DMR 18 ( 5 )	Monthly	Chain / Slings / Hooks				
	GSR 3 ( 4 )	Monthly	Compressors				
	VUP 11	Daily	Concrete Mixer				
	EMR 9	Daily	Construction Vehicle / Plant				
	EMR 10	Monthly	First Aid Box				
	RSR0001	Monthly	Cutting Torch Register				
	CR 24 (d)	Weekly	Temporary electrical installations. Incl. distribution boxes				
	CR 13 (1)(i)	Daily	Excavations, bracing & shoring				
	CR 21	Daily	Explosive Powered Tools				
	CR 29 (g)	Monthly	Fire Extinguishers				
	CR 12 (3)(f)	Monthly	Form and Support Work				
	RSR0001	Daily	Generators				
	RSR001	Daily	Hand Tools				
	CR 10 (2) (d)	Daily	Fall Protection Equipment				
	HCS	Record	Hazardous Chemicals list & MSDS's incl. proof of training on MSDS's				
	CR 27	Daily	Hygiene				
	GSR 13A	Daily	Ladder				
	CR 19 (8)	Daily	Material Hoist				
	CR 22	Daily	Mobile Crane				
	EMR 9	Daily	Portable Electrical Tools/equipment incl. cables				
	GSR 2	Daily	PPE Issuing Register & Check- sheet				
	Sec.18 (1)(g)	Monthly	SHE Rep Inspections				
	CR 17	Daily	Scaffolding				
	CR 14 (2)	Record	Method statement for demolishing a structure				

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	CR 14 (11)	Record	Method statement for use of explosives				
	CR 17 (2)(b)	Record	Certificate of system design for suspended platform				
	CR 21	Record	Register of cartridges and nails or studs (explosive actuating fastening device)				
	CR 24 (e)	Record	Certificate of Compliance of Electrical Installations				
	RSR0001	Record	Testing and Calibration of Instruments				
	DMR 18	Record	Load Tests on Lifting tackle and equipment				
<b>9.</b>	<b>Reference/s</b>	<b>Incident Management</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	GAR9 & RSR0001	Annexure B		<b>X</b>			
	GAR8 & RSR0001	WCL/or other applicable compensation Forms					
	RSR0001	Incident Register					
	RSR0001 (32-95)	Incident Management Procedure					
	RSR0001	Incident Investigation Report/Template					
<b>10.</b>	<b>Reference/s</b>	<b>Emergency Preparedness</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	RSR0001	Emergency Plan (Incl. Emergency contact numbers, Names of Emergency Response Team members & Fire Fighting Team members)					
<b>11.</b>	<b>Reference/s</b>	<b>Safety Meetings &amp; communications/toolbox talks</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	Sec. 18 & RSR0001	Safety Committee Members					
	Sec.18 & RSR0001	Safety Meeting Minutes					
	RSR0001	Toolbox Talk Topics					
	RSR0001	Toolbox Talks Attendance Registers					
<b>12.</b>	<b>Reference/s</b>	<b>General Requirements</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REMARKS</b>
	RSR0001	Monthly Safety Statistics Template -Incl. following: <ul style="list-style-type: none"> <li>• Head Count</li> <li>• Man Hours</li> <li>• LTIR</li> <li>• Days without LTI</li> <li>• Incidents for the Month</li> </ul>					
	RSR0001	List of tools & equipment to be used on site					
	RSR0001	List & Identification documents of employees on Site					<b>LIST</b>
	CR 7(1)(e) & RSR0001	Handover of Health & Safety file to the client upon completion of work (Site Clearance)					<b>File must be handed over once the project is finished</b>

<b>File Audited by</b> (Safety Officer)		<b>Signature:</b>	
<b>Safety file comply</b>		<b>APPROVED</b>	

<b>Contractor's Representative</b>		<b>Signature:</b>	
<b>Safety Risk Manager</b>		<b>Signature:</b>	
<b>Project Manager's name</b>		<b>Signature:</b>	