 <b>Eskom</b>	<b>Guideline</b>	<b>Distribution</b>
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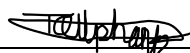
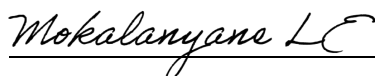
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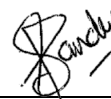
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## **1 INTRODUCTION**

Eskom Holdings SOC Ltd, through its Distribution Division, is committed to procuring the services of external contractors to deliver specific technical services and/or products that align with its operational requirements and strategic mandates as defined by its shareholders. To ensure that these procurement processes are conducted in a fair, transparent, and legally compliant manner, Eskom adheres strictly to the provisions of the Public Finance Management Act (PFMA). In this context, every tender submission must be evaluated to ensure technical competency and functional ability to deliver required services or products.

This document outlines the Technical Evaluation Criteria (TEC) applied by the Technical Evaluation Team (TET) within the Free State Operating Unit (FSOU). The criteria set out in this document describes the guiding framework used to assess contractor submissions in response to the Smart Meter Installations Panel Contract Enquiry. The aim is to ensure that only capable and compliant service providers (or contractors) are shortlisted to form part of the Panel of Contractors (PoC), to maintain consistently and reliable level of service delivery.

## **2 SUPPORTING CLAUSES**

### **2.1 SCOPE**

The document outlines the criteria and procedure(s) applied as part the technical evaluation procedure in fulfilment of Smart Meter Installations Projects, in Distribution - FSOU.

### **2.2 PURPOSE**

The aim of this document is to set out the criteria and procedure adhered to in evaluating submission for Smart Meter Installation Projects. The process endeavours to establish 'value for money' in contractual service agreements. The purpose of the criteria is to ensure the evaluation is conducted in a fair and transparent manner.

### **2.3 APPLICABILITY**

This document is only applicable to the FSOU.

Technical understanding and knowledge of this document and its contents is critical to the end user and the associated senior management; standards implementation department representative(s); technical evaluation team; procurement representatives and any other stakeholder(s) technically interested as part of the procurement process, including all signatories listed in this document.

Stakeholders involved in their respective capacities overseeing the procurement process, along with associated senior management must have an awareness of the document contents.

### **2.4 NORMATIVE / INFORMATIVE REFERENCES**

Parties using this document shall apply the most recent edition of the documents listed in, but not limited to, the following paragraphs.

#### **2.4.1 NORMATIVE**

- [1] ISO 9001, Quality Management Systems
- [2] 240-70413681 Portfolio of Evidence for Authorisation
- [3] QM 58 – Supplier Contract Quality Requirements Specifications
- [4] Regulations Governing the Administration of an Oath or Affirmation (GN R1258 of 21 July 1972, as amended)
- [5] The Public Finance Management Act, 1999 (PFMA)
- [6] Protection of Personal Information Act, 4 of 2013

#### **2.4.2 INFORMATIVE**

N/A

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## 2.5 DEFINITIONS

<b>Term</b>	<b>Definition</b>
Bona fide	adj. Latin for "good faith," it signifies honesty, the "real thing" and, in the case of a party claiming title as bona fide purchaser or holder, it indicates innocence or lack of knowledge of any fact that would cast doubt on the right to hold title.
Certified	The verification that a copy of an original document is true. A qualified person signs and dates the copy of the original document to confirm its accuracy. Valid for 3 months (time of tender closing date)
Comparative Scoring Methodology	A mathematical method to enable a fair comparison between a set of numerical results.
Contract Requirements	Requirements that will be evaluated before contract award and are the final stage of the Technical Evaluation criteria.
Contractor	A person or firm that undertakes a contract to provide materials or labour to perform a service or do a job.
Employee	A person employed for wages or salary, especially at non-executive level.
End User	The ultimate user or consumer of the goods, works or services procured. This is usually the person or body that places the reservation or purchase requisition for the desired goods, works or services.
Enquiry Returnable OR Returnable	Enquiry returnable are any documents, forms or any other proof, stipulated in the Tender Enquiry that is assessed against the criteria as is defined by the mandatory criteria and/or functional criteria. Enquiry Returnables must be submitted as part of the tenderer's technical submission. Enquiry Returnables may also be referred to as 'evidence'; or 'returnable'.
Evaluation Criteria	Content of this document providing details and process which will either let submissions to be recommended or not.
Evaluation Moderation Panel	A panel of appointed senior evaluators or subject matter experts responsible for reviewing and reconciling the outcomes of individual evaluation teams. The panel ensures consistency, objectivity, and compliance with evaluation procedures. It is authorised to resolve discrepancies and provide a final moderated technical score or decision prior to award recommendation.
Evaluation Stage(s)	Evaluation Stage describes the various steps followed in the evaluation process. Namely or merely referred to as 'stage'.
Evaluation Team Leader	The designated lead evaluator within an evaluation team, responsible for coordinating the evaluation process, assigning tasks, ensuring compliance with evaluation criteria, and compiling the team's consolidated outcome. The Team Leader acts as the primary liaison with the Moderation Panel and the Technical Evaluation Director.
Foreign Identification Document OR Foreign ID	An identification document issued to foreign nationals who have legal residency status, such as permanent residents or naturalized citizens.
Functional Requirements	Bids meeting the Mandatory Requirements will be evaluated against the Functional Requirements to allocate an evaluation result (score). Only those submissions achieving a score meeting or exceeding the defined threshold will be considered for further processing.
Hired	Obtain the temporary use of (something) for an agreed payment.

<b>Term</b>	<b>Definition</b>
Identification Document (ID)	An identification document is defined as a document issued under the Identification Act 68 of 1997, used to verify a person's identity. This includes the green bar-coded ID book and the smart ID card.
Light Delivery Vehicle	A Light Delivery Vehicle (LDV) is a motor vehicle with a gross vehicle mass (GVM) not exceeding 3,500 kg, primarily designed and used for the transport of goods, equipment, or tools. It may be classified by payload capacity, commonly in the 1-ton or 3-ton categories, and may include configurations such as single cab, double cab, or chassis cab with customized load bodies (e.g., flatbed, canopy, or service bodies). LDVs are licensed under Code B or C1, depending on their GVM
Mandatory Requirements	Mandatory criteria (gatekeepers) are 'must meet' criteria. These criteria shall not be weighted or point scored but shall be assessed on a 'Yes'/'No' basis as to whether or not the criteria are met. An assessment of 'No' against any criterion shall technically disqualify the tenderer and shall not be further evaluated against Functional Criteria.
Other Evidence	Additional evidence required either during tender stage or contract award stage which is not scored and will not affect the final score allocated to the submission.
Owned	Have (something) as one's own; possess
Owner / Ownership	A person or organization that owns something / Ownership is the state or fact of legal possession and control over property, which may be any asset, tangible or intangible.
Panel Contract	Arrangements entered into with more than one Contractor for the supply of Goods of similar type and nature.
Rigger	A rigger is a professional who assembles, installs, and maintains cables, pulleys, winches, and other equipment to hoist or move heavy loads. They work in various industries, including construction, oil and gas, and shipping, ensuring safe and efficient lifting and movement of materials.
Skills Resource	A Skills Resource refers to a qualified and competent individual, either employed directly by the tenderer or contracted via a third-party service provider, who holds the required certifications, authorisations, or training necessary to perform specific technical tasks as defined in the scope of work. All Skills Resources must meet the minimum requirements as outlined in the evaluation criteria and provide evidence of competency.
Smart metering equipment	Smart meters, customer interface units, data concentrators, network gateways and aggregators
Submission	A proposal, application, or other document presented for consideration or judgement or evaluation
Technical Criteria	The criteria stipulated in this document, which is required to be complied by the Bidder/Tenderer based on its Technical Submission to become eligible for the contract.
Technical Evaluation Director	The appointed official with overall accountability for the integrity, fairness, and governance of the technical evaluation process. The Technical Evaluation Director oversees the evaluation structure, ensures compliance with applicable procurement and governance frameworks, and endorses final evaluation results for submission to adjudication or contracting authorities.

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<b>Term</b>	<b>Definition</b>
Technical Evaluation Team	All stakeholders who are involved in the act of technically evaluating submitted technical tender documents as part of the procurement process.
Technical Skills Resource	Technical Skills Resource refers to an individual, who is employed by the tender respondent company, that has qualified knowledge and skills to perform specific tasks; use certain tools, equipment or machinery; or tests.
Technical Skills Resource Team	The team of employees with the necessary technical skills to perform all tasks as described in the scope of work.
Tender	Refers to a written or virtual competitive offer, quotation, proposal or expression of interest made by a Supplier or Contractor, in a prescribed form according to the enquiry, in response to an enquiry for the provision of assets, goods, works or services, and/or Investment Recoveries.
Tenderer	A potential supplier who submitted a tender to Eskom for the provision of goods, works or services. The entity or individual that submits the tender or bid.
Tools Machinery & Equipment	This category includes all hand tools, power tools, mechanical equipment, and specialised machinery required for the safe and effective execution of project works. This includes, but is not limited to, crimping tools, augers, rigging devices, testing equipment, compactors, generators, and hydraulic cutters. Tools and equipment must be either owned or hired by the tenderer, be fit for purpose, and where applicable, accompanied by valid calibration or inspection certificates.
Vehicles	Vehicles refer to motorised transport units listed in the tender submission that are used to support project execution. These include Light Delivery Vehicles (LDVs), crew transport vehicles, tractor loader backhoes (TLBs), and crane trucks. Vehicles may be owned or hired but must meet the minimum technical and legal requirements including registration, roadworthiness, licensing, and suitability for intended operational use.

### 2.5.1 DISCLOSURE CLASSIFICATION

**Controlled disclosure:** Controlled disclosure to external parties (either enforced by law, or discretionary).

### 2.6 ABBREVIATIONS

<b>Abbreviation</b>	<b>Definition</b>
ABC	Arial Bundle Conductor
ACSR	Aluminium Conductor Steel Reinforced
DoL	Department of Labour
EAL	Eskom Academy of Learning
FSOU	Free State Operating Unit
GVM	Gross Vehicle Mass
ISO	International Standard Organisation
LDV	Light Delivery Vehicle
OU	Operating Unit
PFMA	Public Finance Management Act
PoC	Panel of Contractors

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<b>Abbreviation</b>	<b>Definition</b>
QM 58	Supplier Contract Quality Requirements Specification
SI	Standards Implementation Department
TEC	Technical Evaluation Criteria
TET	Technical Evaluation Team

### 3 TECHNICAL REQUIREMENTS AND EVALUATION PROCESS

Technical Returnables must be submitted either as a separate technical file or as a clearly indexed section within a larger document or folder labelled "**Technical**". Submissions should follow logical indexing to ensure clarity and accessibility.

#### Important Submission Prescriptions:

- Where possible, it is recommended that forms be completed digitally. (Available to download)
- Where proforma submissions are required, **only** the prescribed annexure forms will be accepted.
- Any inaccurate, false, or fraudulent information—whether provided deliberately or by accident—may be referred to the appropriate forensic departments for investigation and could result in legal proceedings.

To ensure the legibility and ease of evaluating scanned document submissions, tenderers are strongly encouraged to adhere to the following guidelines:

1. **Resolution:** All documents should be scanned at a minimum resolution of 300 DPI. For documents containing small text, signatures, or detailed graphics, a higher resolution of 600 DPI is recommended to ensure clarity.
2. **File Format:** All submissions must be provided in **PDF format only**. No other file types will be accepted.
3. **Document Orientation:** Ensure correct **orientation** (portrait or landscape).
4. **Alignment, Clarity & Page Size:** Documents must be **properly aligned, clear and legible, with full-page capture** (no excessive blank space).

#### 3.1 TECHNICAL EVALUATION PROCESS

The evaluation process consists of three distinct phases that follows a chronological order:

1. **Mandatory**  
Evaluated on a pass or fail basis. Only submissions that passes this stage will then be considered in the next stage of evaluation. All those that are evaluated as failed will not be evaluated further.
2. **Functional**  
Assessed based on the quality and quantity of supporting evidence, resulting in a weighted percentage score. All functional criteria will be scored against a minimum threshold. If the threshold is met or exceeded, the qualifying bids continues with Tender Evaluation for further stage evaluations. The outcome of the functional evaluation results will be utilized to determine a ranked outcome of all successful submissions.
3. **Contractual Obligation Requirements**  
This stage will include non-scoring/informational criteria to be assessed at contract award stage. It outlines the final technical requirements, including all necessary authorisations and compliance with applicable technical standards and criteria.

The above-described structured process ensures a transparent and merit-based selection of contractors to from part of the PoC.

In light of fairness and transparency, each submission will undergo three independent evaluations during each phase of the evaluation process. Upon completion of each evaluation phase, the evaluation results from the evaluators / teams will be compared to identify any discrepancies as part of moderation.

In the event of discrepancies among independent evaluation results, the Moderator will go through the requirements with the Evaluators / Evaluation teams and re-evaluation done in line with the cleared requirements. The moderation process will continue until consensus is reached on the mandatory requirements whereas for the functional requirements average scores will constitute the final results per tender submission. All discussions, decisions, and outcomes will be documented and minuted for record-keeping and audit purposes.

Next evaluation phases will not commence until the moderation process has been completed successfully. Contractual Obligation Requirements phase of the Technical Evaluation process will commence after approval of the mandate before contract award.

## 3.2 MANDATORY EVALUATION PHASE

### 3.2.1 PRELIMINARY EVALUATION

The Preliminary Evaluation is an initial check performed to determine if a detailed mandatory evaluation is viable to be performed. The primary focus of the Preliminary Evaluation is to ensure prescribed compliance and completeness of the technical submission. Table 1 list the items/Returnables and prescribed requirements evaluated as part of the Preliminary Evaluation.

**Note:** If any required documentation is omitted (i.e., not submitted) or incomplete (i.e., not signed, certified or has insufficient information), the technical submission will be discarded and disqualified without giving the tenderer an opportunity to submit or resubmit the outstanding documentation.

The evaluators shall review the total technical submission and indicate a Pass or Fail for each item listed in Table 2. Only submissions that pass all the items will continue with the evaluation process; if any item is marked as 'Fail', the submission will not be further evaluated and will be considered unsuccessful.

### 3.2.2 DETAILED MANDATORY EVALUATION

Submissions that fulfil all Preliminary Evaluation requirements will progress to the Detailed Mandatory Evaluation phase of the technical evaluation process. This evaluation is essential to verify that the tendering contractor possesses, or has access to, the necessary skills, machinery, and resources required to execute the scope of work outlined for Smart Meter Installation Projects.

The Mandatory Requirements are set out to ensure that all bidders demonstrate a baseline capability to undertake the tender requirements effectively. This assessment is conducted on a strict Pass/Fail basis. Each criterion within this section must be satisfactorily met (i.e. Pass).

**Important:** If a submission fails to meet any of the Mandatory Requirements (as outlined in Table 2, Table 3 and Table 4) the entire submission will be deemed unsuccessful and will not proceed to the next stage of evaluation (Functional Requirements).

Upon confirmation by the evaluator that all Mandatory Requirements have been qualified, the evaluation process will move forward to a thorough technical evaluation of the Functional Requirements. It is imperative that all submissions meet these criteria to ensure alignment with the project's standards and objectives.

#### 3.2.2.1 Skills Resources

As part of the Mandatory Phase technical evaluation for Skills Resources, the purpose is to determine whether a tendering contractor has access to the minimum required skills resources, either through direct employment or via a third-party provider (e.g., vehicle, tool, or machinery hire/rental services).

**Note:** Only the specific skills categories listed in Table 2 and Annexure B – Skills Resources Schedule may be sourced from a third-party provider. If the contractor intends to rely on third-party vehicles, machinery, or tools along with skilled operators, this must be explicitly confirmed in writing by the relevant hire or rental service provider.

The following documents is **required** to be submitted for **each resource** listed on Annexure B – Skills Resources Schedule



1. Certified Identification Document
2. Annexure B1 – Affidavit of Employment Confirmation
3. Annexure B2 – Consent Form For Processing Personal Information

**AND**

All training certificates required for the specific skill(s) as listed in Table 2; **valid** and **certified**.

If any of the above documents are not included or fail to meet the minimum criteria as part of the technical submission, the resource will not be considered as contributing to the evaluation outcome.

**Mandatory Skills Resources Outcome**

Failure to adequately demonstrate access to the minimum required skills resources, as outlined in Table 2 shall result in a 'Fail' for this section. A failure in the skills resource evaluation shall render the entire tender submission unsuccessful, and it will not proceed to the next stage of evaluation.

Only submissions that successfully demonstrate access to all minimum skills resources specified shall achieve a 'Pass' outcome for the mandatory technical evaluation of this section.

**3.2.2.2 Vehicles**

The purpose of the vehicle mandatory evaluation is to determine whether the prospective contractor can demonstrate access to the minimum required vehicles, either through ownership or hiring. Table 3 outlines the specification and minimum vehicles required by a tendering contractor (suited for access, transport, mounted machinery, etc.); the returnable evidence required for each vehicle type and the minimum number of vehicles required for each vehicle type according to the mandatory phase.

**Owned Vehicle Qualifier:** The tenderer shall ensure that all vehicles declared as 'owned' are not subject to any lease, rental, or third-party ownership agreements that could restrict their availability for use in the execution of this contract. Providing false or misleading information in this declaration shall result in the disqualification of the tender submission and may lead to legal action.

**Hired Vehicle Qualifier:** If a vehicle is being hired, the tenderer shall submit valid proof of hire in the form of an official letter from the hiring company. This letter must clearly list the specific vehicles being hired (i.e., all items in the relevant schedule or specific items as applicable), including the make, model, and quantity. Only letters issued by bona fide vehicle hiring companies or equipment suppliers will be accepted. Letters issued by construction companies or other contractors will not be considered valid. The letter must be signed by an authorised representative of the hiring company (lessor) and must confirm that the hired vehicles will be available to the tenderer for the full duration of the contract.

**Note:** Should the Tenderer hire a truck equipped with a suitable vehicle-mounted crane and utilise an operator provided by the hiring company, it shall remain the sole responsibility of the Tenderer to ensure that the operator holds a valid training certificate or permit for operating the truck-mounted crane. The Tenderer shall be responsible for verifying the legitimacy and validity of such accreditation.

The following documents is required to be submitted for each vehicle listed on Annexure C – Vehicles Schedule:

1. For proof of ownership, include a copy the vehicle registration, license disc or license information
2. For proof of hiring, include a letter from a hiring company

If any of the above documents are not included as part of the technical submission, the vehicle will not be considered as contributing to the evaluation outcome.

All the requirements needed to pass the mandatory stage is outlined Table 3.

**Mandatory Vehicle Outcome**

Failure to adequately demonstrate access to the minimum required vehicles, as outlined in Table 3, shall result in a 'Fail' for this section. A failure in the vehicle evaluation shall render the entire tender submission unsuccessful, and it will not proceed to the next stage of evaluation.

Only submissions that successfully demonstrate access to all minimum vehicles specified shall achieve a 'Pass' outcome for the mandatory technical evaluation of this section.

### 3.2.2.3 Tools, Machinery & Equipment

The requirement is to demonstrate access to the listed tools and equipment either through ownership or hiring. Tools and equipment shall be available for use on the sites.

Return Annexure D – Tools & Equipment Schedule which includes all items listed, indicating on the submission if the item is owned or being hired:

- If the item is being hired, then proof/evidence of hiring shall be required. This proof / evidence shall include a letter from a bona fide hiring company clearly stating the details of the items that are being hired (i.e., all items in the table or the specific items that are being hired) and the quantity available.
- The quantities of tools and equipment shall be stated in the letter. The letter issued will only be accepted if it is issued from a bona fide tool hiring companies or suppliers; letters from Construction Companies will not be accepted. The hiring letter shall be signed by the lessor (hiring company representative).
- Eskom reserves the right to verify that the tools and equipment are in fact owned, hired and are available. Should it be found that the tools and equipment are found not to comply with the requirements stated in this document, the scoring will be revised accordingly.

Tenderers shall not modify the template forms / tables in any manner. Only the relevant data is to be populated in the template forms / tables (refer to Annexure D). Modification of the forms/tables will lead to exclusion of the data which will impact final scoring.

If the tool and equipment list is not signed, it will not be accepted as valid evidence.

Tools and equipment are to be available for use on the sites. The contractor will ensure that all tools will be enough to cater for multiple full teams and tools that require calibration will have valid calibration certificates before the execution of work.

### Tool and Equipment Ownership & Access Declaration – Compliance Disclaimer

All tools, equipment, and machinery listed as owned or otherwise accessible (e.g., via lease, hire, or rental agreements) by the tenderer shall be subject to verification by the Employer at any time post-award of the contract. The Employer reserves the right to conduct such verification without prior notice, at its sole discretion, to ensure ongoing compliance with the tender requirements.

Should there be any changes in the ownership status or access arrangements of the declared tools, equipment, or machinery — including termination, expiration, or amendment of any rental or leasing agreements — the tenderer shall be required to proactively notify the Employer in writing within five (5) working days of such change.

### This notice shall:

- Clearly describe the nature and cause of the change,
- Indicate any impact on operational capability and performance under the contract,
- Outline the corrective measures taken or planned, and
- Provide an estimated timeline for the resolution or re-establishment of equivalent access to the affected items.

Failure to provide timely notification or to maintain the required access to tools, equipment, or machinery may constitute a **material breach of contract**, which may lead to penalties, suspension of work, or termination of the contract at the discretion of the Employer.

All the requirements needed to pass the mandatory stage is listed Table 4.

### Mandatory Tools and Equipment Outcome

Failure to adequately demonstrate access to the minimum required tools and equipment, as outlined in Table 4, shall result in a 'Fail' for this section. A failure in the Tools and Equipment evaluation shall render the entire tender submission unsuccessful, and it will not proceed to the next stage of evaluation.

Only submissions that successfully demonstrate access to all minimum tools and equipment specified shall achieve a 'Pass' outcome for the mandatory technical evaluation of this section.

### **3.3 FUNCTIONAL REQUIREMENTS**

Functional Requirements assessments are only performed on submissions who successfully met every requirement, stipulated as part of the Mandatory Requirements assessment. The outcome of the Functional Criteria assessment is score based. Points are awarded for each functional requirement, in line with the level of compliance demonstrated.

**Location Requirements:** Due to geographic distances and to help ensure fairness by accounting for possible delays, suppliers will be required to secure a local Free State office as part of contractual requirements. These sites will be validated on or before the contract award stage.

The aggregation of individual requirement scores determines the final score of the Functional Criteria assessment. The final score will be used to rank the submission amongst other competing submissions that form part of the Functional Requirements evaluation. The scoring of the requirements is listed in Table 2, Table 3 and Table 4.

The minimum threshold is set at 75%. Eskom reserves the right to lower the threshold to 60% if there are inadequate number of submissions that passes the Functional Requirements as stated in the Strategy.

The functional criteria will consist of three main sections and each section will be weighted in their contribution to the final score as follows:

- Skills Resources: 60%
- Vehicles: 20%
- Tools, Machinery & Equipment: 20%

Please note that the stipulated criteria do not represent the full extent of Skills Resources, Vehicles and Tools Machinery & Equipment required for the execution of a Smart Meter Installation project scope. The full requirements must be fulfilled according to the issued Task Order. The Tools Machinery & Equipment listed represent a sub-set of the standard tools required. Specialized tools (e.g., 100T press, heavy conductor tools, cable tools, footplates etc.) are not included in the scoring Returnables.

#### **3.3.1 SKILLS RESOURCES**

The completed list of resources and skills as per Annexure B – Skills Resources Schedule, will be evaluated and scored as per Table 2.

##### **Functional Skills Resources Outcome**

The summated scores obtained for each individually listed item will be calculated and used as the final score for the section.

#### **3.3.2 VEHICLES**

The completed list of vehicles as per Annexure C – Vehicles Schedule, will be evaluated and scored as per Table 3

##### **Functional Vehicle Outcome**

The summation of the scores obtained for each individually listed item will be calculated and used as the final score for the section.

#### **3.3.3 TOOLS, MACHINERY & EQUIPMENT**

The completed list of tools, machinery and equipment as per Annexure D – Tools & Equipment Schedule, will be evaluated and scored as per Table 4.

##### **Functional Vehicle Outcome**

The summation of the scores obtained for each individually listed item will be calculated and used as the final score for the section.

### 3.4 RETURNABLE REQUIREMENTS & SCORING

#### 3.4.1 INITIAL CHECK OF MANDATORY REQUIREMENTS

TABLE 1: INITIAL CHECK OF MANDATORY REQUIREMENTS

Nr.	Submission Returnable	Required Qualification Evidence	Evaluation
1.	<b>Electrical Contractor Registration Certificate</b> (Department of Labour)	<b>Department of Labour Certificate</b> <ul style="list-style-type: none"> <li>Certified Valid Department of Labour Certificate (Letter of Registration) in your Company Name / Trading as name or Company Owner</li> </ul>	Submitted: Pass ✓ Not Submitted: Fail ×
2.	<b>Skills Resources Schedule</b>	<b>Annexure B – Skills Resources Schedule</b> <ul style="list-style-type: none"> <li>Completed in full</li> <li>Signed and dated by Owner</li> </ul>	Submitted: Pass ✓ Not Submitted: Fail ×
3.	<b>Vehicle Schedule</b>	<b>Annexure C – Vehicles Schedule</b> <ul style="list-style-type: none"> <li>Completed in full</li> <li>Signed and dated by Owner</li> </ul>	Submitted: Pass ✓ Not Submitted: Fail ×
4.	<b>Tools &amp; Equipment Schedule</b>	<b>Annexure C – Vehicles Schedule</b> <ul style="list-style-type: none"> <li>Completed in full</li> <li>Signed and dated by Owner</li> </ul>	Submitted: Pass ✓ Not Submitted: Fail ×
5.	<b>Nearest Base of Operation</b>	<b>Annexure A – Base of Operation</b> <ul style="list-style-type: none"> <li>Completed in full</li> <li>Signed and dated by Owner</li> </ul> <b>AND</b> <i>At least one of the following:</i> <b>Lease Agreement</b> With corresponding address as stipulated in Annexure D <b>OR</b> <b>Title deed or bond statement</b> <b>OR</b> <b>Letter from Property Owner or Primary Lease holder</b> <b>OR</b> <b>A letter from Property Owner or property manager confirming intent to rent property upon successful contracting</b> Due to geographic distances and to help ensure fairness by accounting for possible delays, suppliers will be required to secure a local Free State office as part of contractual requirements. These sites will be validated on or before the contract award stage.	Submitted: Pass ✓ Not Submitted: Fail ×
<b>Preliminary Evaluation Outcome</b>			<b>Fails &gt; 0: Unsuccessful</b>

### 3.4.2 SKILLS RESOURCES REQUIREMENTS

TABLE 2: MANDATORY AND FUNCTIONAL REQUIREMENTS – SKILLS RESOURCES

Nr.	Resource Skill	Required Qualification Evidence	Mandatory Requirement	Functional Evaluation
1.	LV Authorised Person	Applicable valid and certified training certificates for a “Responsible Person” according to 240-70413681: Portfolio of Evidence (Refer Annexure B3 – LV Authorisation Prerequisite Courses)  <b>OR</b> Valid authorisation for “Outcome 3 Responsible Person” for LV Work  <i>Note: Permit cards will not be accepted as valid evidence.</i>	Minimum Requirement: 1  0: Fail 1: Pass	1: 5% 2: 10% 3: 15% 4: 20% (max)
2.	Meter Worker	Certified Level 2 Meter Worker Certificate  <b>OR</b> {Certified split meter training certificates (OTO 06G, OTO 06C, OTO 06A), issued by an accredited facilitator that is listed on Eskom’s National Facilitators Database  <b>AND</b> Certified training certificate for SPU Maintenance and Commissioning Course  <b>OR</b> Signed and dated letter of intent to obtain the SPU Maintenance and Commissioning Course certificate within 6 (six) months after tender award}	Minimum Requirement: 1  0: Fail 1: Pass	1: 10% 2: 15% 3: 20% (max)
3.	LV Lineman	Certified LV Line Construction training certificate per resource, issued by an accredited facilitator that is listed on Eskom’s National Facilitators Database  It must be demonstrated that modules ELW011 and ELW012 were successfully completed and passed.	N/A	1: 5% (min/max)
4.	Installation Electrician	Certified and Valid Department of Labour Registration as Electrical Contractor document	Minimum resource requirement: 1  0: Fail 1: Pass	1: 5% 2: 10% (max)

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<b>Nr.</b>	<b>Resource Skill</b>	<b>Required Qualification Evidence</b>	<b>Mandatory Requirement</b>	<b>Functional Evaluation</b>
5.	Cable Technician	Further Education and Training Certificate: Cable Jointing and Termination  SAQA QUAL ID: 58204	N/A	1: 5% (min/max)
	<b>Outcome</b>	<i>For Mandatories Pass or Fail. For Functional weighted percentage score per item.</i>	<b>No 'Fail' result</b>	<b>Summation</b>

### 3.4.3 VEHICLE SCHEDULE REQUIREMENTS

**Important:** It is the responsibility of the tendering contractor to ensure full compliance with the required technical specifications of the vehicles as outlined. These specifications include, but are not limited to, Gross Vehicle Mass (GVM), passenger capacity, mounted equipment, and equipment carrying dimensions.

#### Light Delivery Vehicle

The vehicle shall be a Light Delivery Vehicle (LDV) with a minimum payload capacity of 1,000 kg (1 ton) and a maximum not exceeding 3,000 kg (3 tons). The LDV shall be either single cab, double cab, or chassis cab configuration, suitable for transporting tools, materials, or crew to site locations. It must be licensed for road use, roadworthy, and compliant with the National Road Traffic Act. Where the vehicle is hired or leased, valid supporting documentation shall be provided. All vehicles must be equipped with appropriate safety equipment, including reflective markings and fire extinguishers, and be covered by commercial vehicle insurance.

#### Truck with suitable Vehicle Mounted Crane

The vehicle shall have a minimum Gross Vehicle Mass (GVM) of 9,000 kg and be fitted with a certified hydraulic crane capable of safely lifting 3,000 kg (3 tons) at a minimum lifting height of 6 metres. The crane must be equipped for the use of a crane bucket and mechanical auger to support pole planting, elevated work, and other activities related to electrical infrastructure development. The vehicle shall be suitable for the safe transportation, lifting, and installation of materials and equipment typically encountered in medium- and low-voltage network construction.

All equipment shall comply with the applicable provisions of the Occupational Health and Safety Act (including the Driven Machinery Regulations) and be inspected and load-certified by a competent authority. The vehicle must be roadworthy, registered, and fully compliant with the National Road Traffic Act, and operated by qualified personnel with appropriate certification and licensing. Supporting documentation for ownership or valid hire/lease arrangements must be provided.

**TABLE 3: MANDATORY AND FUNCTIONAL REQUIREMENTS - VEHICLES**

<b>Nr.</b>	<b>Vehicle Description</b>	<b>Required Returnable Evidence</b>	<b>Mandatory Requirement</b>	<b>Functional Evaluation</b>
1.	<b>Light Delivery Vehicle</b> <i>Minimum 1t GVM</i> <i>Maximum 3.5t GVM</i>	<b>Owned:</b> <ul style="list-style-type: none"> <li>Full Licence document showing company / owner's information</li> <li>Licence document must be certified and not older than 3 months from the tender closing date.</li> </ul> <b>OR</b>	Minimum owned or hired: 1  0: Fail 1: Pass	1: 5%  2:10% (max)

Nr.	Vehicle Description	Required Returnable Evidence	Mandatory Requirement	Functional Evaluation
		<b>Hired:</b> <ul style="list-style-type: none"> <li>Letter from Hiring Company</li> <li>A tenderer is not allowed to hire from another Electrical construction Company.</li> </ul>		
2.	<b>Truck with suitable Vehicle Mounted Crane</b> Crane Lifting Capacity: Minimum 3,000 kg (3 tons) Minimum Lifting Height: 6 metres Vehicle Gross Vehicle Mass (GVM): Minimum 9,000 kg	<b>Owned:</b> <ul style="list-style-type: none"> <li>Full Licence document showing company / owner's information</li> <li>Licence document must be certified and not older than 3 months from the tender closing date.</li> </ul> <b>OR</b> <b>Hired:</b> <ul style="list-style-type: none"> <li>Proof of hiring contract / pre-approved letter from Bona Fide Vehicle Hire Companies must be submitted.</li> </ul> A tenderer is not allowed to hire from another Electrical construction Company.	Minimum owned or hired: 1 0: Fail 1: Pass	1:8% (min/max)
3.	<b>Passenger/Staff Transport</b> Minibus, crew cab LDV, or utility vehicle legally licensed to carry passengers.	<b>Owned:</b> <ul style="list-style-type: none"> <li>Full Licence document showing company / owner's information</li> <li>Licence document must be certified and not older than 3 months from the tender closing date.</li> </ul> <b>OR</b> <b>Hired:</b> <ul style="list-style-type: none"> <li>Proof of hiring contract / pre-approved letter from Bona Fide Vehicle Hire Companies must be submitted.</li> </ul>	Minimum owned or hired: 1 0: Fail 1: Pass	1:2% (min/max)

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<b>Nr.</b>	<b>Vehicle Description</b>	<b>Required Returnable Evidence</b>	<b>Mandatory Requirement</b>	<b>Functional Evaluation</b>
		A tenderer is not allowed to hire from another Electrical construction Company.		
	<b>Outcome: For Mandatories Pass or Fail. For Functional weighted percentage score per item.</b>		<b>No 'Fail' result</b>	<b>Summation</b>

### 3.4.4 TOOLS AND EQUIPMENT SCHEDULE REQUIREMENTS

**TABLE 4: MANDATORY AND FUNCTIONAL REQUIREMENTS – TOOLS, EQUIPMENT AND MACHINERY**

<b>No</b>	<b>Tool /Equipment Description</b>	<b>Required Returnable Evidence</b>	<b>Mandatory Requirement</b>	<b>Functional Evaluation (Weighted Score - max per item)</b>
<b>A</b>	<b>Data tools</b>			
1	GPS coordinate capturing device with 1-3m accuracy. Copy of user manual/section indicating accuracy	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted. A tenderer is not allowed to hire from another Electrical construction Company.	1	0.77%
2	Image capturing device with Min 5MP		1	0.77%
3	Smart cell phone		1	0.77%
<b>B</b>	<b>Hand Tools</b>			
1	Hex Crimping Tool LV	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted. A tenderer is not allowed to hire from another Electrical construction Company.	1	0.77%
2	General Construction Tool Set (Complete set) (Picks, Spades, Shovels, Wheelbarrows, Builder's Bucket)		1	0.77%
3	Full set of 1000V insulated hand tools		1	0.77%
4	Straight Level 1.2m minimum		1	0.77%
5	Steel Banding Tool (Buckle straps)		1	0.77%
6	Toolbox with general tools Spanners (10-40), Screwdrivers (full range), Hacksaw, hammer, Sockets (all relevant sizes), wire brush, utility knife, file, caulking gun, Pliers, cutters, Tape measures various lengths (5m; 100m), Various Saws, Angle Grinders, Handheld Drills (Various Types), etc.		1	0.77%
<b>C</b>	<b>Climbing Tools</b>			
1	Climbing shoes (pairs) / Fibreglass ladders (12m) Ladders shall comply with the requirements as per 240-128570305 Minimum Requirements for Portable	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be	1	0.77%



	Conductive and Non-Conductive Ladders Used in Eskom.	submitted. A tenderer is not allowed to hire from another Electrical construction Company.		
<b>D</b>	<b>Machinery</b>			
1	Hand drilling machine	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted. A tenderer is not allowed to hire from another Electrical construction Company.	1	0.77%
2	Compactor mechanical/hand		1	0.77%
<b>E</b>	<b>Measuring, Testing and Earthing Equipment</b>			
1	Two Pole Voltage Tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted. A tenderer is not allowed to hire from another Electrical construction Company.	1	0.77%
2	Clamp on meter (range 1A to 100 Amp		1	0.77%
3	Multi-meter		1	0.77%
4	Proximity tester		1	0.77%
5	Insulation Tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1	0.77%
6	Polarity Tester (plugs into a socket outlet) Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1	0.77%

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7	Earth Loop Impedance Tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1	0.77%
8	Earth leakage tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1	0.77%
9	Metering installation and accuracy verification tester (e.g. KoCos Metes 32 or similar)		1	0.77%
<b>F</b>	<b>Safety Equipment</b>			
1	PPE (Work wear, Safety shoes & hard hat)	To be owned only	1	0.77%
2	Fall Arrestor System (FAS Belts)		1	0.77%
3	FAS Rescue		1	0.77%
4	1000V gloves		1	0.77%
5	1000V Face shield		1	0.77%

### 3.5 CONTRACTUAL REQUIREMENTS

Table 5 below lists the Contractual requirements that may be submitted by the tenderer post the tender closing date. Please note that these requirements will not form part of the desktop evaluation but will be validated on or before the contract award stage. It should be noted that failure to submit these requirements will delay the contract award / signing process for tenderer/s involved.

NOTE: The successful contractors will be required to submit the documentation as soon as possible and no later than six (6) months from the date they are notified that they are successful.

**TABLE 5: CONTRACTUAL REQUIREMENTS**

Item	Description	Evidence Required
1.	LV Authorised Person (Outcome 3)	Valid authorisation document for the applicable area of work for each person listed as such in the Skills resource schedule
2.	Calibration certificates	Valid calibration certificates for all equipment that needs to be calibrated
3	Level 2 Meter Worker Certification	Valid certification document for all the meter workers listed as such in the Skills resource schedule

### 4 REVISIONS

Date	Revision	Compiler	Remarks
April 2025	1	Renier Oosthuizen	First issue

## **5 DEVELOPMENT TEAM**

The following people were involved in the development of this document:

Una van Zyl

Renier Oosthuizen

Fatso Oliphant

## **6 ACKNOWLEDGEMENTS**

This document was based on the document developed by Renier Oosthuizen for the DC Minor projects

**ANNEXURE A – BASE OF OPERATION**

I, the undersigned, Full Name: \_\_\_\_\_

Identity Number: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Position in Company: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Physical Address of Business Operations: \_\_\_\_\_

GPS Coordinates (DMS): \_\_\_\_\_

**Do hereby make oath and state as follows:**

I am the authorised representative of the business listed above and competent to depose to this affidavit.

I confirm that the business operates from the premises located at the address provided above, which corresponds to the address stipulated in Annexure D of our submission.

The property is designated and suitably zoned for industrial/commercial use and is appropriate for electrical contracting operations.

**The premises:**

- Is secure and access controlled.
- Provides sufficient space for storage of materials, tools, and electrical contracting machinery.
- Includes designated office space to carry out administrative functions.

**The business is located (select ✓ one):**

☐ Within the borders of the Free State      **OR**      ☐ Outside the borders of the Free State

Supporting documentation is attached to confirm the operational base as required. This includes: [tick applicable]:

☐ A valid lease agreement.

☐ A copy of the title deed or bond statement.

☐ A signed letter from the property owner or primary leaseholder confirming use of the premises.

I understand that the submission of false or misleading information may result in disqualification from the tender process and possible legal consequences.

I hereby certify that the information contained in this affidavit is both true and correct to the best of my knowledge and belief.

DEPONENT SIGNATURE: \_\_\_\_\_

Full Name: \_\_\_\_\_

Date: \_\_\_\_\_

SIGNED and SWORN to before me at \_\_\_\_\_

on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_,

the Deponent having acknowledged that they understand the contents of this affidavit, that it is true and correct, and that they have no objection to taking the prescribed oath.

**ANNEXURE B – SKILLS RESOURCES SCHEDULE**

	Employee Name	Employee ID	LV Lineman	LV Authorised	Meter Worker	Installation Electrician	Cable Technician
		Minimum (Mandatory)					
		Maximum (Functional)					
		Total Resources (Count):					
1			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Employee Name	Employee ID	LV Lineman	LV Authorised	Meter Worker	Installation Electrician	Cable Technician
9			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Indicated technical skills/roles for each skills-resources, in fulfilment of the technical criteria, require sufficient document evidence as listed in Table 2 in submission.

**Employer name:** \_\_\_\_\_

**Employer signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ANNEXURE B1 – AFFIDAVIT OF EMPLOYMENT CONFIRMATION**

(For Tender Submission)

I, \_\_\_\_\_ **[Employer's Full Name]**, of legal age, residing at \_\_\_\_\_  
**[Employer's Address]**, in my capacity as **[Employer's Position]** at \_\_\_\_\_  
**[Company Name]**, do hereby solemnly affirm and declare as follows:

**1. Employment Confirmation**

I confirm that \_\_\_\_\_ **[Employee's Full Name]**, bearing  
identification number \_\_\_\_\_ **[ID/Passport Number]**, is currently employed at  
\_\_\_\_\_ **[Company Name]** as a \_\_\_\_\_ **[Job Title]**, serving  
as a **technical resource** within the company.

**2. Employment Details**

- **Start Date of Employment:** \_\_\_\_\_
- **Type of Employment** [Full-time, Part-time, Contract, etc.]: \_\_\_\_\_

**3. Exclusive Employment Declaration**

I further confirm that \_\_\_\_\_ **[Employee's Full Name]** is **not employed by any other entity, company, or organization** in the same discipline, whether on a full-time, part-time, or contractual basis. The employee is not engaged as a shared resource and is dedicated solely to \_\_\_\_\_ **[Company Name]** for the purpose of executing the tender work, should the contract be awarded.

**4. Purpose of Affidavit**

This affidavit is issued in support of \_\_\_\_\_ **[Company Name]**'s participation in the \_\_\_\_\_ **[Tender Name & Reference Number]**, confirming that \_\_\_\_\_ **[Employee's Name]** is an active employee and a dedicated technical resource within the company, and will be available to perform duties as required for the execution of the tender.

**5. Declaration**

We, the undersigned, affirm that the information provided above is true and correct to the best of our knowledge. We understand that any false declaration may be subject to legal consequences.

Signed at \_\_\_\_\_ **[City, Province/State]** on this  
\_\_\_\_\_ **[Day]** of \_\_\_\_\_ **[Month]**, \_\_\_\_\_ **[Year]**.

For and on behalf of \_\_\_\_\_ **[Company Name]**:

Employer signature \_\_\_\_\_

Employee signature \_\_\_\_\_

Name and Surname: \_\_\_\_\_

Name and Surname: \_\_\_\_\_

Before me:

**Commissioner of Oaths/Notary Public**  
[Official Stamp & Signature]

## ANNEXURE B2 – CONSENT FORM FOR PROCESSING PERSONAL INFORMATION

*(In compliance with the Protection of Personal Information Act, 4 of 2013)*

This consent form is provided in accordance with the **Protection of Personal Information Act, 4 of 2013 (POPIA)** to ensure that your personal information is collected, processed, and stored in a lawful and responsible manner.

I, \_\_\_\_\_ **[Full Name]**, employed by \_\_\_\_\_ **[Third Party Company Name]** (hereinafter referred to as the "Third Party"), hereby provide my voluntary and informed consent to **Eskom Holdings SOC Ltd.** (hereinafter referred to as the "Primary Party") to process my personal information as outlined below.

The following personal information may be collected and processed by the Primary Party:

- Full Name
- Identification Number/Passport Number
- Contact Details (e.g., phone number, email address)
- Physical and/or Postal Address
- Employment Details (e.g., position, work location)
- Qualifications, Certifications and Training

I understand that my personal information will be collected, stored, and processed for the following purposes:

- Verification of employment
- Validation of Qualifications and Training

The Primary Party undertakes to:

- Process my personal information **lawfully, fairly, and transparently** in accordance with POPIA.
- Implement **appropriate security measures** to prevent unauthorized access, loss, or misuse of my personal data.
- Retain my personal information **only for as long as necessary** to fulfil the specified purpose or as required by law.

I acknowledge that I have the following rights under POPIA:

- To request access to my personal information.
- To request correction, deletion, or restriction of my personal information.
- To object to the processing of my personal data.
- To lodge a complaint with the **Information Regulator of South Africa** if my rights are violated.

I understand that I may withdraw my consent at any time by providing written notice to the Primary Party. However, I acknowledge that this may affect the provision of certain services or compliance with contractual obligations.

I, **[Full Name]**, hereby declare that:

- I have read and understood the terms of this consent form.
- I voluntarily grant permission to the Primary Party to process my personal information.
- I confirm that the information provided is accurate and up to date.

Full Name: \_\_\_\_\_ Signed at: \_\_\_\_\_ Date: \_\_\_\_\_

Employee of \_\_\_\_\_ **[Third Party Name]** Signature: \_\_\_\_\_



**ANNEXURE B3 – LV AUTHORISATION PREREQUISITE COURSES**

If a LV Authorised skills resource is not in possession of a valid Authorisation, the following criteria must be met to pass the mandatory phase. The skills resource can obtain authorisation as part of the Objective requirements after tender award.

<b>Course name</b>	<b>Certified copy of course certificate/qualification attached: Yes/No</b>	<b>Expiry date or N/A</b>
Basic Fire Fighting		
Supervision in electrically hazardous areas		
Risk Assessment		
Select, use and care for Electrical measuring instruments (If not a Qualified electrician or Technician or Electric line mechanic)		
Equipotential Earthing		
Low Voltage Regulations (Certificate and result page)		
Low Voltage Operating (LVOP)		
Pre-paid meter		
Split meters		
LV line construction		
Certified copy of valid medical certificate attached		
<b>Other requirements</b>	<b>Yes/No</b>	
Low Voltage Regulations Rev 4 (Printed Copy per resource)		

I confirm the above documents are in valid and certified. I undertake to obtain the required authorisation within 3 months of tender award.

Full name of skills resource: \_\_\_\_\_

Signature of skills resource: \_\_\_\_\_

Full name of employer: \_\_\_\_\_

Signature of employer: \_\_\_\_\_

**ANNEXURE C – VEHICLES SCHEDULE**

Nr	Make and Model	Owned	Registration Number	Rental	Rental Company Name
<b>Light Delivery Vehicle (LDV)</b> (1t to 3t)					
1		<input type="checkbox"/>		<input type="checkbox"/>	
2		<input type="checkbox"/>		<input type="checkbox"/>	
3		<input type="checkbox"/>		<input type="checkbox"/>	
4		<input type="checkbox"/>		<input type="checkbox"/>	
<b>Transport Truck with Crane</b> (8.5t GVM)					
1		<input type="checkbox"/>		<input type="checkbox"/>	
2		<input type="checkbox"/>		<input type="checkbox"/>	
<b>Passenger/Staff Transport</b>					
1		<input type="checkbox"/>		<input type="checkbox"/>	
2		<input type="checkbox"/>		<input type="checkbox"/>	

**DECLARATION OF VEHICLE OWNERSHIP**

(For Tender Submission Purposes)

I, \_\_\_\_\_ **[Full Name]**, in my capacity as \_\_\_\_\_ **[Designation]** of \_\_\_\_\_ **[Company Name]**, with registration number \_\_\_\_\_ **[Company Registration Number]**, do hereby solemnly declare and affirm that the vehicles listed as owned above are the exclusive property of \_\_\_\_\_ **[Company Name]** or myself as the owner of the company.

I further confirm that “owned” vehicles are not subject to any lease, rental, or third-party ownership agreements that would restrict their availability for the execution of this tender.

I understand that providing false or misleading information in this declaration may result in the disqualification of the tender submission and possible legal consequences.

Signed at \_\_\_\_\_ [Location] on this \_\_\_\_\_ [Day] of \_\_\_\_\_ [Month], \_\_\_\_\_ [Year].

**COMMISSIONER OF OATHS:**

I certify that the above declarant acknowledged the contents of this declaration in my presence and confirmed its truthfulness under oath.

**DECLARANT:**

**Full Name:** \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Signed and Stamp:** \_\_\_\_\_

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#### ANNEXURE D – TOOLS & EQUIPMENT SCHEDULE

Item	Evidence	Totals Required	Owned (number)	Hired, rented or leased (Number)	Rental Company (Bona fide)
1. Data Tools					
GPS coordinate capturing device with 1-3m accuracy. Copy of user manual/section indicating accuracy	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted.  A tenderer is not allowed to hire from another Electrical construction Company.	1			
Image capturing device with Min 5MP		1			
Smart cell phone		1			
2. Hand Tools					
Hex Crimping Tool LV	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted.  A tenderer is not allowed to hire from another Electrical construction Company.	1			
General Construction Tool Set (Complete set) (Picks, Spades, Shovels, Wheelbarrows, Builder's Bucket)		1			
Full set of 1000V insulated hand tools		1			
Straight Level 1.2m minimum		1			
Steel Banding Tool (Buckle straps)		1			
Toolbox with general tools Spanners (10-40), Screwdrivers (full range), Hacksaw, hammer, Sockets (all relevant sizes), wire brush, utility knife, file, caulking gun, Pliers, cutters, Tape measures various lengths (5m; 100m), Various Saws, Angle Grinders, Handheld Drills (Various Types), etc.		1			
3. Climbing Tools					
Climbing shoes (pairs) / Fibreglass ladders (12m) Ladders shall comply with the requirements as per 240-128570305 Minimum Requirements	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted.	1			

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Item	Evidence	Totals Required	Owned (number)	Hired, rented or leased (Number)	Rental Company (Bona fide)
for Portable Conductive and Non-Conductive Ladders Used in Eskom.	A tenderer is not allowed to hire from another Electrical construction Company.				
4. Machinery					
Hand drilling machine	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted. A tenderer is not allowed to hire from another Electrical construction Company.	1			
Compactor mechanical/hand		1			
5. Measuring, Testing & Earthing Equipment					
Two Pole Voltage Tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING	If hired: Proof of hiring contract / pre-approved letter from Bona Fide Hire Companies must be submitted. A tenderer is not allowed to hire from another Electrical construction Company.	1			
Clamp on meter (range 1A to 100 Amp)		1			
Proximity tester		1			

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<b>Item</b>	<b>Evidence</b>	<b>Totals Required</b>	<b>Owned (number)</b>	<b>Hired, rented or leased (Number)</b>	<b>Rental Company (Bona fide)</b>
Insulation Tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1			
Polarity Tester (plugs into a socket outlet) Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1			
Earth Loop Impedance Tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1			

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Item	Evidence	Totals Required	Owned (number)	Hired, rented or leased (Number)	Rental Company (Bona fide)
Earth leakage tester Functions can be combined in single tool. Submit copy of user manual with applicable functions clearly marked. Shall meet the requirements according to 240-170000998 USE AND CARE OF PORTABLE LOW VOLTAGE ELECTRICAL TEST AND MEASURING INSTRUMENTS FOR OPERATING		1			
Metering installation and accuracy verification tester (e.g. KoCos Metes 32 or similar)		1			
<b>6. Safety Equipment</b>					
PPE (Work wear, Safety shoes & hard hat)	To be owned only	1			
Fall Arrestor System (FAS Belts)		1			
FAS Rescue		1			
1000V gloves		1			
1000V Face shield		1			

### Tool and Equipment Ownership / Access Compliance

I, the undersigned, \_\_\_\_\_ *[Full Name]* \_\_\_\_\_ *[Designation]* of \_\_\_\_\_ *[Company Name]*, with registration number \_\_\_\_\_ *[Company Registration Number]*, hereby acknowledge and declare that:

- I am duly authorised to make this declaration on behalf of the above-mentioned company.
- I confirm that all tools, equipment, and machinery listed in our tender submission are either:
  - Owned outright by the company; or
  - Accessible via a valid rental, lease, or hire agreement.
- I understand that the Employer reserves the right to conduct verification checks at any time after award of contract, without prior notice, to ensure ongoing compliance with this requirement.

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- I undertake to proactively notify the Employer in writing within five (5) working days of any changes that may affect access or availability of the declared tools, equipment, or machinery.  
Such notice will include:
  - The reason and circumstances of the change.
  - Any temporary or permanent operational impact.
  - The proposed resolution steps and estimated timeframe for reinstating compliance.
- I understand that failure to maintain access to the required tools and equipment, or failure to notify the Employer of changes, may constitute a breach of contract and result in appropriate contractual remedies.

I declare that the above information is true and correct, and that I fully understand the obligations stated herein.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20.

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Company Stamp: (if available)