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The following Minimum OHS -related requirements that bidders must address and respond to when submitting their tender returnable are as follows:

Ref	<u>Eskom Health and Safety Requirements Checklist</u>	<u>Proof Required</u>	
		<u>Yes</u>	<u>No</u>
A	Section A: OHS Legal Requirements to be met by Contractors at Tender Stage before contract award (Application of Responsive and Non-Responsive Criteria)		
1	Develop and submit your company OHS/ SHEQ policy signed by CEO/ MD not SHE Officer. (It should have the next review date, should comply with OHS Act Section 7 and shall be aligned with all ISO 45001 Policy principle standard requirements).	✓	
2.	Submit a Valid Letter of Good Standing or equivalent , i.e., COID, FEMA or RMA. Your COID must depict the correct/ relevant nature of business, e.g., Installation, Electrical Construction etc. Copy must be certified not older than 3 months at the date and time of the tender closing.	✓	
3.	Submit OHS plan - specific to the scope of work and should address the construction SHE specification requirements which should be addressed in all aspects of the SHE Specification issued as per this tender inquiry. (Applicable to high-risk work only). Please Note: - All elements of the SHE specifications should be fully addressed: - Do not Copy and Paste.	✓	
4.	Submit Costing for Safety Health and Environmental Management Compliance Requirements as per the regulations and take note of the below aspects Has the tenderer submitted detailed (The cost should be broken down not provided as a lump sum) costing for SHE, i.e. – <ul style="list-style-type: none"> based on the overall scope of work/service to be performed the generic scope of work/service risk assessment – may serve as a guideline 	✓	
5.	5.1 Provide Sets of Baseline Risk Assessment (BRA) , relevant to the scope of work which must address. 5.1.1 Identification of SHE hazards, i.e., assessment of SHE risks related to the construction scope of work activities: and The below criteria should be applied <ul style="list-style-type: none"> Consequence rating Likelihood rating Risk rating, Detailed mitigation measures, review and monitoring plan shall be incorporated 5.2 Provide the BRA Procedure with the methodology used for the risk assessment must be submitted.	✓	

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Ref	<u>Eskom Health and Safety Requirements Checklist</u>	<u>Proof Required</u>	
		<u>Yes</u>	<u>No</u>
6.	Work at Heights Requirements 6.1 Develop and submit a detailed Fall Protection/ Prevention Plan. (Fall protection/ prevention plan should address the specific scope tender and the risk of fall) 6.2 Develop and submit specific work at heights Risk Assessment (Risk assessment should address all work carried out from a fall risk position.) – Risk rating matrix should be similar methodology used under Section 5 of this document. 6.3. Submit a detailed Rescue plan specific to scope (A rescue plan should also detail a process or procedure and different rescue techniques for safely retrieving a person who has fallen and is suspended in a Fall Arrest System)	✓	
7.	7.1 Provide your Company Organogram indicating key SHE personnel including your individual general employees. (Reference should be made to specific OHSA Sections and Its related Regulations) Must have a dates and CEO Signature not SHE Officer/ SHE Manager.	✓	
	7.2 Provide Proof of compliance to SACPCMP registration requirements. (Proof of CHS Officer and/ CHS Manager SACPCMP Registration Validation Certificate by the SACPCMP –SHE Officer – Include Signed Affidavit of Employment as company full time SHE Officer/ Manager). Certified copy not 3 months older at the date and time of the tender closing	✓	
	7.3 Provide CVs of individuals that will fulfil the role of the Construction Health and Safety Manager and/ or Officer in terms of Construction Regulations 2014, CR 8 (5) and (6) and as per the SACPCMP requirements.	✓	
	7.4 Provide CVs of individuals that will fulfil the role of the Construction Supervisor& Assistant Construction Supervisor in terms of Construction Regulations 2014, CR 8 (7) and (8).	✓	
	NB- Section 7.1 to 7.4 above, whole of section 8, Section 9 and 10.2 shall be consistent from 1 st and 2 nd submission for contractors to be rendered compliant on all sections as identified.	✓	

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Ref	Eskom Health and Safety Requirements Checklist	Proof Required	
		Yes	No
8.	<p>Provide the following SHE Competency training certificates (Consider scope of work, risks, SHE plans and applicability) (All certificate should be certified and should not be certified older than three months at the time of tender closing).</p> <p>8.1 First Aid in the Workplace Training Certificate level 2 - US 120496 and Service Provider's Department of Labour and Employment and relevant SETA/QCTO Accreditation Certificate.</p> <p>8.2 Basic Fire Fighting Training- US 12484</p> <p>8.3 Health and Safety Officer Competency Training Certificates required (NEDSAM/ N. Dip Environmental Health/ N. Dip Occupational Health Safety)</p> <p>8.4 Company SHE Officer ISO 45001 Auditor Competency Certificate (5 days training required)</p> <p>8.5 SHE Representative</p> <p>8.6 Incident Management/ Investigation Training with RCAT incorporated - US 120335</p> <p>8.7 HIRA Training certificate-US120330 for the Company SHE Officer and CR Supervisor.</p> <p>8.8 Legal Liability (OHS) Training for the Company CEO/ Managing Director.</p> <p>8.9 Construction Regulations 2014 (Training for company SHE Officer and Site Supervisor)</p> <p>8.10 Work at Heights; 3 days training – US 229998</p> <p>8.11. Fall Protection Plan Development 2- 5 days training – US 229994</p> <p>8.12. FAS and Rescue Training; 2 days training US 229995</p>	✓	
9.	<p>OHS Legal Appointment letters for the following persons (Min compulsory of 9 (Nine) Legal Appointments): Specific appointments required: -, Construction Supervisor, Construction Manager, Risk Assessor, Incident Investigator, CHS Officer and/or CHS Manager, Work at Heights, and Truck Crane Operators, First Aider, Fall Protection Developer, Fire Fighter, Construction Manager, (All appointments shall be based upon section 8 competency certificates above). Shall consider all project technical team.</p>	✓	
10.	<p>10.1 Provide Medical Surveillance Programme - specific to the scope of work depicting all exposure groups.</p> <p>10.2 Submit Valid Medical Fitness Certificate for construction employees issued by the Occupational Medical Health Services/practitioner. (Provide at least 9 (Nine) valid medical certificates, which should include compulsory submission that of company CHS Officer/ CHS Manager, Risk Assessor, Incident Investigator, Construction Manager, Construction Supervisor, Work at Heights/ Riggers, Fall Protection Plan Developer, Electrical Artisan/ Technician, Mechanical excavator operator, and for company Crane Operators, Crimpers/ stringing/ tensioners.</p>	✓	
11.	<p>Please indicate how would you manage substance abuse in the following form: -</p> <p>11.1 Substance Abuse Management Procedure and Policy</p> <p>11.2 Submit company owned Breathalyzer Instrument Calibration Certificate (certified copy not older than 3 months at time and date of tender closing).</p>	✓	
12.	Is the acknowledgement of Eskom's SHE rules , and requirements form (Annexure B), fully signed, and submitted by the tenderer?	✓	
End			

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Section B: OHS Tender Requirements to be met by Contractors prior Contract Award as part of NEC Contract Conditions.						
Ref	<u>Eskom Health and Safety Contractual Requirements Checklist</u>				Proof Required	
					Yes	No
B1.	Work at Heights Training Course Pre-Requisite Requirements – submit certified copies.				✓	
	Course	Duration	Course Pre-requisites	Expiry		
	Basic Fall Arrest System Training (Unit Standard 229998)	3 days	Valid Fitness for Duty Certificate	No expiry period		
	Fall Arrest System Rescue Training (Unit Standard 229995)	2 days	Basic Fall Arrest System Training (US 229998)	3-year expiry period		
	Fall Protection Plan Developer Training (Unit Standard 229994)	2 – 5 days	Basic Fall Arrest System Training US 229998) and Fall Arrest System Rescue Training (US 229995)	No expiry period		
	NB: - The submission of the above prerequisites shall be for the same individual employee competency certificates submitted under section 8.10 – 8.12 as per section A requirements.					
B2.	Provide certified copies of Incident Management/ Investigation Competency Training Certificates with RCAT incorporated - US 120335 for the Company CEO and 16.2 Appointees.				✓	
End						

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COMPANY SIGN-OFF

I acknowledge that the company information provided in this Occupational Health and Safety Questionnaire, as part of the Eskom OHS tender returnables, is true, authentic, and correct to the best of my knowledge.

Company name
Name & Surname (Company Representative)
Signature
Date

Scoring Criteria:

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted, and the content satisfy the minimum SHE requirements

Comments: first evaluation Comments second evaluation (Within 07 working days)	1 st evaluation	2 nd evaluation (after 07 days)	Responsive / Non-Responsive
	Completed/ outstanding (tick)	Complete/ outstanding	

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