

	Clarification Meeting Minutes	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2022		
		Next review date	September 2025		
		GENERATION			

Meeting Name: CLARIFICATION MEETING FOR SUPPLY AND DELIVERY OF FUEL OIL METER (FLOW) AT CAMDEN POWER STATION.			
Date:	Time:	Venue:	Meeting No.:
30 May 2025	10h00-11h30	MS Teams	01/2025

Item	Subject	Decision & Action items
1.	Opening: 1.1 Welcome 1.2 Apologies and quorum	The Chairperson welcomed everyone present. Apologies (SDL&I, Quality and Safety Representatives)
2.	Ethics and Safety discussion	Everyone confirmed that they are safety where they are and can evacuate in case of emergency.
3.	Declaration of interest	There was no declaration of interest with the business at hand declared.

Item	Subject	Decision & Action items
4.	Adoption of agenda & additional items	The agenda was adopted
5.		<p><u>Matters for discussion</u></p> <p>The following key details, requirements, and evaluation criteria were read out during the clarification session, exactly as stated in the Invitation to Tender (ITT) document:</p> <ul style="list-style-type: none"> • Tender number • Issue date • Closing date and time • Tender validity period • Clarification meeting • Annexures to the Tender • The Eskom Representative for any clarifications. • Type of Invitation to Tender/ RFP • Eskom's right to accept or reject any tender. • Eligibility • Electronic Tender Submissions • Clarifications required before the closing time for clarification queries, which is 10 working days before the deadline for tender submission. • Alternative tenders are not allowed. • For E-tendering. There will be no public opening of tenders. Tenders will be downloaded electronically. • Tender prices will not be read out. • Basic Compliance • Mandatory Commercial and Technical Tender Returnables

Item	Subject	Decision & Action items
		<p>Functionality requirements</p> <ul style="list-style-type: none"> ➤ The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%. ➤ Eskom may reserve the right to reduce the functionality threshold to a predetermined lower threshold in the event that no tenderer meets the stipulated functionality threshold. If this possibility is reasonably anticipated, the reservation of right must be stated clearly in the RFQ together with the predetermined lower threshold. ➤ If no suppliers achieve the minimum weighted final score (threshold) of 70% required for a tender to be considered from a technical perspective, a predetermined lower threshold of 60%-69% will be considered. • Evaluation of Price will be scored out of 80 points. • Specific goals will be scored out of 20 points in accordance with the PPPFA. ➤ If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal. <p><u>Contractual Requirements:</u></p> <ul style="list-style-type: none"> • Safety Requirements • Quality Requirements • Environmental Requirements • SDL&I <p><u>Eskom's standard payment terms:</u></p> <ul style="list-style-type: none"> • For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying Suppliers within 30 days of receipt of undisputed invoices. • For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying suppliers within 60 days of receipt of undisputed invoices.

Item	Subject	Decision & Action items
		<p><u>TENDER RETURNABLES:</u></p> <ul style="list-style-type: none"> • Returnables required at Tender closing (disqualifiable) • Returnables required at Tender closing (non-disqualifiable) • Returnables required at Tender Closing date and time for evaluation <p>SHEQ Requirements:</p> <ul style="list-style-type: none"> ➤ Safety Requirements ➤ Quality Requirements ➤ Environmental Requirements ➤ SDL&I <p><u>Scope of Work:</u></p> <ul style="list-style-type: none"> ➤ Supply and Delivery of Fuel Oil Meters are used to calculate the amount of Fuel Oil that is used in the Station. ➤ Suppliers are welcome to visit the Station for the view and see the Fuel Oil Meters. <p><u>Technical Evaluation Clarifications:</u></p> <ul style="list-style-type: none"> ➤ Suppliers submit materials data sheet and confirmation letter from the manufacturer. ➤ All suppliers that qualified on the mandatory evaluations will move on to the technical qualitative evaluations the second phase. ➤ For proof of record, it is essential that suppliers submit both similar Purchase Orders and Signed Delivery notes as some suppliers get orders but do not deliver. ➤ Lead time to deliver will also contribute to scoring of suppliers. ➤ A letter from the manufacturer will also contribute to scoring of suppliers. ➤ Logistics of how the Fuel Oil Meters will be delivered as these are fragile materials with screens to avoid damage.

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		<p>➤ Minimum threshold of 70% for a tender to be considered from a technical perspective.</p> <p><u>Questions and Answers</u></p> <p>Question: For the technical requirement of similar Purchase Orders and Signed Delivery Notes, must it be any Fuel Oil Meters or specifically the required Coriolis Flow Meter?</p> <p>Answer: It does not have to be a Coriolis Flow Meter from a specific manufacturer, nor does it have to be similar Purchase Orders and Signed Delivery Notes directly from Eskom.</p> <p>Question: The functionality criteria scoring does not add up to 100 points?</p> <p>Answer: A revised technical strategy, with a total score that correctly sums to 100 points, will be uploaded.</p> <p>Question: Is it possible to assist with a picture of the nameplate of the existing material?</p> <p>Answer: Site visits are open to all suppliers who wish to view the Fuel Oil Meters. It is encouraged that suppliers visit the site through the Procurement Department. A specific day will be made available for all interested suppliers to view the material.</p> <p>Question: How does Eskom accommodate new market entrants who do not have similar Purchase Orders and Signed Delivery Notes?</p> <p>Answer: The purpose of this requirement is to ensure that suppliers possess the necessary technical knowledge to supply these critical spares, which are essential for measuring the supply and return of fuel. While this may limit some suppliers, it is vital to engage suppliers with proven expertise to avoid issues experienced in the past, where incorrect materials were delivered.</p>

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		<p>Question: The Scope of Work includes Fuel Oil Meters and Pyrometers. Where do the Pyrometers fit in?</p> <p>Answer: This transaction is only for the supply of Fuel Oil Meters. A revised Scope of Work, including an updated Invitation to Tender (ITT), Technical Strategy, and Scoring, will be uploaded on the official advertising platforms the National Treasury eTender Portal and the Eskom Tender Bulletin.</p> <p>Question: Will Eskom consider other brands of Fuel Oil Meters that are already installed and performing well at other power stations? Is there an opportunity for alternative competitive brands?</p> <p>Answer: Yes, other competitive brands of Fuel Oil Meters are welcome. The tender is not restricted to a specific brand.</p> <p>Question: During site visits, are suppliers permitted to take photographs?</p> <p>Answer: In line with Eskom's policy, photography is not permitted inside the plant.</p>
6.	Closure	The meeting was adjourned at 11h00



Chairperson

Lwandiswa Ncwane