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ENQUIRY NO	
NAME OF BUYER	
NAME OF PM	
PROJECT	maintenance and supply of Fire Equipment and First Aid kits
SCOPE	Maintenance and supply of Fire Equipment and First Aid kits

CONTRACTOR/SUPPLIER	
Name and Details	

PURPOSE	To assess whether the supplier/s submitted the required technical documentation as specified in the Enquiry referenced above, and that such quality documentation complies with the specified requirements.
REFERENCE DOCUMENTATION	OHS Act 85 of 1993: GBEG 474-011: Technical Evaluation Guideline

EVALUATION CRITERIA
The tender submission score sheet indicating the criteria to be used, the weighting of each criterion and the weighting per discipline in multidisciplinary packages shall be authorised by the relevant senior manager. The approved tender submission score sheet shall be issued with the enquiry document to be used for technical evaluation.

Technical Evaluations

Technical Evaluation will be performed by Central Grid Senior advisors and /or management.

Note: Technical Evaluation will be conducted based on the following items:

List of Returnables – Checklist:

List of Activities:	Yes	No
Part 1: Mandatory		
1. Proof of physical footprint in Gauteng Province	x	
2. Registration of company as a service provider with SAQCC Fire	x	
3. Proof of SANS 1475 accredited technicians.	x	
Part 2 Desktop evaluation		
4. Technical Schedule.	x	
5. List of plant & Machinery	x	
6. Detailed Construction Method Statements.	x	
7. List of material suppliers	x	
8. List of relevant previous projects with references (profile) and past performance.	x	
9. CV's of Key Personnel.	x	
10.	x	

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Part 1.

MANDATORY TENDER RETURNABLES			
No		Mandatory Tender Returnable	Yes/No
1	Proof of physical footprint in Gauteng Province	Proof of physical address in the Gauteng Province from where the company operates from.	
2	The Tenderer must be in possession of a valid SAQCC certification.	Certified copy of valid company certificate issued by SAQCC.	
3	Proof of SANS 1475 accredited technicians.	Certified copy of valid technician SANS 1475 training certificate/s issued by a SAQCC accredited training institution.	
The supplier must have yes for all mandatory requirements to move on to Part 2 desktop (note all certified copies must be dated less than 90 days)			

Part 2

QUALITATIVE EVALUATION CRITERIA	
DOCUMENT REQUIREMENTS	WEIGHT AND SCORE % RESULT

1. Supply Fire extinguishers and First Aid Kits			
Item No.	Item	Weighted = 100%	
		Weight (W)	Result(R)
1.1	Technical Schedule (Construction Program)	8	
1.2	List of Plant & Machinery (tools & equipment with calibration certificates)	7	
1.2.1	Testing – A mobile vehicle that meets Eskom standards is required for the repair/servicing and replacement of fire extinguishers . (lease agreement/license or proof of ownership of vehicle)	5	
1.3	Construction Method Statements (service – repairs of equipment)	30	
1.4	List of material suppliers	10	
1.5	List of relevant previous projects with references and past performance (min 3). All letters to be date less than 18 month.	20	
1.6	List of key personnel incl. CV – eg Contracts Manager, Manager and Supervisor. (Academic qualification with relevant training and experience, registrations & certification of compliance with standards for the manpower to this project)	20	
Result			

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<i>Comments</i>		
1.1		
1.2		
1.2.1		
1.3		
1.4		
1.5		
1.6		

FINAL TOTAL SCORE AS A PERCENTAGE	
	%

Note, all certified copies must be dated less than 90 days unless otherwise stipulated
The overall score is a sum total of the individual scores allocated for each criterion. For an offer to be technically acceptable the overall percentage scoring shall be 85% and above, to be considered for further evaluation process.

TECHNICAL EVALUATOR		
Name	Signature	Date

REVIEWED BY		
Name	Signature	Date