



Invitation to Tender
Informal Tendering Process
BID REF: OLT2043834
FOR COUPLING INSERT

SBD1
Bid Form

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ESKOM HOLDINGS SOC LTD

BID NUMBER:	OLT2043834	CLOSING DATE:	5th October 2022	CLOSING TIME:	23:00
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DESCRIPTION **CPLG insert for Ankerlig Power Station**

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO ACCEPT A SYSTEM GENERATED ORDER COMMENCING WITH A 45 NUMBER SEQUENCE BASED ON ESKOM'S GENERATION CONDITIONS OF PURCHASE

BID RESPONSE DOCUMENTS MUST BE SUBMITTED VIA EMAIL TO Informaltendering@eskom.co.za

Please note the following rules with respect to the OLT system for Eskom's Informal Tendering Procurement

- a. **Use the OLT bid reference and submit to informaltendering@eskom.co.za with ALL required documents attached, in PDF format.**
- b. **Please ensure that the email subject line only contains the OLT Enquiry number heading and no other information.** Do not add any text to the subject line. Do not add any space in between the prefix and the enquiry number.
- c. Ensure that the OLT enquiry number is stipulated in the subject line on all e-mails if multiple emails are sent
- d. Ensure that you receive a confirmation email after submitting your documentation. Please follow up immediately via the email address of the respective buyer if you did not receive this. It is recommended you keep a copy of the confirmation received for your records.
- e. Maximum attachment size per email is **10MB**. It is the supplier's obligation to ensure that the attachments per email do not exceed this limit.
- f. Please note closing date and time on the OLT. Your submission will not be evaluated if it is received after the closing date and time of the OLT.
- g. All tender returnables/documentation must be submitted to Informaltendering@eskom.co.za only.
 1. E-mails to any other address (except for clarifications) will not be accepted.
 2. **Failure to comply with these rules will result in your tender being disqualified.**
- h. Requests for Clarifications must be sent in writing via email to MorganG@eskom.co.za and not to Informaltendering@eskom.co.za. All requests for clarifications and responses must be in writing. Eskom will not respond to requests for clarification received post 12:00 noon, 23 September 2022. Please ensure the Bid reference number is reflected on all correspondence.
- i. **Please see Part C for returnables to be submitted with offer.**

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Note:

1. Due to varying requirements, slight changes could be included in each RFQ document, and suppliers are therefore required to read through the document carefully whenever invited to tender.
2. ALL Suppliers are required to be registered (except foreign suppliers) on the National Treasury Central Supplier Database (CSD) as at tender response stage and the respective CSD number must be provided with all quotes together with the Eskom vendor registration number. Responses that do not comply with the CSD requirement will be regarded as non-responsive (except foreign suppliers). For CSD registration: Please register at <https://secure.csd.gov.za/>
3. All Suppliers (including Foreign suppliers) are required to complete SBD 1-Invitation to Bid and submit this annexure at tender closing deadline. Local suppliers are required to be tax compliant and must submit CSD Number/ Efiling pin number/ copy of tax clearance certificate as evidence of their tax compliance status.
4. Foreign suppliers (even those with no footprint in RSA) are in addition required to answer Part B (3) which is part of the afore-mentioned SBD 1. Should the said foreign suppliers answer “yes” to any of the questions [Part B (3)]; they are required to be tax compliant and must therefore submit their Efiling pin number or copy of tax clearance certificate which will be verified by Eskom.
5. All suppliers are required to refer to www.eskom.co.za for the Supplier Integrity Pact that must be downloaded and read. The Integrity Pact Declaration annexure A (attached hereto) named Supplier Declaration Form is a mandatory tender returnable.
6. Specify line prices at lines where prices are submitted and indicate no quote at lines where no price is submitted. Refer Part D
7. Where “designated sectors” are applicable, ensure that the relevant annexures and declarations are submitted by the OLT deadline, or the submission will be regarded as non-responsive and disqualified.
8. You are also required to complete and submit the attached deviation form along with your quotation at OLT closing deadline. If there are deviations, but the deviation schedule has not been completed and/or returned with your quote, your offer will be will be disqualified
9. **It is recommended you keep screenshot(s) of each of your submission(s) (incl date and time) to the Informaltendering@eskom.co.za system in the event of dispute or error messages**

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Invitation to Tender
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BID REF: OLT2043834
FOR COUPLING INSERT

SBD1
Bid Form

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	<input type="checkbox"/>	A REGISTERED AUDITOR			
	<input type="checkbox"/>	NAME:			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]	
PRICING					
TOTAL TENDER PRICE, EXCLUDING DELIVERY					
TOTAL TENDER PRICE INCLUDING DELIVERY BUT EXCLUDING VAT					
TOTAL TENDERED PRICE, INCLUDING VAT					

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	Invitation to Tender Informal Tendering Process BID REF: OLT2043834 FOR COUPLING INSERT	SBD1 Bid Form
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ARE DELIVERY CHARGES INCLUDED IN THE PRICE		Yes _____	No _____		Delivery Charge: R.....
CONFIRM DELIVERY LEAD TIME					
OFFER VALIDITY PERIOD		90 days (up to and including 13 th December 2022)			
ARE THE PRICE/S FIXED AND FIRM?	Yes _____	No _____	RATE OF EXCHANGE: _____	FOB VALUE: _____	Freight Insurance: _____
DISCOUNT:			TRADE _____	(2) SETTLEMENT _____	
DO YOU ACCEPT ESKOM HOLDINGS SOC LTD GENERAL CONDITIONS OF PURCHASE?			Yes _____	No _____	
Warranty Period(Please note: minimum warranty period stated on Eskom's General Conditions)					
SIGNATURE OF BIDDER		_____	DATE		_____
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)					

PART B

TERMS AND CONDITIONS FOR BIDDING

BID SUBMISSION:
<ol style="list-style-type: none"> BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- VIA EMAIL TO Informaltendering@eskom.co.za AS PER SUBMISSION INSTRUCTIONS DETAILED IN PART A BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX

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COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AND ESKOM'S GENERAL CONDITIONS OF TENDERING AND ESKOM'S GENERAL CONDITIONS OF PURCHASE AND TENDER RETURNABLES (Part C) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, ESKOM'S GENERAL CONDITIONS OF THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
6. ESKOM RESERVES THE RIGHT TO NEGOTIATE WITH PREFERRED BIDDERS AFTER A COMPETITIVE BIDDING PROCESS OR PRICE QUOTATIONS; SHOULD THE TENDERED PRICES NOT BE DEEMED MARKET-RELATED OR TO ACHIEVE SAVINGS.. "ESKOM RESERVES THE RIGHT TO AWARD TO A SUPPLIER WHO MAY NOT BE THE HIGHEST SCORING OR HIGHEST RANKED SUPPLIER, IN LINE WITH SECTION (2)(1)(F) OF THE PPPFA", DUE TO "OBJECTIVE CRITERIA" HOWEVER THIS WOULD HAVE TO BE SUBJECT TO NEGOTIATIONS. UPON EVALUATION OF TENDERS RECEIVED, ESKOM MAY NEGOTIATE OR CONCLUDE ORDERS WITH ONE OR MORE SUPPLIERS

TAX COMPLIANCE REQUIREMENTS

1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
6. WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐
YES ☐ NO
2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐
YES ☐ NO
3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐
YES ☐ NO

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4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐
YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

PART C TENDER RETURNABLES

C.1 Attachments issued with this informal

1. Attachment 1 SBD4 (annexure I)
2. Attachment 2 Conditions of Tendering
3. Attachment 3 Supplier guide to Informal Tendering
4. Attachment 4 General Conditions of Purchase
5. Attachment 5 Letter to Contractors Theft
6. Attachment 6 Integrity Pack Declaration (Annexure C)
7. Attachment 7: Preference Claim Form (Annexure H – SBD6.1)
- Attachment 8: **Deviation Schedule** This must be completed, signed and submitted for all enquiries indicating whether there are deviations or not. Whether there are deviations or not, if the deviation schedule has not been completed and/or returned with your quote, your offer will be disqualified.
- Attachment 9: **Key Elements of BBBEE Sworn Affidavit**

C.2 EVALUATION CRITERIA

Basic compliance. All tender returnables submitted at stated deadlines. Refer C3

For transactions above R30 000 up to R50M (inclusive of VAT) Price and B-BBEE Preferential Point Scoring will be based on the 80/20 allocation aligned to the PPPFA Regulations 2017;

For transactions less than R30 000 (inclusive of VAT); the Preferential Point Scoring is not mandatory and only Price may be used (or state any other criteria to be used).

Note: Attachment 7 and submission of BBBEE certificate/Affidavit must be submitted in order to claim preference points

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FUNCTIONAL ANALYSIS : Technical Data sheet of product. This is a mandatory requirement and will not be scored. Failure to submit will result in your offer being disqualified. If part number is stated in scope, then alternatives / equivalents will not be accepted.

C.3 TENDER RETURNABLES

Please ensure that the tender returnables listed hereunder are submitted as per stipulated deadlines as non-compliance with mandatory tender returnables at the Bid closing deadline will result in disqualification (except where these are required for scoring /ranking purposes only).

Non-compliance with mandatory returnables due at contract/order award stage will impact award. **It is highly recommended that all tender returnables are submitted at tender closing date.**

RETURNABLE	MANDATORY AT CLOSING	<i>SUBMITTED.</i> <i>(Supplier checklist)</i>
Offer invitation Form SBD1 : Part A-D completed	Mandatory: at closing	
Attachment 1 – SBD4	Mandatory at closing	
Attachment 6: Integrity Pact Declaration	Mandatory: at closing	
Attachment 7: Preference Claim Form <i>Applicable if claiming preference points. Failure to submit will result in a zero score but will not disqualify submission</i>	Mandatory: at closing	
Attachment 8: Deviation Schedule. <i>If part number is stated in scope, then alternatives / equivalents will not be accepted</i>	Mandatory: at closing	
BBBEE Certificate / Sworn Affidavit	Mandatory at Closing if claiming Preference Points otherwise at Mandatory at Award	
Are you the accredited representative in South Africa for the goods offered? Proof to be provided if YES	Mandatory at Closing	
Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)	Mandatory at Closing	
Technical Data Sheet of product offered	Mandatory at Closing	

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C.4 DELIVERY REQUIREMENTS

Delivery address is

1. **Ankerlig Power Station**
Neil Hare Road
Atlantis Industria

(Map not available)

GPS Co-ordinates

Site	Latitude	Longitude
Ankerlig	-33.594746	18.461102

SITE ACCESS REQUIREMENTS

2. Peaking Power Stations are National Key Points.
3. The premises may be entered from 08:00 to 16:00 Mon-Thu, excluding public Holidays and from 08:00 to 12:00 on Fridays
4. **ESKOM does not permit any passengers to be transported at the back of any Truck, light domestic vehicle or enclosed light commercial vehicle.**
5. Each person shall sign the site entrance Register if requested by Security
6. Parking is allowed in the demarcated areas only and should it be required to drive on site, then please adhere to the following: Maximum speed is 20km/h; Driving is only allowed on tarred surfaces; Obey all road signs
7. Damage to ESKOM's plant/ property will be for the *Contractor's* account.
8. Original ID document must be presented to security
9. No weapons may be taken on site
10. No photographs may be taken whilst on site.

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11. All persons entering the Power Station premises will be required to undergo a breatherlyser test. Any persons testing positive will not be allowed entry. The *Employer* has a zero tolerance towards alcohol.
12. All deliveries to be made to Stores Receiving.
13. Products need to be suitably packaged and clearly marked with the Eskom Order number.

PART D

SCOPE

D.1 DETAILED LIST OF ITEMS REQUIRED

NB: submit your offer per Bid Reference number as explained on page 1

Item	Eskom Material No.	Description: Supply and Delivery of:	Qty	Unit price <i>insert the price per unit excl VAT</i>
1	0612654	INSERT, COUPLING: TYPE: SPIDER; SIZE: WD 42 X LG 85 X HT 23 MM; MATERIAL: RUBBER; SUPPL P/N: T15 42; ECOFLEX; VENDORS ARE RESPONSIBLE FOR ENSURING THAT THEY ARE PERFORMING AGAINST THE CORRECT DRAWING REVISION NUMBER (IF APPLICABLE).	42 each	

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