

	Annexure C 1: SHE Tender Returnable – The Supply and delivery of Ready board, Split meter, and Pole-top Split meter	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	October 2016		
		Review Date	October 2022		


The following Minimum OHS -related requirements that bidders have to address and respond to when submitting their tender returnable are as follows:

Ref.	Eskom Health and Safety Requirements Checklist	Proof Required	
		Yes	No
	Section A : OHS Legal Requirements to be met by Contractors at Tender Stage before contract award (Application of Responsive and Non Responsive Criteria)		
1.	1.1 Provide Baseline Risk Assessment (BRA), relevant to the scope of work which must address. <ul style="list-style-type: none">Identification of SHE hazards, i.e. assessment of SHE risks related to the scope of workAll inherent and potential risks/hazards to the scope of work associated with the COVID- 19 pandemic.	✓	
2.	Valid Letter of Good Standing or equivalent, i.e. COID, FEMA or RMA. Your COID must depict the correct/ relevant nature of business,	✓	
3.	SHE policy signed by CEO/ MD – Should have the next review date, Comply with OHS Act Section 7 and COVID-19 Requirements or OSHAS 18001.	✓	
4.	Provide the following SHE Competency training certificates 5.1 First aiders level 2 5.2 Fire Fighting Training 5.3 HIRA/Risk Assessment training certificate	✓	
5.	Provide Vehicle Safety Management Procedure which should also ensure compliance to the Disaster Management Act- pertaining all COVID-19 Transportation directives/ requirements, sanitizing, social distancing etc. Including but not limited to Fatigue Management, the inspection, and maintenance of vehicles used for business.		
6.	6.1 Provide 2 (two) medical fitness certificates for the Driver and an Employee 6.2 Provide a Valid driver’s licence	✓	
7.	Provide a Substance abuse Policy	✓	
	Section B : OHS Eskom Tender Requirements to be met by Contractors (Non Disqualifying Criteria)		
8.	Is the acknowledgement of Eskom's SHE rules and requirements form (Annexure B) signed and submitted by the tenderer?	✓	

Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC

	Annexure C 1: SHE Tender Returnable – The Supply and delivery of Ready board, Split meter, and Pole-top Split meter	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	October 2016		
		Review Date	October 2022		

Ref.	Eskom Health and Safety Requirements Checklist	Proof Required	
		Yes	No
9.	Provide Company Incident Management Procedure – this shall also take into account COVID-19 Contact Management, reporting of positive cases and investigation thereof (Department of Health and Department of Employment directives shall be taken into consideration for guidance.	✓	

COMPANY SIGN-OFF

I acknowledge that the company information provided in this Occupational Health and Safety Questionnaire, as part of the Eskom OHS tender returnables, is true, authentic, and correct to the best of my knowledge.

Company name	
Name & Surname (Company Owner)	
Signature	
Date	

Scoring Criteria:

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted and the content satisfy the minimum SHE requirements

Comments: first evaluation	1 st evaluation	2 nd evaluation (after 07 days)	Responsive / None Responsive
Comments second evaluation (Within 07 working days)	Completed/ outstanding (tick)	Complete/ outstanding	

Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC