



Evaluation Report

**Apollo & CS/
Transmission Grids**

Title: **Technical Evaluation Criteria
for Powertel PPE (Personal
Protective Equipment)**

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Compiled by

Z Dlamini

**Snr Supervisor: Secondary
Plant, Apollo & CS**

Date:

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Functional Responsibility

AG Solomon

**Manager: Secondary Plant
Apollo & CS**

Date:

13/07/2022

Authorised by

TT Tshikalange

**Senior Manager: Apollo &
CS**

Date:

.....

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1. INTRODUCTION

This report provides an overview of the Eskom's technical evaluation criteria to be used when evaluating the tender proposals for PPE work wear for Powertel Secondary Plant.

The report defines the evaluation criteria that will be used to evaluate responses to the enquiry.

2. SUPPORTING CLAUSES

2.1 SCOPE

The report provides the technical evaluation criteria relating to a commercial enquiry for the supply of PPE to be used in the Transmission Grids Secondary Plant environment.

2.1.1 Purpose

The purpose of this tender technical evaluation criteria is to define the Mandatory Evaluation, Desktop Evaluation and Practical Evaluation Criteria for tender technical evaluation. The technical evaluation criteria serve as basis for the tender technical evaluation process.

2.1.2 Applicability

This report may be applied to Apollo & Centralised Services.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this criteria shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] 240-48929482: Tender Technical Evaluation Procedure

2.2.2 Informative

None

2.3 DEFINITIONS

Definition	Description
Eskom evaluation team	The persons appointed by Eskom to perform the evaluation of tender submissions in line with Eskom's requirements.
Normative	Documents that shall be read in conjunction with this report and are binding on Tenderers.

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2.3.1 Classification

Report : (Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
ANSI	American National Standards Institute
PPE	Personal Protective Equipment
SABS	South African Bureau of Standards

2.5 ROLES AND RESPONSIBILITIES

It is proposed that:

- Apollo & CS and/or Transmission Grids shall utilise this report as a basis for the technical evaluation process.
- Tenderers shall note the evaluation criteria as laid out in this report and submit tenders in compliance to the stipulated requirements.

2.6 PROCESS FOR MONITORING

N/A

2.7 RELATED/SUPPORTING DOCUMENTS

N/A

3. TENDER TECHNICAL EVALUATION PROCEDURE

3.1 TECHNICAL EVALUATION CRITERIA

- a) The assessments are performed to assess the tenderer's capability to supply good quality PPE and meet Eskom's requirements.
- b) This report and any actions that are listed or recommended as a result of the assessments are by no means a confirmation or guarantee that any formal agreement will be entered into by Eskom.
- c) Any actions undertaken by the Tenderer as a consequence of the tendering process remains the tenderer's responsibility and shall not be transferred as a liability unto Eskom.
- d) The assessment team has no authority or responsibility in the decision taken by Eskom with respect to contracting for a product or service.
- e) Any statements, intentions and/or actions expressed by the assessment team during the assessment and after the assessment should not be interpreted as the awarding of a contract and does not constitute any liability to Eskom with regards to contract placement or post-contract performance guarantees.

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If the bidder fails to achieve the defined thresholds, as set out in the different stages, then the submission will be deemed non-compliant and will be removed from further evaluation.

The evaluation process has two stages with the corresponding minimum score (threshold) required for a bid to be deemed compliant are:

- a) Desktop Evaluation which requires >75% compliance threshold.
- b) Practical Evaluation which requires >75% compliance threshold.

3.2 STAGE 1 - DESKTOP EVALUATION CRITERIA

The Desktop Evaluation Schedule in Annexure A will be scored according to Table 3-3. Submissions that obtain a minimum pass mark of 75% for the Desktop Evaluation Criteria will proceed to the Practical Evaluation.

Table 3-1: Desktop Evaluation Criteria

	Desktop Evaluation Criteria	Criteria Weighting (%)	Actual Score (%)
1.	Desktop Evaluation on Technical Schedules A & B (Annexure A)	100	
Subtotal		100	
Threshold		75	

3.3 STAGE 2 – PRACTICAL EVALUATION

This evaluation exercise is performed by the Eskom evaluating representatives on the PPE samples submitted.

The tenderer will be given two weeks' notice to arrange and provide the required samples for the practical evaluation as specified in Annexure B of this document. The Eskom evaluating representatives will evaluate the provided samples if they comply with Eskom PPE standards..

A threshold of 75% is required for the tenderer to pass the Practical Evaluation (Table 3-3).

The Eskom technical team reserves the right not to proceed with the Practical evaluation if required.

Table 3-2: Practical test for PPE.

	Practical Evaluation Criteria	Criteria Weighting (%)	Actual Score (%)	Comments
1.	Sample Tests according to Eskom specifications (Annexure B)	100		
Subtotal		100		
Threshold		75		

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Each item will be assigned a score by the Eskom evaluation team using the below Table 3-3. The score for each item will be multiplied by its weight to obtain the total score per item.

Table 3-3: Scoring of items for the Practical Evaluation

Criteria	Score
Fully Compliant <ul style="list-style-type: none">• Meet technical requirements,• Technical Schedules A & B and Compliance Checklist for Schedules A & B submitted and signed,• Passed practical evaluation	3
Partially Compliant (minor deviations) <ul style="list-style-type: none">• Does not meet all the technical requirements and/or,• Unacceptable technical risk(s) /deviations and/or,• No supporting documents provided	1
Non-compliant (major deviation) <ul style="list-style-type: none">• Unacceptable technical risks, and/or• Not meeting technical requirements, and/or• Non-responsive, and/or• Over inflated pricing	0

4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
Anthea Solomon	Manager Secondary Plant Apollo & CS	
Zakhele Dlamini	Snr Supervisor Secondary Plant Apollo & CS	

5. REVISIONS

None

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

Anthea Solomon

Zakhele Dlamini

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7. ACKNOWLEDGEMENTS

None

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ANNEXURE A – Desktop Evaluation Technical Schedule A & B

The Supplier shall complete the table below in English.

Item	Criteria	Details	Details if not fully compliant	Comment/s
1	Standard Compliance Certificate	The tenderer / Supplier should provide data sheets for all items as per the PPE specification for the above to score full points.		
2	Product Technical Data Sheet	The tenderer / Supplier should provide data sheets for all items as per the PPE specification for the above to score full points		
3	Letter of declaration	The tenderer / Supplier should provide data sheets for all items as per the PPE specification for the above to score full points		
4	Proof of D59 Fabric/ Proof of material	The tenderer / Supplier should provide data sheets for all items as per the PPE specification for the above to score full points		

Name of Company:

Name of Company representative:

Signature:

Date:

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ANNEXURE B – Practical Evaluation

The Eskom representatives shall evaluate the PPE Samples according to the table below.

Item	Criteria	Compliant (Yes/No)	Details if not fully compliant	Score
1	Safety Boots (<i>According to Eskom Specifications</i>)			
2	2-Piece overalls (<i>According to Eskom Specifications</i>)			
3	Safety hard hats (<i>According to Eskom Specifications</i>)			
4	Eskom embroidered shirts (short and long sleeves) (<i>According to Eskom Specifications</i>)			
5	Therma jackets (<i>According to Eskom Specifications</i>)			
6	Raincoats (<i>According to Eskom Specifications</i>)			
7	Sun hats (<i>According to Eskom Specifications</i>)			
8	Safety fall-arrest harness (<i>According to Eskom Specifications</i>)			
9	Leather gloves (<i>According to Eskom Specifications</i>)			
10	Sunscreen lotion (<i>According to Eskom Specifications</i>)			
11	Ear plugs noise prevention (<i>According to Eskom Specifications</i>)			
12	Eskom OHSA booklets (Risk assessment booklets) (<i>According to Eskom Specifications</i>)			

Name of Company:

Name of Company representative:

Signature:

Date:

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