|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project name:** | | | | |  | | | | | | | | **CWP No.** | | |
| **Area/town:** | | | | |  | | | | | | | | | | |
| **Name of principal contractor:** | | | | |  | | | | | | | | | | |
| **Activities:** | | | | |  | | | | | | | | | | |
| **PRINCIPAL CONTRACTOR:**  **Construction Manager** | | | | |  | | | | | | | **CONTACT DETAILS:** | | | |
| **CLIENT:**  **SITE MANAGER/SUPERVISOR** | | | | |  | | | | | | | **CONTACT DETAILS:** | | | |
| **CONSTRUCTION HEALTH AND SAFETY AGENT** | | | | | **CanCHSA (C.CHSA/032/2016):**  **Vusi Mthimunye**  **Cell: 082 909 1415**  **Tel: 011 – 516 7476** | | | | | | | **DATE:** | | | **SIGNATURE :** |
|  | | **SUB-CONTRACTORS (if any)** | | | | | | | | | | | | | |
|  | | **Subcontractors name:** | |  | | | | **Scope of Work (High level)** | | |  | | | | |
|  | |  | | | |  | | | | |
|  | |  | | | |  | | | | |
|  | |  | | | |  | | | | |
|  | **Act/Regulation** | | **Principal Contractor/Contractor** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | OHS Act 16(2) | | Designated employer (as per the principal contractor organogram) | | |  |  | |  |  | | | |  | | |
|  | OHS Act 7 | | Health and Safety Policy | | |  |  | |  |  | | | |  | | |
|  | OHS Act. 17(1) | | H&S Representatives (more than 20 employees) and the certificates | | |  |  | |  |  | | | |  | | |
|  | OHS Act. 19(3) | | Chairman of H&S committee (appointment letter) | | |  |  | |  |  | | | |  | | |
|  | OHS Act 37(2) | | Is the agreement signed | | |  |  | |  |  | | | |  | | |
|  | CR 3(1) | | Copy of Clients’ application for construction work permit (Annexure 1) | | |  |  | |  |  | | | |  | | |
|  | CR 3(4) | | Site specific number conspicuously displayed at the main entrance. | | |  |  | |  |  | | | |  | | |
|  | CR 4(1) | | Notification of construction work to the Provincial Director (Annexure2) | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(a) | | Client Baseline Risk Assessment available on site. | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(b) | | Client H&S Specification available on site | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(c) and (d) | | Designer: H&S taken into consideration during the design stages. (signed H&S Spec by the designer or any proof) | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(k) | | Principal Contractor appointment | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(L) and (m) | | Principal Contractor: Health and Safety Plan approved and available. | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(o) | | Client monthly audits conducted | | |  |  | |  |  | | | |  | | |
|  | CR 5(1)(p) | | Client monthly audit report is provided to the principal contractor within 7 days. | | |  |  | |  |  | | | |  | | |
|  | CR5(1)(s) and CR 7(1)(b) | | Principal contractor: Health and Safety File | | |  |  | |  |  | | | |  | | |
|  | CR 7(1)(c)(i) | | H&S Specification (Principal Contractor) issued to sub-contractors’ relevant to the activities to be performed. (proof of submitted H&S Spec) | | |  |  | |  |  | | | |  | | |
|  | CR 7(1(c)(iii) | | Sub-contractor, competency and resources (proof of evaluation) | | |  |  | |  |  | | | |  | | |
|  | CR 7(1(c)(iv) | | Sub-contractor, Letter of Good Standing | | |  |  | |  |  | | | |  | | |
|  | CR 7(1)(c)(v) | | Appointments sub-contractor (if any) | | |  |  | |  |  | | | |  | | |
|  | CR 7(1)(c)(vi) | | Sub-contractor, H&S Plan (approved) | | |  |  | |  |  | | | |  | | |
|  | CR 7(1)(c)(vii) | | Sub-contractor, site audits, monthly (proof) | | |  |  | |  |  | | | |  | | |
|  | CR 7(1)(f) | | Comprehensive and updated list of all contractors, agreements, the work being done including the Health and Safety File | | |  |  | |  |  | | | |  | | |
|  | CR 7(1)(g) and CR 7(8) | | All employees, valid medical certificate of fitness (COF) being available, Annexure3. | | |  |  | |  |  | | | |  | | |
|  | CR 7(5) | | Employees Induction (proof) | | |  |  | |  |  | | | |  | | |
|  | CR 7(6) | | Visitors induction (proof) | | |  |  | |  |  | | | |  | | |
|  | **CR 8** | | **Management and supervision of construction work** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 8(1) | | Construction Manager (Registration with SACPCMP) | | |  |  | |  |  | | | |  | | |
|  | CR 8(2) | | Assistant Construction Manager (number of them and their appointments – if applicable) | | |  |  | |  |  | | | |  | | |
|  | CR 8(5) | | Construction Health and Safety Officer | | |  |  | |  |  | | | |  | | |
| * Full time | | |  |  | |  |  | | | |  | | |
| * Part time | | |  |  | |  |  | | | |  | | |
| * If part time-what is the frequency of visits to site | | |  |  | |  |  | | | |  | | |
|  | CR 8(6) | | Competency of the Construction Health and Safety Officer (Registration with SACPCMP) | | |  |  | |  |  | | | |  | | |
|  | CR 8(7) | | Construction supervisor (number of them and their appointments) | | |  |  | |  |  | | | |  | | |
|  | CR 8(8) | | Assistant Construction supervisor (numbers of them and the appointments – if applicable) | | |  |  | |  |  | | | |  | | |
|  | **CR 9** | | **Risk assessment for construction work** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 9(1) | | Competent Risk Assessor Appointment | | |  |  | |  |  | | | |  | | |
|  | CR 9(1)(a) | | Identification of Risks and Hazards | | |  |  | |  |  | | | |  | | |
|  | CR 9(1)(b) | | Analysis and Evaluation of Risks and Hazards | | |  |  | |  |  | | | |  | | |
|  | CR 9(1)(c) | | Documented plan and Safe Work Procedure to mitigate | | |  |  | |  |  | | | |  | | |
|  | CR 9(1)(d) | | Monitoring Plan | | |  |  | |  |  | | | |  | | |
|  | CR 9(1)(e) | | Review Plan | | |  |  | |  |  | | | |  | | |
|  | CR 9(3) | | Are people informed, instructed and trained by competent person (proof) | | |  |  | |  |  | | | |  | | |
|  | CR 9(4) | | Are all contractors (subcontractors) informed (proof) | | |  |  | |  |  | | | |  | | |
|  | CR 9(6) | | Are copies of Risk Assessment available for inspection? | | |  |  | |  |  | | | |  | | |
|  | CR 9(7) | | Is the Risk Assessment reviewed? | | |  |  | |  |  | | | |  | | |
| 1. Whenever there is a design change or risk profile change | | |  |  | |  |  | | | |  | | |
| 1. When incident has occurred | | |  |  | |  |  | | | |  | | |
|  | **CR 10** | | **Fall protection** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 10(1)(a) | | Designated competent person to prepare Fall Protection Plan. (Unit STD 29994) | | |  |  | |  |  | | | |  | | |
|  | CR 10(1)(b) | | Implemented | | |  |  | |  |  | | | |  | | |
|  |  | | Amended where necessary | | |  |  | |  |  | | | |  | | |
|  |  | | Maintained | | |  |  | |  |  | | | |  | | |
|  | CR 10(1)(c) | | Steps to ensure adherence | | |  |  | |  |  | | | |  | | |
|  | CR 10(2)(a) | | All risk per activities/work carried out from a fall risk position. Procedures and method identified per position. | | |  |  | |  |  | | | |  | | |
|  | CR 10(2)(b) | | How employees are evaluated those who will be working at a fall risk position and the records thereof, (Medical Fitness) | | |  |  | |  |  | | | |  | | |
|  | CR 10(2)(c) | | Training programme and records per individual. | | |  |  | |  |  | | | |  | | |
|  | CR 10(2)(d) | | Procedure for inspection, testing and maintenance of equipment’s. | | |  |  | |  |  | | | |  | | |
|  | CR 10(2)(e) | | Rescue plan | | |  |  | |  |  | | | |  | | |
|  |  | | Personnel and suitable equipment | | |  |  | |  |  | | | |  | | |
|  | CR 10(3) | | Has the most recent version given to the 8(1)? (proof thereof and understanding) | | |  |  | |  |  | | | |  | | |
|  | CR 10(4)(a) | | Are all openings adequately guarded (floors/edges/slabs etc.) | | |  |  | |  |  | | | |  | | |
|  | CR 10(4)(c)(i) | | Is fall prevention and fall arrest equipment approved as suitable and sufficient? | | |  |  | |  |  | | | |  | | |
| **.** | **CR 11** | | **Structures** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 11(1)(a) | | Reasonably practicable steps taken to prevent the uncontrolled collapse of any new or existing structure. | | |  |  | |  |  | | | |  | | |
|  | CR 11(1)(b) | | Structure loaded safely | | |  |  | |  |  | | | |  | | |
|  | CR 11(1)(c) | | Are all drawing pertaining to the relevant structure available on site | | |  |  | |  |  | | | |  | | |
|  | CR 11(2)(a) | | Is the structure inspected periodically by the competent person (proof and check competency) | | |  |  | |  |  | | | |  | | |
|  | CR 11(2)(b) | | Is the structure inspection carried out at least every 6 months for the first two years? | | |  |  | |  |  | | | |  | | |
|  |  | | Is the structure inspection carried out every two years thereafter? | | |  |  | |  |  | | | |  | | |
|  | CR 11(2)(c) | | Is it maintained in a safe manner for continued use? | | |  |  | |  |  | | | |  | | |
|  | CR 11(2)(d) | | Are records of inspections and maintenance kept and available? | | |  |  | |  |  | | | |  | | |
|  | **CR 12** | | **Temporary works** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 12(1) | | Is the designer appointed to design, inspect and approve the erected temporary works? | | |  |  | |  |  | | | |  | | |
|  | CR 12(2) | | Are all temporary works carried out under the supervision of the competent person (proof of competency) | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(a) | | Are they all adequately erected, supported, braced and maintained by the competent person? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(b) | | Are they done close to reference to the structural design drawings? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(c) | | Is the detailed specific activity drawings pertaining to the design of temporary works structure available and kept on site? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(d) | | Are all persons required to erect, move or dismantle the temporary works provided with adequate training and instructions to perform the task safely? (proof) | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(e) | | Are all equipment’s inspected by competent person prior being used? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(f) | | Is the work inspected prior, during and after the placement of concrete, after inclement weather and the results recorded? (proof) | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(g) | | Are persons authorised by competent person prior casting concrete? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(h) | | Is the damaged or weakened temporary structure safely removed or reinforced immediately? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(i) | | Are precaution measures taken i.e. secure any deck panels against placements and preventing slipping? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(j) | | Are reasonable steps taken to prevent any person not to be affected through use of solvents or oils or any similar substances? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(k) | | Is the imposed load after casting concrete removed on instruction of competent person? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(m) | | Is the provision made for safe access by means of secured ladders or staircases for all work to be carried above the foundation bearing level? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(n) | | Is the method statement available? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(o)and(p) | | Has the designer being issued with the latest relevant structural design drawings and used for intended purpose? | | |  |  | |  |  | | | |  | | |
|  | CR 12(3)(q) | | Are the drawings approved by the designer before erection? | | |  |  | |  |  | | | |  | | |
|  | **CR 13** | | **Excavation** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 13(1)(a) | | Has the competent supervisor being appointed? | | |  |  | |  |  | | | |  | | |
|  |  | | Is the work carried out under the competent supervisor? | | |  |  | |  |  | | | |  | | |
|  | CR 13(1)(b) | | Does the ground stability get evaluated prior excavation? | | |  |  | |  |  | | | |  | | |
|  | CR 13(2)(c) | | Where required are steps taken to ensure that shoring or bracing is designed and constructed in a manner that renders it strong enough? | | |  |  | |  |  | | | |  | | |
|  | CR 13(2)(f) | | Convenient and safe means of access provided? (not more than 6 meters – access) | | |  |  | |  |  | | | |  | | |
|  | CR 13(2)(g) | | Location of electricity, water, gas being reasonable practicable ascertained? | | |  |  | |  |  | | | |  | | |
|  | CR 13(2)(h) | | Every excavation is inspected i.e. including shoring and bracing | | |  |  | |  |  | | | |  | | |
|  | CR 13(2)(i) | | Inspection prior blasting operation, after unexpected ground fall, damage | | |  |  | |  |  | | | |  | | |
|  |  | | Barrier or fence of at least 1 meter in height and as close to the excavation as is practicable (adjacent public road/thoroughfares/person endangered) | | |  |  | |  |  | | | |  | | |
|  |  | | Warning illumination or any other clear visible boundary indicator suitable and sufficient precautionary (adjacent public road/thoroughfares/person endangered) | | |  |  | |  |  | | | |  | | |
|  | **CR 14** | | **Demolition work** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 14(1) | | Has the competent supervisor being appointed? | | |  |  | |  |  | | | |  | | |
|  | CR 14(2) | | Method Statement available for demolition received from engineering | | |  |  | |  |  | | | |  | | |
|  | CR 14(3) | | Does the competent person check prior the demolition work commences as per the approved Method Statement. | | |  |  | |  |  | | | |  | | |
|  | CR 14(4) | | Are all precautionary measures taken | | |  |  | |  |  | | | |  | | |
|  | CR 14(11) | | Where explosives are used, has the method statement being developed in accordance with explosive regulation. | | |  |  | |  |  | | | |  | | |
|  | CR 14(12) | | Is waste and debris removed and disposed as per applicable legislation | | |  |  | |  |  | | | |  | | |
|  | **CR 15** | | **Tunneling** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 15 | | Tunneling: no person may enter a tunnel with a height dimension of less than 800 mm: | | |  |  | |  |  | | | |  | | |
|  | **CR 16** | | **Scaffolding** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 16(1) | | Competent person for scaffolding (appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 16(2) | | Is it in accordance to the applicable legislation | | |  |  | |  |  | | | |  | | |
|  | **CR 17** | | **Suspended platforms** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 17(1) | | Competent person for suspended platforms  (appointment and course certificates) | | |  |  | |  |  | | | |  | | |
|  | CR 17(2) | | Is it in accordance to all the designer requirements? | | |  |  | |  |  | | | |  | | |
|  | CR 17(3) | | Has the copy of the design, sketches, and results submitted to Provincial Director prior commencement use of the system? | | |  |  | |  |  | | | |  | | |
|  | CR 17(4-14) | | Are all the requirements fulfilled? | | |  |  | |  |  | | | |  | | |
|  | **CR 18** | | **Rope access work** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 18(1)(a) | | Competent person for rope access work appointed (appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 18(1)(b) | | Are work carried out the competent appointed person | | |  |  | |  |  | | | |  | | |
|  | CR 18(1)(c) | | Are all rope access operators competent and licensed (appointment and certificates) | | |  |  | |  |  | | | |  | | |
|  | CR 18(2)(b) | | Is the site specific fall protection plan available and developed by the competent person?  Are records of maintenance and inspections of all the equipment available? | | |  |  | |  |  | | | |  | | |
|  | CR 18(3) | | Is the rescue plan in place and approved. | | |  |  | |  |  | | | |  | | |
|  | **CR 19** | | **Material hoists** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 19(8)(a) | | Competent person for the erection, inspection and maintenance of the material hoists (daily basis)  (Appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | DMR 18(5) | | Inspector of Lifting Machines & Tackle  (Appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | GSR 13A(1) | | Ladder Inspector  (appointment letter) | | |  |  | |  |  | | | |  | | |
|  | **CR 20** | | **Bulk mixing plant** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 20(1) | | Competent person to supervise / operate bulk mixing plants (Appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 20(8) | | Are records for repairs and maintenance available on site? | | |  |  | |  |  | | | |  | | |
|  | **CR 21** | | **Explosive actuated fastening device** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 21(1)(a) | | Has the users provided with suitable protective equipment. | | |  |  | |  |  | | | |  | | |
|  | CR 21(1)(b) | | Has the user trained?  (course certificate and appointed) | | |  |  | |  |  | | | |  | | |
|  | CR 21 (2)(b) | | Competent person for inspection of explosive actuated fastening devices (appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | **CR 22** | | **Cranes** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 22(a) | | Competent crane operators  (appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 22(b) | | Risk assessment and method statements developed and applied | | |  |  | |  |  | | | |  | | |
|  | CR 22(e) | | Training of Operator  (Class of crane operating permit, certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 22(f) | | Operator’s medical certificate of fitness (COF), (annexure3) | | |  |  | |  |  | | | |  | | |
|  | **CR 23** | | **Construction vehicles and mobile plant** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 23(1)(b) | | Are vehicles maintained and in good working condition, (Visual inspection, maintenance and registers) | | |  |  | |  |  | | | |  | | |
|  | CR 23(1)(d)(i) | | Construction vehicle operator (Mobile Plant Operator)  (Appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 23(1)(d)(ii) | | Operator’s medical certificate of fitness | | |  |  | |  |  | | | |  | | |
|  | CR 23(1)(f) | | Are they properly organized by providing signal to guard against the danger (Flagman or any other control) | | |  |  | |  |  | | | |  | | |
|  | CR 23(1)(i) and(j) | | Are they fitted with automatic acoustic reversing alarm? | | |  |  | |  |  | | | |  | | |
|  | CR 23(1)(k) | | Inspection sheet / control sheet available for project | | |  |  | |  |  | | | |  | | |
|  | CR 23(2)(i) | | Is the vehicle to transport employees having seats firmly secured and adequate for the number of employees to be carried? | | |  |  | |  |  | | | |  | | |
|  | **CR 24** | | **ELECTRICAL INSTALLATIONS AND MACHINERY ON CONSTRUCTION SITES** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 24(c) | | Appointment of the competent temporary electrical installation (appointment, registration certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 24(d) | | Weekly inspection of the temporary installations by a competent person? (weekly register) | | |  |  | |  |  | | | |  | | |
|  | CR 24(e) | | Daily inspection checklist prior to use of the electrical portable machinery? (completed checklist) such as drilling machines, grinders etc. | | |  |  | |  |  | | | |  | | |
|  | **CR 25** | | **USE AND TEMPORARY STORAGE OF FLAMMABLE LIQUIDS ON CONSTRUCTION SITES** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 25(a-g) | | Use and temporary storage of flammable liquids on construction sites: awareness training  (Proof of awareness training, attendance register) | | |  |  | |  |  | | | |  | | |
|  | **CR 26** | | **WATER ENVIRONMENTS** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 26(1)(a) | | Procedure for preventing fall into water | | |  |  | |  |  | | | |  | | |
|  | CR 26(1)(b) | | Rescue plan of persons in danger of drowning | | |  |  | |  |  | | | |  | | |
|  | CR 26(2) | | Provision of and wearing of a life jacket | | |  |  | |  |  | | | |  | | |
|  | **CR 27** | | **Housekeeping and general safeguarding on construction sites** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 27(a) | | Proper storage of materials and equipment | | |  |  | |  |  | | | |  | | |
|  | CR 27(b) | | Removal of scrap, waste and debris at appropriate intervals | | |  |  | |  |  | | | |  | | |
|  | CR 27(c) | | No obstruction to means of access to and egress | | |  |  | |  |  | | | |  | | |
|  | **CR 28** | | **Stacking and storage on construction sites** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 28(a) | | Appointment of competent person for stacking & storage (appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 28(b) | | Storage areas adequately provided | | |  |  | |  |  | | | |  | | |
|  | CR 28(c) | | Storage areas demarcated | | |  |  | |  |  | | | |  | | |
|  | CR 28(d) | | Kept neat and under control | | |  |  | |  |  | | | |  | | |
|  | **CR 29** | | **Fire precautions on construction sites** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 29(b) | | Sufficient and suitable storage provided for flammable liquids, solids and gases | | |  |  | |  |  | | | |  | | |
|  | CR 29(c) | | Smoking prohibited and sign prominently displayed | | |  |  | |  |  | | | |  | | |
|  | CR 29(f) | | Precautions taken to reduce risk of fire when welding, flame cutting and hot work is done | | |  |  | |  |  | | | |  | | |
|  | CR 29(g) | | Suitable and sufficient fire-extinguishers placed in strategic locations  Proof of maintenance of such equipment’s (records) | | |  |  | |  |  | | | |  | | |
|  | CR 29(h) | | Competent person for inspection of fire equipment  (appointment and course certificate) | | |  |  | |  |  | | | |  | | |
|  | CR 29(i) | | Sufficient number of employees trained to use the fire-extinguishers (training and appointment) | | |  |  | |  |  | | | |  | | |
|  | CR 29(j) and (k) | | Suitable visual signs provided and clearly indicate escape routes in case of fire  Routes kept clear at all times | | |  |  | |  |  | | | |  | | |
|  | CR 29(l) | | Effective evacuation Plan | | |  |  | |  |  | | | |  | | |
|  | CR 29(m) | | Siren in place and sound in the event of fire | | |  |  | |  |  | | | |  | | |
|  | **CR 30** | | **Construction employees facilities** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | CR 30 (1)(a) | | Shower facilities; at least a shower for 15 persons | | |  |  | |  |  | | | |  | | |
|  | CR 30(1)(b) | | A sanitary facility for each sex and for every 30 workers | | |  |  | |  |  | | | |  | | |
|  | CR 30(1)(c) | | Changing facilities for each sex | | |  |  | |  |  | | | |  | | |
|  | CR 30(1)(d) | | Sheltered eating areas | | |  |  | |  |  | | | |  | | |
|  | CR 30(2) | | Reasonable and suitable living accommodation for workers at construction sites from far. | | |  |  | |  |  | | | |  | | |
|  | **GSR3** | | **First aid emergency equipment’s and procedures** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | GSR 3(1) | | Trained first aider if more than 5 people on site appointment letter / Certificates | | |  |  | |  |  | | | |  | | |
|  | GSR 3(2) | | First aid box/kit on work site and that the contents have been verified. | | |  |  | |  |  | | | |  | | |
|  | GSR 3 (4) | | First aid register | | |  |  | |  |  | | | |  | | |
|  | GSR 2(3) | | Personal protective equipment (PPE) | | |  |  | |  |  | | | |  | | |
|  |  | | * PPE Risk study/analysis and matrix | | |  |  | |  |  | | | |  | | |
|  |  | | * Issue register | | |  |  | |  |  | | | |  | | |
|  | **GAR** | | **GENERAL ADMINISTRATIVE REGULATIONS** | | | **Y** | **N** | | **NA** | **Responsible person** | | | | **Remarks** | | |
|  | GAR 4 | | Copy of the Act, availability of the copy and relevant regulations  (**Suggestion**: that the Chart of the Act and Applicable Regulations be available and promptly displayed) | | |  |  | |  |  | | | |  | | |
|  | GAR 6(1) | | Where H&S representative appointment within 4 months after the commencement of the project (Employer and Trade Union) | | |  |  | |  |  | | | |  | | |
|  | GAR 6(1)(a)-(e) | | Nominations, Terms of Office, Vacancies to be filled,  Functions of the H&S Rep.  Facilities, training and assistance (also ref to OHS Act 18(3) | | |  |  | |  |  | | | |  | | |
|  | GAR 8(1) | | OHS Act 24(1) reporting of incident.  Incident registers | | |  |  | |  |  | | | |  | | |
|  |  | | All WCL Template available (Annexure 1, WCL2, WCL4 etc.) | | |  |  | |  |  | | | |  | | |
|  | GAR. 9(1) | | Recording and investigation of incidents (Annexure 1) | | |  |  | |  |  | | | |  | | |
|  | GAR 9 (2) | | Are all incidents investigated within 7 days? | | |  |  | |  |  | | | |  | | |