

	CONTRACTOR ENVIRONMENTAL PRE-WORK ASSESSMENT	Template Identifier	240-43921898	Rev	7
		Document Identifier	240-151560800	Rev	2
		Effective Date	December 2017		
		Review Date	December 2021		

Contractor Name:	
Contractor Representative:	
Contractor Contact Details:	
Contractor Site Supervisor:	
Project Name:	
Site:	
Scope of Work:	
Eskom Site Supervisor:	
Date/s of Assessment:	

PURPOSE

To assess whether the above-mentioned supplier/contractor have submitted all the required *environmental documentation* prior to commencements of project. *This takes place after project / contract have been awarded and it shall be specific to the scope of work.

REFERENCE DOCUMENTATION

SHEQ Policy: 32-727
SHE Requirements for the Eskom Commercial Process: 32-726
Environmental Authorisation – *where applicable*

NO	ITEM	YES	NO	N/A	COMMENTS
1. Environmental / SHEQ Policy					
1.1	Environmental or SHEQ policy signed by Company Owner/CEO/MD: Commitment to: (1) Compliance to environmental compliance obligations. (2) Environmental duty of care.				
2. Environmental responsibilities / Resources / Competencies					
2.1	(Consider scope of work, risks, Environmental Management Plan and applicability) CV's and qualifications / certificates e.g. - Environmental Officer - Environmental Control Officer - Project environmental / SHEQ representative - Environmental management structure within the Company: - Professional Registration of environmental resources(s), responsibility and accountability NB: A signed project specific Environmental Representative appointment Letter				
2.2	Proof of training and skills of persons performing significant activities (e.g. application of herbicides and removal of asbestos AIA Approval)				
	ITEM	YES	NO	N/A	COMMENTS

	CONTRACTOR ENVIRONMENTAL PRE-WORK ASSESSMENT	Template Identifier	240-43921898	Rev	7
		Document Identifier	240-151560800	Rev	2
		Effective Date	December 2017		
		Review Date	December 2021		

3. Identification of Environmental Aspects and Impacts and Risks					
3.1	Identification, assessment and control of activities that have or may have an impact on the environment				
4. Compliance Obligations					
4.1	Environmental authorisation in place – If applicable i.t.o. NEMA: EIA Regulations (Include all the documents that needs to be given to the contractor by Eskom)				
4.2	copies of relevant permits/License as per scope of work e.g. Water Use , protected tree permits, bird nest removal, waste etc.				
5. Environmental Management Plan for the scope of work (EMP)					
5.1	Environmental management plan / method statements /procedure / work instructions related to activities, illustrating how environmental impacts and risks are managed and approach to ensuring compliance with environmental compliance obligations. Name of the waste disposal/recycling site and its permit.				
6. Awareness					
6.1	Proof of Environmental awareness				
6.2	Environmental induction				
7. Operation and Control					
7.1	Waste Management Plan/method statement, Including but not limited to waste generation, separation, storage, transportation, recycling and disposal.				
7.2	Environmental Incident reporting procedure/template				
7.3	Emergency Preparedness and response Plans (e.g. oil / chemical spill, environmental disasters and Hazards of Nature N.B. Include Emergency contact telephone numbers				
8. ISO 14001 / Certified					
9. ESKOM DOCUMENTS TO BE PROVIDED TO CONTRACTOR BASED ON RELEVANCE TO SCOPE OF WORK					
16.1	ESKOM DOCUMENT	YES	NO	N/A	COMMENTS
16.2	Copy of Eskom SHEQ Policy (32-727)				
16.3	SHE Requirements for the Eskom Commercial Process(32-726)				
16.4	Emergency Contact Telephone Numbers – (Contractor, Emergency services, Grid Applicable)				
16.5	Contractor Environmental Compliance Pro-forma (240-110600836)				



**CONTRACTOR ENVIRONMENTAL
PRE-WORK ASSESSMENT**

Template Identifier	240-43921898	Rev	7
Document Identifier	240-151560800	Rev	2
Effective Date	December 2017		
Review Date	December 2021		