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| SUPPLIER / CONTRACTOR name  ( Logo) | | | Manufacturing ; Construction; Installation Quality Control Plan / Inspection and Test Plan  NB: ( Choose the applicable) | | | | | | | | | | | ITP Ref No : | | | | Allocate number | | | |
| Date: | | | | 17 09 2019 | | | |
| Page: | | | | 1 | of | | 2 |
| **SCOPE of Work** : Simulate a Task order SOW | | | | | | | | | | | | | | | | | | | | | |
| **Client Contract/Order No :**  **Shall be completed** | | | **Client : Name of the Customer** | | | | | | **Project Name/Contract Title: Put tender number for tender evaluation and actual contract number after contract award** | | | | | | | | | | | | |
| **PRODUCT/ITEM Description / Specification: ( If applicable put the relevant SANS/IEC/ ASME/TUV/ standards/specification.** | | | | | | | | | **Place of Work :** | | | | | | | | | | | | |
| Sequence No | **Description of Activity**  **(Please list the high level activities sequentially from 1st activity to last activity)** | **Controlling Documents**  **Specifications**  **Drawings**  **Procedures**  **Formats**  **(list those applicable to this activity)** | | **Acceptance Criteria** | **Type of control** | | | | **Suppliers**  **Inspection (I)**  **Surveillance (s)**  **Test (T)**  **Witness (w)**  **Hold Point (H)** | | | **Eskom**  **Record review (R)**  **Test (T)**  **Surveillance (S)**  **Witness (W)**  **Hold (H)**  **MOM**  **Indicate Which Activity** | | | | | **Verifying document- completed by Client** | | | **Records**  **Deficiencies/**  **Non Conformances**  **Remarks** | |
| **Mark X appropriate action** | | | | **Indicate legend of which Activity** | | | **legend** | **Customer Signature** | | |  |  | | |  | |
| **Vis** | **Dim** | **Doc** | **NDE/**  **Test** |  | **Signature** | **Date** |  | **QC/Eng/Projects** | | **Initial** | **Date** |  | | |  | |
| 1 | digging of holes | DDT 3065 | | MeEASUREMENT | x | x | x |  | i | lvg | 17/09 |  |  | |  |  |  | | |  | |
|  | dress pole | DDT | |  |  |  |  |  |  |  |  |  |  | |  |  |  | | |  | |
|  | **plant the pole** |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  | | |  | |
|  | stringing |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  | | |  | |
|  | Final Inspection |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  | | |  | |

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| --- |
| **Note :** Important Drawings , Procedures , work instructions and Formats are Enclosed  The Approval page of this ITP under ref **------------------------** is Attached |
| **Remarks** : All the above Activities are Completed and Protocols/ Records are Attached |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SUPPLIER / CONTRACTOR name | | **Eskom Quality Engineering** | | **Eskom Technical** | | **Eskom Projects/Grid** | |
| Signature |  | Signature |  | Signature |  | Signature |  |
| Name |  | Name |  | Name |  | Name |  |
| Designation |  | Designation |  | Designation |  | Designation |  |
| Date |  | Date |  | Date |  | Date |  |

H = Hold Point – hold on the production till Inspector performs or supervise the required test/inspection

W= Witness Point – manufacture /Contractor notify client and Inspector but no hold point on production

R= Record Review – Review means Review record/document, which includes of material test certificates, WPS, PQR, NDT Procedures and etc.

A= Approval

SW= Spot Witness for items with spot witness manufacture/contractor shall notify inspector as fulfilling the monitoring;

MOM= Minute of Meeting