

	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

1. Tenderer's / Supplier's name: ..... Tender Ref number: .....

Scope of work: Live work maintenance of 44kV - 132kV overhead network and substations in the Gemma Cluster - North West for a period of three (3) year.

### 1. Construction work

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
1	Is the acknowledgement of <b>Eskom's SHE rules</b> and requirements form ( <b>Annexure B</b> ) signed by the Owner / CEO/ MD and 2 witnesses			
2.	OH&S Organogram (Starting at CEO through to workers – including names and appointment reference)			
3.	<b>Occupational, Health and Safety Plan (OHS PLAN)</b> This must be relevant to the scope of work, addressing the Eskom Health and Safety Specification. To be signed off (approved) by the owner/ CEO /MD <ul style="list-style-type: none"> <li>OHS organizational structure within the Company- Resources, Roles, Responsibility &amp; Accountability.</li> <li>Competency Training and Awareness</li> </ul>			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	<ul style="list-style-type: none"> <li>Planning of conduct of work activities including planning for changes and emergency work</li> <li>PPE- Personal Protective Equipment</li> <li>Emergency planning and fire risk management</li> <li>Vehicle and driver behavior safety</li> <li>Contractor or supplier selection and management</li> <li>Design and specifications</li> <li>Design Risk Management</li> <li>Compliance to Permits</li> <li>Competency, training, appointments</li> <li>Communication and awareness</li> <li>Management commitment and visible felt leadership</li> <li>Substance abuse Management</li> <li>Construction Vehicles and Mobile Plant including live work</li> </ul>			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
4	<p><b>4.1 Provide Two Complete Sets of Baseline Risk Assessment (BRA),</b> relevant to the scope of work which must address;</p> <p><b>4.1.1</b> Identification of SHE hazards, i.e. assessment of SHE risks related to the construction scope of work activities; and</p> <p><b>4.1.2 Should address all inherent and potential risks/hazards to the scope of work associated with the COVID- 19 pandemic.</b></p> <p>The below criteria should be applied</p> <ul style="list-style-type: none"> <li>Consequence rating</li> <li>Likelihood rating</li> </ul>			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	<ul style="list-style-type: none"> <li>Risk rating,</li> <li>Mitigation measures, review and monitoring plan</li> </ul> <p><b>4.2 Provide the BRA Procedure</b> with the methodology used for the risk assessment must be submitted.</p>			
5	<p><b>5.1 The Fall Prevention/ Protection Plan:</b> It must also address the work at height baseline risk assessment incorporated.</p> <p><b>5.2 The work at heights rescue plan</b></p>			
6	<b>Valid Letter of Good Standing</b> (COIDA or equivalent) i.e. COID, RMA or FEMA, (Nature of Business to be applicable)			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	The letter of good standing must state the relevant services rendered by the company, eg Electrical related construction work in line with the scope of work applicable for this tender. This must be <b><u>valid at the date of tender submission</u></b>			
6	<b>SHE policy signed by CEO or MD</b> - Should have the next review date, should comply with OHS Act Section 7 and must be in line with the current COVID-19 requirements and/ or aligned with OSHAS 45001 standard requirements.			
7	<b>7.1 Company Organogram indicating key SHE personnel including your COVID-19 individual representatives.</b> (Reference should be made to specific OHSA Section Regulations) Must have a dates and CEO Signature.			

### Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	<b>7.2</b> Provide CV's of individuals that will fulfil the role of the Construction Health and Safety Manager and/ or Officer in terms of Construction Regulations 2014, CR 8 (5) and (6) and as per the SACPCMP requirements.			
	<b>7.3</b> Provide Proof of compliance to SACPCMP registration requirements. (Proof of CHS Officer and CHS Manager SACPCMP Registration Certificate and Confirmation of Good Standing Certificate by the SACPCMP).			
8	<b>Provide the following SHE Competency training certificates</b> (Consider scope of work, risks, SHE plan and applicability) 9.1 First aiders level 2 and Service Provider's Department of Labour Accreditation Certificate.			

### Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	9.2 Fire Fighting Training 9.3 Health and Safety Officer Competency Training Certificates (NEDSAM, SAMTRAC) 9.4 SHE Representative 9.5 Incident Management/ Investigation Training 9.6 Root Cause Analysis Technique (RCAT) Training (9.5 & 9.6 should be for one employee). 9.7 HIRA Training certificate for the Company SHE Officer and Site Supervisor 9.8 Legal Liability (OHSA) Training for Company CEO 9.9 OHS Act Training 9.10 Construction Regulations 2014 (Training for SHE Officer and Site Supervisor) 9.11 Fall Protection Plan Development – US 229994			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
9.	<b>OHS Appointment letters</b> for the following persons (min of 6 (Seven) Legal Appointments): Specific appointments required: -, Construction Supervisor, Risk Assessor, Incident Investigator, CHS Officer and/or CHS Manager, Work at Heights, and Crane Operators. (all appointments should be based upon section 9 competency certificates)			
10.	<b>COVID- 19 Legal Appointments</b>  <b>10.1 Clause 16.5</b> OHS COVID-19 – The Manager shall be appointed to address employee or workplace representative concerns and to keep them informed.			

### Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	<b>Clause 16.6</b> Ensure that measures required by (COVID-19 Occupational Health and Safety Measures in Workplaces COVID-19 (C19 OHS), 2020 Directive and its risk assessment plan are strictly			
	<p>i. complied with through monitoring and supervision.</p> <p><b>10.2 Designate a COVID-19 compliance officer in writing who will oversee the:-</b></p> <p>i. Implementation of the plan referred to in subregulation (b); of Regulation 27(7) issued in terms of Disaster Management Act (57 of 2002) and</p> <p>ii. Adherence to the standards of hygiene and health protocols relating to COVID-19 at the workplace,</p>			

### Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
11.	11.1 <b>Provide Medical Surveillance Procedure or Medical</b> Fitness Certificate Completed by the Occupational Health Practitioner (Only) – AS PER COMPANY ORANOGRAM			
	11.2 <b>Baseline Medical Surveillance Programme for all project OHS resources for the proposed scope of work</b>			
	11.3 <b>Valid Medical Fitness Certificate</b> for construction employees issued by the Occupational Medical Health Services/practitioner. (Provide at least 6 valid medical certificates; which should include compulsory submission that of company CHS Officer/ CHS Manager, Risk Assessor, Incident Investigator, Construction Supervisor, Work at Heights and for company Crane Operators.			
12.	<b>Please indicate how would you manage substance abuse in the following form:-</b>			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	12.1 Proof of ownership and breathalyser Instrument Calibration Certificate.  12.2 Providing substance abuse management procedure and policy.			
13.	<b>Provide Vehicle Safety Management Procedure which should also ensure compliance to the Disaster Management Act- pertaining all COVID-19 Transportation directives/ requirements, sanitizing, social distancing etc.</b> Including but not limited to Fatigue Management, the inspection, and maintenance of vehicles which will be utilized to advance business operations.			
14.	Provide Company Employee Induction Training Syllabus – shall cover all employer's			

## Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable		
	responsibilities and employee responsibilities in light with COVID-19 measures. Induction manual shall also include all PPE use, the limitations each one of them have, the maintenance and storage where re-usable or disposable PPE is issued.			
15.	Provide PPE Procedure for the scope of work and also specifically indicate all required PPE for COVID – 19			
16.	Provide PPE Procedure for the scope of work and also specifically indicate all required PPE for COVID – 19			
	<b>TOTAL</b>			<b>Approved/ Not Approved</b>

## Score:

## Public

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted and the content satisfy the minimum requirements

\*NOTE: For explanatory notes for the listed items (SHE requirements) please refer to [240 - 77433139 Annexure A: Supplier Risk Category](#)

## 2. Other requirements

<u>Ref.</u>	<u>KPIs</u>	<u>Submission</u>	<u>Actual score</u>	<u>Comments</u>
		Y = Yes N= No		
	Section B : OHS Eskom Tender Requirements to be met by Contractors before contract award.			
1	<b>Annexure B</b> Is the acknowledgement of <b>Eskom's OHS</b> legal and other requirements form signed and submitted by the tenderer?			
2	ISO 45001 certificate or equivalent			
3	Valid Letter of Good Standing ( <b>COIDA or equivalent</b> )			
	<b>TOTAL</b>			

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Annexure C 1: SHE Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	2
		Effective Date	November 2016		
		Review Date	December 2021		

.....	.....	.....	.....
Eskom's/Client's OHS Representative	Designation	Signature	Date

**Score:**

**0 = Document not submitted OR submitted but does not satisfy the minimum requirements**

**1 = Document submitted and the content satisfy the minimum SHE requirements**

**Development Team**

- Diane Maunatlala

**Public**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.