

TECHNICAL EVALUATION CRITERIA

CRITERIA	RANGE WEIGHT SCORE	SOURCE OF EVIDENCE
Company (CRITERIA-1) 10%		
Years of experience in offering the courses as per the scope of work.	2 - 3 Years 6 % 5 - 9 Years 8 % 10 Years and above 10 %	Three (3) signed reference letters from customers with company letterhead plus Company registration date.
Facilitators (CRITERIA -2) 20%		
Evidence that the company's instructors/facilitators are qualified to present the courses as per the scope of work and relevant years of experience.	3 CV's plus 10 training feedback 10 %	Provide trainer's CV's, copy of their qualifications and training feedback from learners who attended the courses that each trainer presented
	4 CV's plus 10 training feedback 15 %	
	5 CV's plus 10 training feedback 20 %	
Company Accreditation (CRITERIA -3) 30%		
Evidence that the Supplier is accredited to offer the courses	50% of scope covered 15%	Accreditation documents as per the scope of work
	100% of scope covered 30%	Accreditation Bodies – Attached list and accreditation documents

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Course Accreditation (CRITERIA -4) 40%		
Evidence that the courses are accredited	50% of scope covered 20%	Attach accreditation documents as per the scope of work and complete the table below
	100% scope covered 40%	

		Are your Courses Accredited Y/N	Name of Accreditation Body	Course outcome (topic covered) or attach course catalogue	Course Certification
	Strategic & Business Management (Business Oriented skills; apply to all Certification)				
	Business analysis (BA) training				
	Certified Process Professional (CPP) training				
	Agile Business Analysis				
	Leadership (Competency in guiding and motivating applies to all Certifications)				
	Technical (Domain expertise, certification-				

The threshold on the technical evaluation criteria is **80 %**. Suppliers would be deemed technically unacceptable if they score less and will thus not be evaluated further.