

	<b>CONTRACTOR/SUPPLIER SAFETY FILE EVALUATION CHECKLIST</b>	Document Identifier	240-114617414	Rev	2
		Effective Date	December 2019		
		Review Date	December 2022		

<b>Contractor CEO or MD</b>		Cell/Tel		E-mail		
Contractor/Supplier Site Manager		Cell/Tel		E-mail		
Contractor/Supplier Safety Manager		Cell/Tel		E-mail		
Eskom Contract Manager	Len Slabbert	Cell/Tel	+27 73 117 8025	E-mail	SlabbeLJ@eskom.co.za	
SCOPE OF WORK	Supply, deliver and offload bulk oil at Ingula Pumped Storage Scheme					
Staff Complement	± 2 employees					
<b>Criteria</b>			<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
<b>1</b>	<b>References</b>	<b>PRINCIPAL CONTRACTOR &amp; CONTRACTOR/S</b>				
	32-136	Annexure B: Acknowledgement Form for Eskom SHE Rules and other Requirements	<b>x</b>			
	Sec.37(2)	Is the agreement signed	<b>x</b>			
	CR 4(1)	Notification of construction work to DEL: Provincial Director			<b>x</b>	
	CR 5(1)(j)	Letter of good standing				
			<b>x</b>			
	Sec. 7(3)	Signed copy of SHE policy	<b>x</b>			
	Sect 2(2)(d)	Baseline Risk Assessment	<b>x</b>			
	CR 7(1)(a)	Safety, Health and Environmental Plan	<b>x</b>			
	CR 5(1)(k)	Appointment of a Principal Contractor			<b>x</b>	
	CR 5(1)(b)	SHE Specification	<b>x</b>			
	CR 5(1)(a)	Contractor baseline risk assessment	<b>x</b>			
<b>2</b>	<b>References</b>	<b>APPOINTMENTS: - ( a competent person )</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	Sec. 16( 2 )	Designated Employer	<b>x</b>			
	Sec. 17 1 )	Competent SHE Representative ( more than 20 employees )			<b>x</b>	
	Sec. 19( 3 )	Chairperson of Safety, Health and Environmental Committee			<b>x</b>	
	GAR 8,9	Competent person to do investigations	<b>x</b>			
	GMR 2( 1 )	Competent person for machinery			<b>x</b>	

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	Sect 8(2)(i)	Supervisor	<b>x</b>			
	Sect 8(2)(i)	Assistant supervisor			<b>x</b>	
	OHS Act	Safety Officer			<b>x</b>	
	Sect 8(2)(d)	Competent person to do Risk Assessment	<b>x</b>			
	CR 10( 1 )	Fall Protection Planner			<b>x</b>	
	CR 11 (2)( a )	Competent person for structures			<b>x</b>	
	CR 13 ( 1 ) (a)	Competent person for excavation work			<b>x</b>	
	CR 14 ( 2 )	Competent person for demolition work			<b>x</b>	
	CR 16 (1 )	Competent person for scaffolding			<b>x</b>	
	CR 17 ( 1 )	Competent person for suspended platforms			<b>x</b>	
	CR 19(8)(c)	Competent person to operate materials hoist ( checklist )			<b>x</b>	
	CR 19(8)(a)	Competent person to inspect materials hoist			<b>x</b>	
	CR 20(1)	Competent person to operate batch plants			<b>x</b>	
	CR 21(2)(b)	Competent person for inspection of explosive actuated fastening devices			<b>x</b>	
	CR 21(2)(g)	Competent person for issuing & collection of cartridges & nails			<b>x</b>	
	CR 22(e )	Competent crane operators and certified			<b>x</b>	
	Vehicle and Driver Safety Management	Valid national drivers licence suitable for the type of vehicle being driven	<b>x</b>			
	CR 24( d )	Temporary electrical installation inspector			<b>x</b>	
	GSR 8	Competent person for stacking & storage			<b>x</b>	
	PER 19	Competent person for inspection of fire equipment	<b>x</b>			
	GSR 3.4	Competent first aider	<b>x</b>			
	RHCA3(3)	Regulations for Hazardous Chemical Agent 3(3) Hazardous Chemical Substances Coordinator	<b>x</b>			
	GSR 13A	Competent person for ladder Inspector			<b>x</b>	
<b>3</b>	<b>References</b>	<b>RISK ASSESSMENT ( will include)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	CR 9 (1)(a)	Risk Identification	<b>x</b>			
	CR 9 (1)(b)	Risk Analysis	<b>x</b>			
	CR 9 (1)(c)	Method statement	<b>x</b>			
	CR 9 (1)(a)	Risk Matrix and Rating	<b>x</b>			

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	CR 9 (1)(d)	Monitoring Plan	x			
	CR 9 (1)(e)	Review Plan	x			
<b>4</b>	<b>Reference</b>	<b>INDUCTION TRAINING</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	CR 7 (7)	Attendance register of the company induction course & syllabus	x			
<b>5</b>	<b>References</b>	<b>FALL PROTECTION PLAN</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	CR 10 (2)(a)	Risk Assessment & method to address all risks identified			x	
	CR 10 (2)(b)	The process for evaluation of employees' physical & psychological fitness			x	
	CR 10(2)(c)	Training program			x	
	CR 10 (2) (d)	Inspection, testing & maintenance procedure for all the fall protection equipment			x	
	CR 10 (1)	A completed fall protection plan signed by the appointed person			x	
<b>6</b>	<b>References</b>	<b>CERTIFICATION OF MEDICAL FITNESS</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	OHS Act	Evaluation of physical fitness of persons by a registered Medical Practitioner & Personal Job Specification for each individual person	x			
		Medical Surveillance Programme	x			
<b>7</b>	<b>References</b>	<b>TRAINING</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	OHS Act	Training matrix	x			
<b>8</b>	<b>References</b>	<b>COVID-19</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	HBA (Consolidated DEL Directive)	Risk Assessment	x			
		Workplace plan	x			
		COVID-19 Compliance Officer	x			
		COVID-19 PPE	x			
		Written policy in relation to COVID-19 if 50 employees are employed	x			
		Proof of awareness to workers in relation to COVID-19	x			
<b>9</b>	<b>References</b>	<b>PLANNED MAINTENANCE INSPECTION, REGISTERED RECORDS (CHECKLISTS AND SIGNATURE)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Remarks</b>
	DMR 18 (5)	Lifting machines and lifting tackle			x	

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	GSR 3 ( 4 )	First Aid register				To be available in vehicle and checked as per company procedure
	PER 19(1)	Fire extinguishers				To be available in the vehicle and checked as per company procedure & services at annual basis
	EMR 9	Portable electrical equipment			x	
	EMR 10	Portable electrical lights			x	
	GSR 2	Personal protective equipment				To be checked before use and ensure employees are trained on usage
	GMR 3(1)(c)	Hand Tools			x	
	GSR 13A	Ladder inspection			x	
10	References	RECORDS	Yes	No	N/A	Remarks
	CR 11 2)(d)	Record of inspections of structures			x	
	CR 13(2)(h)	Record of inspection of excavation, bracing & shoring			x	
	CR 14 (2)	Method statement for demolishing a structure			x	
	CR 21(1) & (2)	Method statement for use of explosive actuated fastening devices			x	
	CR 17(2)(b)	Certificate of system design for suspended platform			x	
	CR 17(2)(c)	Operational compliance plan			x	
	CR 17(2)(c)	Competencies of erectors, operators & inspectors			x	
	CR17 (2)( c)	Training records (Signatures)			x	
	CR19 (8)(a)	Inspection results of materials hoist			x	
	CR 20 (8)	Record of repairs / maintenance to a batch plant			x	
	CR 21 (2)(g)	Register of nails & studs (explosive actuated fastening devices)			x	
	Vehicle and Driver Safety Management Procedure	Vehicle inspection				Vehicle to be checked before coming to site (roadworthiness)
	CR 24 ( d )	Temporary electrical installation inspection register			x	
	RHCA	Alphabetical list of all HCS's used and 16 point SDS's (Safety Data Sheet)	x			

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	GSR 2	Issuing of PPE as per PPE Matrix	x			
	GAR 9	Reportable incidents and accidents (APPENDIX 2 register)	x			
	OHS Act	Toolbox Talks				To be done before commencement of activity

Comments:

File evaluated by		Signature:		Date	
Evaluation outcome		Accepted			
Contractor's Representative		Signature:		Date	
Eskom Safety Risk Manager		Signature:		Date	
Eskom Employer's Agent		Signature:		Date	

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