

	Meeting minutes	Template Identifier	240-54076329	Rev	6
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		Insert Division			

Meeting Name: Clarification: Milling Plant maintenance service at Duvha Power Station for five years			
Date:	Time:	Venue:	Meeting No.: 1
16 May 2022	10:00	Microsoft (MS) Teams	MPDUV10241GX

Item	Subject	Presenter
1.	Opening: 1.1 Welcome 1.2 Introduction She confirmed the companies attended the meeting by reading out the company names. She then introduced the Eskom Team	Victoria Selepe
2.	Emergency Evacuation Procedure: She emphasized that the attendees be familiar with the evacuation procedures in their areas	Victoria Selepe

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3.	PURPOSE OF THE MEETING <p>Discuss the enquiry documents, ensure that all requirements are included in the enquiry</p> <p>To address the concerns that may be raised from the enquiry documents, she also mentioned that this meeting is not a compulsory meeting. She also highlighted the responses for the queries and clarities which are sent to her on email will be posted on Eskom tender Bulletin and National Treasury e- tendering portal</p>	Victoria Selepe
4.	<u>Agenda Items:</u> <p>She requested that the presenter be allowed to finish with the presentation and the question session be at the end of each presentation.</p> <p>4.1 Invitation to tender</p> <p>She presented the invitation to tender document and requested the companies to go through the invitation to tender and ensure that the returnable documents required as per the invitation to tender are submitted with the enquiry.</p> <p>The following are the queries and were raised and responses from the Eskom Team</p>	<p>Victoria Selepe</p> <p>Victoria Selepe</p>

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	<p>Question: Is there a possibility to arrange a site walk</p> <p>Response: The side- walk can be arranged</p> <p>Request: Is the possibility for the tender to be extended, even if it's for one week. The supplier mentioned with tender of this magnitude the time provided is too tight.</p> <p>Response: As mentioned it will be very challenging to extend the enquiry closing time, however the request must be sent in writing and will be discussed with the team and the response will be provided. She mentioned that if there is any company with such request must send such request by email to the buyer.</p> <p>Question: It is mentioned in the invitation to tender that the CIDB is not the requirement, however it is in the technical evaluation criteria.</p> <p>Response: The work is not classified as construction work, therefore, CIDB is not the requirement for this enquiry,</p> <p>4.2 Technical Evaluation Criteria</p> <p>He presented the TEC and mentioned that the CIDB will be removed from the TEC. He mentioned that there is mandatory/gatekeepers and also the qualitative technical requirements. He further mentioned that if the gatekeeper requirements are not met, the tender will be disqualified and will not be evaluated further. He</p>	<p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p> <p>Langelihle Nhlabathi</p>

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	<p>presented the List gatekeepers emphasizing the following:</p> <p>experience on both Roller/Tyre Mills and Ball/Rings Mills</p> <p>He also mentioned that if the company don't have the Eskom experience, the external experience is required and copies of 3 completed contract are required as a returnable</p> <p>Overall UCLF of 0.5% or less for a financial year</p> <p>Welding of number of mechanical components in-situ and off site.</p> <p>He further presented each quantitative criteria requirement and emphasized on the threshold of 75% as stipulated in the enquiry and when none of the tenders qualify on the mentioned threshold that Eskom reserves the right to appoint a tenderer that scored between 70% and 74% in a case where no tenderer scored a minimum of 75%</p> <p>He mentioned that on the Point 9 of the technical evaluation criteria, he mentioned that it will be not be applicable.</p>	

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	<p>The following are the queries and were raised and responses from the Eskom Team</p> <p>Question: Is the supervisory course obtained from the college supervisory Certificate acceptable for the Supervisor qualification?</p> <p>Response: He mentioned that it will be acceptable</p> <p>Question/Concern:</p> <p>He raised a concern on the company experience, mentioning that five years' experience required by Eskom is too steep for many suppliers, as it only targets few companies which have such an experience. He further suggested that the experience be reduced to at least three years.</p> <p>He further raised a concern on the experience required is based on both on type of mills which he mentioned that none of the power station have both mills only Duvha Power Station have Roller/Tyre Mills and Ball/Rings Mills. His concern was that only companies worked at Duvha Power Station will have the required experience and that means other companies will not qualify.</p> <p>Response: He mentioned that in order to reduce load shedding the experience required should be on both mills. He mentioned that the requirements are based at Duvha in order for Duvha to provide the best performance.</p> <p>He mentioned that for the company to be in business at least for at least 5 five years is an indicative that</p>	<p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p>

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	<p>the company has gathered enough experience</p> <p>Question: He asked why the experience for the required personnel (artisans) Duvha is not based the company is required to have experience on both Duvha mills. He further mentioned that it appears to be a contradiction to require the 5 years' experience for the company and 3 years for the artisans. He mentioned that Artisan are expected to understand what need to be done on mechanical work.</p> <p>Response: He mentioned that 3 years' experience is for the people to perform work hands on for a certain skill but 5 years I for the company to perform the overall milling plant and the expectations of the milling plant</p> <p>Question: What are requirements for the takers and how many are required</p> <p>Response: 1 month to attend the class and 3 months to provide the portfolio, it is mentioned in the enquiry that maximum of 4 is required, however 3 can be acceptable at the initial stage of the contract</p> <p>Question: He asked if the UCLF statistics represents the contractor's competitiveness</p> <p>Response: He said yes it does</p>	<p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p>

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	<p>Question: The follow-up Question was, how will Eskom discount the factors which outside's control like spares unavailability</p> <p>Response: He mentioned that Duvha has monthly meetings in order recover the spares, he further mentioned that the expectation is that 60% of the spares should be recovered before the contract commencement</p> <p>Question: He mentioned that the Eskom is making reference to Duvha and the earlier question was based on other Power Station. He then asked how will Eskom discount factors that are outside contractor's control at other Power Stations</p> <p>Response: He mentioned that Generation target is 0.1% and for Duvha is 0.5%, the issues that outside Duvha are outside his control.</p> <p>Question: As a follow-up, he asked if the response means Duvha will not be in the position to evaluate contractors that are outside Duvha P/S with respect to UCLF.</p> <p>He mentioned that it is not applicable to the contractor working at Duvha P/S currently but is applicable to all the contractors</p>	<p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p>

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	<p>Comment: He mentioned that there will be issues outside the contractor's control and it will not be fair to the contractor to be penalized on issues beyond their control. If there is a proof that there was a foreign object found which contributed to UCLF, the proof is taken to Production and the status change from UCLF to OCLF, as a result the contractor will not be penalized on issues that are beyond their control. On the issue of spares, he mentioned that Duvha is responsible to ensure the availability of spares. He further mentioned that in order to address the issue of spares, contracts were put in place and as a result the performance has improved.</p> <p>Question: He made a follow up on the Eskom's comment emphasizing that the example of spares was not the only external factor, there are other technical factors which affect the Mills. He further mentioned that Duvha P/S cannot evaluate the companies on the UCLF statistics that the contractors performed from other stations if unable to interrogate the UCLF performance in those stations, Duvha P/S has the UCLF Stats that can be interrogated within Duvha P/S's control.</p> <p>Comment: He mentioned that what was raised above should be taken into consideration and he further mentioned that maybe it is something that the technical team to look at.</p> <p>4.3 Scope of work</p> <p>He presented the Scope work as per the enquiry</p>	<p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p> <p>Langelihle Nhlabathi</p>

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	<p>Questions: Tools and Equipment list: who will provide the Forklift</p> <p>Response: He mention that forklift is the requirement and the team will look at including it in the price list</p> <p>Comment: He mentioned that there are lot of items which are not included in the list of resources</p> <p>Response: He mentioned that the list can be sent to the buyer</p> <p>Comment: He mentioned that the rigging supervisor is not included in the list of supervisors</p> <p>Response: He mentioned that the Human resources were decided on what currently working for Duvha. He requested that the questions be raised after the presentation of the NEC document since the items are in the NEC document</p> <p>Response: She mentioned that any additional list must be sent separately from the Eskom price list. Eskom</p> <p>NEC</p> <p>He presented the NEC3 Term Services contract as stipulated in the enquiry and the terms and conditions of the NEC contract including the Price list. He emphasized that on the transport, the maintenance and fuel and other related requirements to such transport are for the tenderer's account.</p> <p>Comment: She requested that any additional resources which are not listed and the suppliers feel that</p>	<p>Sanny Masombuka/ Simphiwe Nkutha</p>

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	<p>they are required but were not included in the list resources provided should be send on the separate sheet</p> <p>The following are the queries and were raised and responses from the Eskom Team</p> <p>Question: How will the % on the penalties be determined</p> <p>Response: He mentioned that it will be dependent on the extend of the load loss, where the load loss</p> <p>Question: Should the penalties that were mentioned in the clauses be imposed but the load losses continue, what remedies will Eskom take.</p> <p>Response: He mentioned that Eskom will the re-evaluate and engage to get to the bottom of the challenge</p> <p>Comment: He mentioned that the question was raised on the bases of creating correlation between the</p>	<p>Company Rep</p> <p>Eskom Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p>

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	<p>technical evaluation requirement and the contract management itself when the contract is in place. Going through high barriers only to find that later there is no performance, there was no benefits for the high barriers</p> <p>Comment: He mentioned that if there is a need to terminate, the termination clause will be imposed.</p> <p>Question: Will the contract be based on shift or overtime?</p> <p>Response: He mentioned that the current enquiry will be based on Normal time and overtime</p> <p>Question: How will the core crew of 84 be transported on require transported, 8 people are not accommodated</p> <p>Response: He mentioned that the team will look at and it will be advised</p>	<p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p> <p>Company Rep</p> <p>Eskom Rep</p>

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	<p>Question: How will it work when the unit is on outage</p> <p>Response: He mentioned that the outage work is performed on normal working hours. He mentioned that the outage should not be a worrying issue as the milling plant is guided by the mill express</p> <p>4.1 SHEQ Presentation</p> <p>Safety:</p> <p>She presented the safety requirements as stipulated in the enquiry emphasizing on the following points: Project Baseline risk assessment: it should address all the hazards and risks inherent in the work that you will be doing at Duvha P/S It must have the column at the end that talks about legal and other requirement references, in this case it cannot make reference to OHS Act, it indicates reference to the the section of the act When talking about the specific hazard and its risk and the control measures must link it to legal requirement If talking about ergonomics, the last column should be completed and indicate the ergonomics regulations and specific sections talking about that requirement</p> <p>She emphasized that the hazards and risks should not be grouped</p>	<p>Company Rep</p> <p>Eskom Rep</p> <p>Stephina Matsebe</p>

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	<p>SHE Plan She mentioned that it should not be Generic, it must be scope specific She further mentioned that it mut talk about Duvha P/S</p> <p>She mentioned that the scope includes working at heights, therefore she would like to see a fall protection plan and a rescue plan. Although Duvha will be involved she need to see what the contractor will be doing before the Duvha team arrives. There must be someone trained in fire protection.</p> <p>Covid Management plan is required, she emphasised that we are not out of the woods yet and the number of infections are increasing and deaths. She mentioned that this is a legal requirement.</p> <p>She emphasised the importance of training on the stipulated people, the proof of training is required as mentioned in the document</p> <p>She further emphasized the SHE policy must be signed by the CEO of the company.</p> <p>She mentioned that the letter of good standing is required OR any insurance that the company is using. In a case that the company has applied and not yet received the letter of good standing, a proof of application must be submitted</p> <p>SHE Costing</p>	Victoria Selepe

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	<p>She mentioned that the SHE costing should account for everything that that will be used for safety and health for the company for the period of 5 years and the cost breakdown must be provided (it should not be a lump sum)</p> <p>Annexure B</p> <p>She mentioned that this is where the company is committing adherence to all the SHE requirements or SHE rules within Eskom, this form must be signed</p> <p>She mentioned that the documents that are stipulated will be sent to the buyer to publish.</p> <p>There were no questions on safety requirements</p> <p>Environmental:</p> <p>She presented the Environmental requirements as stipulated in the enquiry.</p> <p>There were no questions on safety requirements</p> <p>Quality:</p> <p>She presented the Quality requirements as stipulated in the enquiry.</p>	<p>Victoria Selepe</p> <p>Victoria Selepe</p>

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	<p>There were no questions on quality requirements</p> <p>Supplier Development Localization and Industrialization</p> <p>She presented the SDL&I requirements as stipulated in the enquiry.</p> <p>She emphasised that there is no pre-qualification from SDL&I for this enquiry.</p> <p>On B-BBEE requirement she mentioned that though the requirement is that Eskom prefers to do business with suppliers of BBEE Level 1-4, the suppliers with a BBEE level 5 and above will not be disqualified; instead, they will be required to submit a plan and/or commitment to improve their BBEE level</p> <p>On the Local Procurement content, she mentioned that the preference is that labour and material be purchase within the borders of South Africa, hence local procurement content to SA is 100%. Se further emphasised that this requirement is not a pre-qualification, and the supplier is required to complete their proposal in the provided space. She also mentioned that the forms provided in the enquiry should be completed in order to determine the local procurement content percentage during the evaluation.</p> <p>On the 30% sub-contracting to a QSE or EME that 51% or more black owned requirement she also emphasized that the requirement is not a prequalification but mandatory for contract award and the 30% is the minimum requirement. She further mentioned tat the returnable for this requirement will be the subcontracting</p>	Tabitha Magopane

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	<p>agreement, signed by both main contractor and the subcontractor and the B-BBEE Certificate/ Sworn Affidavit of the subcontractor</p> <p>On the Skills Development requirements she emphasized that individuals selected for skills development must be from the designated groups. The individuals should have Matric/N3 and must at least have N6 or a National Diploma at the end of the contract and be qualified maintenance technician by the end of the training or by the end of the of the development.</p> <p>She also mentioned that Eskom actually under-estimated the number of people so Eskom do request that the tenderer take the proposed number as a minimum, if possible, the tenderer can propose more than Eskom's proposal.</p> <p>She mentioned the returnable as the SDL&I returnable sheet, where the tenderer will indicate their commitment.</p> <p>She mentioned that all tendered/ negotiated SDL&I requirements will be included in the contract document as part of the contract conditions on contract award. The recommended contractor will be required to comply with all the agreed requirements.</p> <p>Lastly, she mentioned that on the Section 4: SDL&I Penalty and Performance Security, the Project Manager will choose one of the two penalties when the contractor fails to comply with the SDL&I conditions.</p>	

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	<p>One of the following options will apply for SDL&I performance security:</p> <ul style="list-style-type: none"> For the duration of the contract, Eskom will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations. The retained amounts shall only be released to the Contractor upon fulfilment of all SDL&I obligations at the end of the contract. Alternatively, the Contractor shall submit a bond equivalent to 2.5% of the Contract Value and shall only be released to the Contractor upon fulfilment of all SDL&I Obligations <p>There were no questions on SDL&I requirements</p> <p>Sitewalk:</p> <p>There was a request at the beginning of the meeting for the site walk, which was parked, she requested the suppliers by show of hand the interest in the site walk. There was high number indicating the interest, she then mentioned that the Eskom team will discuss the date this week and will be communicated on Eskom tender Bulletin and National Treasury e-tenders.</p>	
4.	<p>Genera</p> <p>What is the requirement on the packing of the tender?</p> <p>She mentioned that if files are used, they must be marked as per the requirements, like commercial, technical,</p>	

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	<p>SHEQ. And be correctly indexed. If one file is utilized, she requested that folders are used and correctly marked and also include the index,</p> <p>The Company Representative made a comment that the hope is to see a different technical criterion excluding some of the points as discussed during the presentation of the technical evaluation criteria and taking into account the concerns raised especially in terms of the mandatory requirement which were viewed as the exclusion of other companies</p>	
5.	<p>Closure</p> <p>No further questions asked and the meeting was adjourned</p>	<p>Victoria Selepe</p>

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